

**MADISON DEPARTMENT OF  
POLICE SERVICES  
REGULAR MEETING – December 13, 2007  
9 CAMPUS DRIVE, MADISON– 7:30 PM**

Attendees: Chairman Emile Geisenheimer, Commissioner David Smith, Commissioner Thomas Cartledge, Commissioner Larry Moon; Commissioner Garry Gyenizs, Chief Paul Jakubson

Also Present: Lt. Jon Dobbin

**CALL TO ORDER**

Chairman Geisenheimer called the regular meeting to order at 7:43 PM and asked that all rise to recite the Pledge of Allegiance.

The Chairman said he had planned to recognize and commend several police officers, something he feels is vitally important, but will delay those proceedings to another day as the officers are out during tonight's blizzard doing their jobs. He noted that given the poor road conditions he encountered very few drivers as he came to the meeting and commended their decisions to stay inside.

**PUBLIC COMMENTS - None**

**OFFICER COMMENDATIONS** – Postponed due to weather conditions

- Officer John McDevitt; Officer Bryan Baxter; Officer Derek Aivano
- Lt. Jon Dobbin
- Dispatcher William Coady

**PRESENTATION**

- Town Drug Survey – David Melillo, Director of Youth & Family Services – Postponed due to weather conditions

Chairman Geisenheimer said a scheduled presentation by David Melillo has been postponed due to the weather. This is a vitally important survey and he thanked the Board of Education for sponsoring it. He feels the input is extremely important to the community as to the role of the Police Department in dealing with drug problems in town. Chief Jakubson is a member of that committee; it was understood that the Police Commission could be active and involved in this matter as well.

**GRIEVANCE (S)**

- IBPO: 10-2007 – 2<sup>nd</sup> Step (Postponed to January)
- IBPO: 11-2007 – 2<sup>nd</sup> Step (Tabled)
- IBPO: 12-2007 – 2<sup>nd</sup> Step (Tabled)

It was mutually agreed by the Union and Town attorneys that the cited grievances will be rescheduled.

**CONSENT AGENDA – CHIEF'S REPORTS**

**MOTION** by Smith, second by Moon to accept the minutes of the November 8, 2007 meeting. All in favor. None opposed. So moved.

Chief Jakubson noted that because of active staffing levels, you will see an increase in OT replacement, not reflected in the current payroll. We are well over 60% expended; in January/February we will be moving some money between accounts. He continued, we finally got the Finance Department to make the appropriate adjustments in their journals to reflect the part-time officers, vacation buy out pay and sick time and comp. time payout deductions. There will be a significant amount of money in wages to move between accounts.

Commissioner Moon asked about the budget workshop timing relative to its submission date, questioning if it is due December 23. The Chief explained that actually, the budget has to be in the town system by 1/4.

Chairman Geisenheimer said there will be a special Commission meeting before meeting with the boards of selectmen/finance at the budget workshops. The Chief said there a preliminary meeting with Commissioner Smith where they reviewed the 'real' dollars based on history and expenditures. He would like Commissioner Smith to re-look at the numbers. Commissioner Smith will then send out an excel spread sheet and salary worksheets with holiday payouts. Chief said the increase is over 11%; it includes 2 new officers, bringing us to 28. There will be capital expenditures of \$40,000 for cars to be in the regular budget. Once Commissioner Smith has looked at these numbers, he will email the budget to the commissioners; we need a special meeting to discuss it.

Chairman Geisenheimer asked when is the workshop? At the Board of Selectmen meeting the issue was raised about the schedule being accelerated. The Chief said the Police Commission's presentation to the boards of finance/selectmen is January 23 at 4:00 PM.

Chief Jakubson continued, we can input the numbers with the capital expenditures – we know they will be adjusted. He wants to be sure the commissioners understand how the numbers are arrived at and invited them to come to his office any time to review the process.

Chairman Geisenheimer called for a special budget meeting and noted they have a nod from the Board of Selectmen to support 28 officers; some finance members have indicated they would support it. He is concerned about the hiring timing and he is amazed at an 11% increase. Commissioner Moon asked if the number of 28 officers will change when officers on leave, OJI, etc. don't come back?

