

**MADISON DEPARTMENT OF  
POLICE SERVICES  
SPECIAL MEETING – March 13, 2007  
9 CAMPUS DRIVE, MADISON– 10:30 AM**

Attendees: Commissioner Emile Geisenheimer, Commissioner Thomas Cartledge, Commissioner David Smith, Commissioner Michael Rollinson

Also Present: Chief Paul Jakubson; Lt. Robert Stimpson

Absent: Commissioner Michael Heaney

**CALL TO ORDER**

Meeting was called to order at 10:39 AM by Chairman Geisenheimer.

**NEW BUSINESS**

- Discuss and take action on FY 2007/08 Department of Police Services Proposed Budget

Chief Jakubson referenced pages 84-106 of the Town submitted budget, in addition to the budget that was presented to Helen Burland. Additionally, the Chief referenced a copy of the wage chart for the current CBA for all employees, which depicts how they arrived at the actual wage line item. Also provided were copies of the year-end statements 2003/04 through and including 2006/07.

The Chief explained that the only reliable predictor for time buy-backs is what will occur July 1 relative to a one-week buy back. The holiday differential is a separate line item.

Chairman Geisenheimer asked, of the 26 certified officers (including the Chief), the actual patrol head count is 25 - there is one new officer in this budget. Chairman Geisenheimer asked the Chief what is the earliest possible time to have a new officer on the payroll? Chief Jakubson explained what the hiring process would be if done without SCCJA (South Central Criminal Justice Administration).

10:40 – Smith arrives.

Chairman Geisenheimer then asked for details about salary increases as to tracking the wages line item and said he would like to see the proposed percent of increases. Chief Jakubson showed the 3.2% CBA (Collective Bargaining Agreement) increases; educational incentives; longevity; and the amount of 1-week vacation time buybacks at time & one-half. Chairman Geisenheimer asked for a salary budget baseline without the 2 officers, and buy-backs to show what each costs, to show there is no room for reductions. He said he would like to reconcile the differences between the figures of the wage account. The Chief assumed the back pay is included, but doesn't know how the Town arrived at that number. Chairman Geisenheimer asked for that clarification. Lt Stimpson added, he feels the Town increased the wage account in anticipation of vacation time buy backs. The Chief and Lt. Stimpson reduced the budget back with Helen Burland. The vacation buy backs and salary increases are the basis for the increase in this line item.

The next issues discussed were: an increase in Training, increase in OT for Investigations, increase in Special Functions and an increase in Office Staff due to wage increases. Chairman Geisenheimer said the issue for holiday time is that this was supposed to be no gain/loss to the Town. Chief Jakubson answered; the contract incentive is that officers bank holidays, which are allowable by the contract. Chairman Geisenheimer noted that the holiday and vacation buy backs would be issues to Mr. Scarpati for the \$51,849 and the \$36,308; that should be recovered in replacement OT. He continued, he wants to look at historical replacement OT. Lt. Stimpson advised, the biggest cause for OT is OJI replacement. Commissioner Rollinson noted that they won't be able to correlate if you don't now why the replacement is needed for sick, vacation, OJI, times, etc.

11:15 – Rollinson leaves

Lt Stimpson discussed the need for new vehicles as budgeted. If the \$80,000 request is cut to \$50,000 in that account there will be a need for 6 new vehicles as replacements the following year.

Chief Jakobson discussed the \$50,000 in-vehicle digital recording equipment request in the Capital Request Budget. He noted Helen Burland added \$7,000 for Classified OT at the Surf Club for 3 nights/week patrols during the summer; last year there were very positive results. Chairman Geisenheimer discussed complaints he has received of citizens coming through the back way to the Surf Club. Chief Jakobson said there is more of a problem with the citizens in the Grove with open containers in addition to the adult softball players sitting in front of the gate after the Surf Club closes. The Beach and Rec staff teenagers were not able to confront these adults, hence the need for officers to patrol the area.

Commissioner Smith commented he wants to be able to back out the patrolman working at the Surf Club 1 day/week for 7 days at time & one half patrolman's pay if it comes up at the budget hearings, noting this is for 4 hours/day for a 7 week period. Chairman Geisenheimer asked for an increase in the wage account and offsets to the officer OT and vacation buy-back items.

**MOTION** by Smith, second by Cartledge to approve the 2007/08 Police Department Budget Request. All in favor. None opposed. So moved.

**MOTION** by Smith, second by Cartledge to adjourn to Executive Session at 11:36 AM. All in favor. None opposed. So moved.

#### **EXECUTIVE SESSION**

- Investigative Briefing

Present in Executive Session: Chairman Geisenheimer; Commissioners Cartledge and Smith. Discussed: Investigative briefing.

**MOTION** by Smith, second by Cartledge to adjourn the Special Meeting at 11:45 AM. All in favor. None opposed. So moved.

Minutes Accepted: April 5, 2007