

## MADISON CONNECTICUT FAMILY EMERGENCY PLAN

This plan is a template (basically a “fill in the blanks” document) that families can use to plan for various emergencies. It is necessarily generic and each family should adjust it to fit their particular situation. It is also important to update the plan from time to time. When filling out the plan, use pencil so that updates will be easier. The plan will contain personal and sensitive information and so copies should be kept in secure locations.

Home address & plan location: \_\_\_\_\_

Copy location off site: \_\_\_\_\_

**Date plan updated:**


**Household members:**

Birth date:

Social Security #:



**Others to consider:**

Name

Address

Phone numbers



**Pets:**

License number:

Vet. name & phone number:

**Contact information: - Phones**

Type	Owner	Number

**Contact information: - E-mail**

Family member	E-mail-1	Email-2

**Cars:**

Make	Model	Year	License #

**Emergency numbers: Fire, Police, Gas Leak - 911**

Poison Control Hotline: 1-800-1222

Location of phone to use if power is out \_\_\_\_\_

Dr.	Dr.
Dr.	Dr.
Emergency Rm.	Hospital
Other	Other
Other	Other

**Utilities:**

Provider	Contact	Phone
Electric		
Gas		
Water		
Phone		
Cable		
Other		

**Insurance:**

Provider	Policy #	Contact	Phone
Homeowners			
Medical			
Car			
Life			
Other			

**Emergency contacts (friends/relatives):**

Local – Name	Address	Phones	Email
	Work Location	Phones	Email
Local - Name	Address	Phones	Email
	Work Location	Phones	Email
Out of Area - Name	Address	Phones	Email
	Address	Phones	Email

**Work, school, and other contacts:**

Name	Place/Phone/Email	Emergency procedures

**Reunion locations (if not possible at home):**

Local first choice
Local second choice
Out of area

**Special needs considerations:**


**Medications:** (always maintain a 7 day supply of critical medications)

<b>Family member</b>	<b>Medication</b>	<b>Pharmacy/Phone</b>	<b>Reason</b>
<b>Physician</b>	<b>Location</b>	<b>Date start/end</b>	
Family Member	Medication	Pharmacy/Phone	Reason
Physician	Location	Date start/end	
<b>Family member</b>	<b>Medication</b>	<b>Pharmacy/Phone</b>	<b>Reason</b>
<b>Physician</b>	<b>Location</b>	<b>Date start/end</b>	
Family member	Medication	Pharmacy/Phone	Reason
Physician	Location	Date start/end	
<b>Family member</b>	<b>Medication</b>	<b>Pharmacy/Phone</b>	<b>Reason</b>
<b>Physician</b>	<b>Location</b>	<b>Date start/end</b>	
Family member	Medication	Pharmacy/Phone	Reason
Physician	Location	Date start/end	
<b>Family member</b>	<b>Medication</b>	<b>Pharmacy/Phone</b>	<b>Reason</b>
<b>Physician</b>	<b>Location</b>	<b>Date start/end</b>	
Family member	Medication	Pharmacy/Phone	Reason
Physician	Location	Date start/end	

**Allergies:**

Family member:            Allergy to:            Action to take:


**Home layout with utility shutoffs:**

Main floor

Second floor

Occupied basement or attic

### **Emergency Supplies:**

Emergency supplies are of two basic types – supplies that would be needed at home for an extended period without electricity and ready to go supplies if evacuation is necessary. Some of the supplies overlap. Most important is that they be assembled quickly. If you prepare a kit ahead of time, keep a list of what is in the kit and more importantly, which critical items are not in it.

The big four supplies for use at home are critical prescriptions, water, food, and heat (in cold weather). Design your solution to these items first and the remaining items will fall into place rather quickly. Although unusual, power outages can last several weeks.

1. Maintain a supply of critical medicine for at least 7 days.
2. Allow one gallon of water per day per person. Don't use this water for non-essential purposes. Toilets can be flushed with pond or stream water. Maintain at least a three-day supply. In extended emergencies, potable water will be available at either of the volunteer fire departments.
3. Use fresh and frozen foods first as long as they have maintained proper temperature. Canned foods may be eaten without heating, but are not very palatable. Be sure that you only heat foods in well-ventilated spaces. Food for infants or those on special diets should be part of the ready supply. Emergency food should be replaced every six months. If you store a lot of dehydrated food, allow extra water.
4. Most heating systems will not operate during a power outage. Heating requirements will vary by household, but you should remember that carbon monoxide is a lot more dangerous than cold. Be sure any emergency heating is properly vented.

#### Additional supply list for sheltering in place

- A quality first aid kit including non-prescription drugs
- Batteries for flashlights, radios etc.
- Plastic sheeting & duct tape
- Cash
- Extra toiletries including household bleach
- Pet food, medicine and supplies

#### Ready supplies list for evacuation

- **Items as needed from the list above**
  - A three day supply of water and food that won't spoil
  - A change of clothing (and footwear) for each family member
  - Sleeping bags or blankets
  - Tent
  - Extra glasses
  - Battery powered radio
  - Extra car keys
  - Road map
  - Road flares

- Pet shelter (pets are not permitted in emergency shelters)
- Basic tools including can opener
- Copies of family records
- Waterproof containers
- Writing and reading material – games - toys
- Needles and thread
- Trash bags and ties
- Warm clothing (in season) and rain gear
- Sun screen (in season)