It was agreed there will be a special meeting to approve the 2008-09 budget on Wednesday, January 2 at @ 9:30AM.

#### **OLD BUSINESS**

- Accreditation
- Recruitment Status
- Study of Organization and Staffing of Administrative and Detective Divisions
- Traffic Analysis, Implementations and Recommendations

Chairman Geisenheimer reported we are getting a lot of good press on DWI arrests and asked Lt. Dobbin to address the arrests and the DWI grant. Lt. Dobbin said that relative to the grants – DWI arrests are up 100% going back to 2000; compared to last year we are up 100%. Doing a little more with the grants now and that has a minor impact as to why the numbers are up. He thinks we will have more grant money, which was just awarded, to work with - now we are operating on old dollars. He thinks the number of increases are, in part, due to public awareness and with officers who recognize and address the problem. One officer in particular is an excellent enforcer with high numbers. Around Thanksgiving there were significant underage alcohol parties; one he estimated was a party of 65-100 kids. Chief Jakubson added, Lt. Dobbin has been called to underage drinking parties where he has taken digital photos and then meets with the kids' parents, sits with them and shows them the pictures. Chairman Geisenheimer asked if these parties occur when parents are away? Lt. Dobbin said regarding the Thanksgiving parties, the parents were at one party; at one party there were 35/50 kids with parents out of state; and at the large party, the mom was out of state.

Chairman Geisenheimer said he would like an article written for the paper to give guidance to parents about this underage party phenomenon. We need to tell the public that if you are out of town, you need to monitor your kids and your home; you may be liable. Well-meaning parents would certainly want to know what their children are doing. We need to tell them about these issues – word gets around and parties get out of hand.

Commissioner Cartledge asked if there is a state statute we can show the parents? Chief Jakubson noted that one of Dave Melillo's presentation topics will be the return data on the 7-12 grade survey which shows an increase in the use of alcohol – that is what the committee will address. Chairman Geisenheimer reiterated, he

wants to get parents educated and said what he fears most is 16-20 year olds drinking and driving. Commissioner Moon added, we've got to tell the parents they need to work with us to keep the children safe and if the parents don't work with us, there are strong consequences. Chairman Geisenheimer said he would like to pursue where the Safe Rides program stands.

**MOTION** by Gyeizis, second by Smith to accept the Chief's Report. All in favor. None opposed. So moved.

**ACCREDITATION:** Chief Jakubson has received one SOP for review to date. Chairman Geisenheimer asked, if we weren't distracted with IAs, what is the Chief's timetable forecast? The Chief said he thinks Lt. Stimpson would report they are close; tiers 1 and 2 are very closely related and they are being run on a parallel. Tier 3 is a small part. If the committee can focus on the SOPs, it may be 6 months.

**RECRUITMENT STATUS:** Chief Jakubson reported we are authorized for 3 hires; there have been some difficulties with one of the candidates but he wants to see what the issues are before dismissing him. Chairman Geisenheimer asked to be consulted before offering a position – he wants to know about the background and doesn't want anything waived. Chief Jakubson said the candidate pool isn't that deep; the longevity of what happened in their past may need to be waived. We've made conditional offers to three candidates; he is giving a closer review to one of the candidates, slated for January, who is due for his psychological test this week. Chairman Geisenheimer said he is very sensitive to highly ethical people. Chief Jakubson said he can't put the Groton candidate in the New Britain commuter class; he would go to POST. We will need another review process after the first of the year.

Chairman Geisenheimer noted that there are some prospects. Chief Jakubson agreed and said we've interviewed a certified officer who will go through a Cooper test at POST on December 28. He noted that a certified officer needs to go through a POST monitored Cooper agility test. Theoretically, this candidate could start in January.

**STAFFING STUDY:** Chairman Geisenheimer reported that there is no progress on the board's staffing study for CID or the administrative side; that will be addressed after the first of the year.

8:21 PM

Chief Jakubson asked to discuss the Capital Expenditure for the digital in-car video system. He explained, they have looked at a number of vendors – ICOP is being used by Hartford PD. The ICOP product stands out because it replaces the AM/FM module in the car so it is not mounted in the trunk. It is designed for a specific model of car and is a flush mount. The camera goes on the rear view mirror. Because the software archives the data we can purchase whatever storage we want. We have worked with the Town's IT people – we can buy the hardware with multiple terabytes of storage. This will use wireless access; it has the bandwidth to handle video. We had our IT person research this. In October we asked the Board of Selectmen for a bid waiver; unfortunately this company is not on a CT master contract. The Selectmen were not comfortable without the vendor being on state contract. We advertised for bids for 2 weekends with 30-day return; no one replied. The original vendor thought their quote would suffice as a bid. The Chief advised First Selectman Goldberg and asked that ICOP be considered; Mr. Goldberg understood what we did and asked the Chief to go back to the Police Commission for permission to be allowed to use the quote as a bid return. The price would be \$25,000, which will buy software and hardware for 3 vehicles; the balance will be part of the Capital Budget. The Chief said he is looking for an endorsement of this company and its quote so he can go to Mr. Goldberg and advise we have followed the Selectmen's rules.

Chairman Geisenheimer said in that this is a non-statewide contract issue, conflicts/relationships come to force. He asked the Chief what he has to get himself comfortable that no one has any relationship with the vendor. Chief Jakubson said neither he or Lt. Stimpson has a relationship with the vendor. He continued, they have sent out bids to four vendors but none of the other vendors responded. There are not many companies that can do what we require. Unfortunately, ICOP did not send the quote as a bid response; the number would not change if they responded to the paper's advertisement. The alternative is to re-send out the bid and wait another 30 days. We are up over 100% on DWI arrests that are not being filmed. When we got the new cars we did not reinstall the VHS units; we have 3 that are problematic. Chairman Geisenheimer said he is concerned that this is a sole source purchase that is subject to criticism because there is a flaw in the process. Chairman Gyeizis added, if you put the bids out and only one bid came back, which technically was a quote, it was not a bid. Chief

Jakubson said Lt. Stimpson called the salesperson to ask why they didn't bid – the salesman said he thought they had bid via the quote. Chief Jakubson reiterated, we followed the Board of Selectmen's process. Commissioner Cartledge asked, would it be normal for the lieutenant to ask if someone was going to bid? Chief Jakubson responded no, that would taint the process. Commissioner Moon said he thinks if there is someone in Town Hall that knows the proper procedure, we could follow that to show no favoritism. Chairman Geisenheimer continued, instead of this being one bid, it is actually not a bid but one quote. It looks like a sole source of procurement which puts more diligence on our part. The Chief said he would follow up with a special appropriation for the other units, which he can't do until the base system is installed. There is a budget for three units; he wants to do the base system and then do a special appropriation.

Chairman Geisenheimer said the bid process is technically flawed and is a sole source proposal because no one bid.

Chief Jakubson said we can put in an ad for next week; The Source suffices as the legal requirement. Chairman Geisenheimer said, you followed the bid process but technically you've got no bid.

Chief Jakubson discussed the replacement of recording media for the building that is VHS based; the cameras can be replaced with digital cameras. When he met with CIRMA based on a law suit of an officer, CIRMA recommended we record with digital recording cameras.

Chairman Geisenheimer called for a motion to go through the bid process for the in-car video system.

**MOTION** by Smith, second by Cartledge to go through the bid process for the in-car video system. All in favor. None opposed. So moved.

**NEW BUSINESS - None**

**COMMISSIONER COMMENTS - None**

**MISCELLANEOUS CORRESPONDENCE**

Chief Jakubson briefly reviewed arrest press releases; the DWI grant award press release; a commendation letter from the Coast Guard and the appointment of Lt. O'Connor to the Selectmen's Council on Youth Substance Abuse.

**CHAIRMAN COMMENTS**

Chairman Geisenheimer commented on the staffing levels and said on the cusp of this holiday season, with the support of the Police Commission, he supports the officers who are good guys working exceedingly hard, in particular given the number of open positions.

**MOTION** by Cartledge, second by Gyenizs to adjourn the Regular Session at 8:52 PM. All in favor. None opposed. So moved.

Minutes Accepted: January 8, 2008