

MEETING DATE:

Monday, March 24, 2008

MEETING PLACE:

Madison Room (Room A), Town Campus

Board of Selectmen Meeting Minutes

First Selectman Goldberg called the Regular Meeting of the Board of Selectmen to order at 7:33 p.m. Present were Selectmen Goldberg, MacDougald, Gladstone, Kokoruda, and Traugh.

1. Approval of minutes – March 10, 2008.

MOVED by Selectman Gladstone and seconded by Selectman Kokoruda to accept the minutes of March 10, 2008 as amended.

* Page 187, Item #12, 2nd **DISCUSSION** should read:

DISCUSSION: Selectman Gladstone suggested that citizens interested in serving on these study groups should provide some background information to the First Selectman's Office.

* Page 192, Item #22, 2nd paragraph, fifth sentence should read:

The Water Pollution Control Authority (WPCA) is reviewing a draft for operational guidelines of wastewater treatment facilities.

2. Citizen Comments.

Dean Plummer, 85 Fawn Brook Circle, Chairman of the Ad Hoc Energy Committee, attended the meeting to discuss their initiatives. Madison was one of the first 24 towns in Connecticut to be considered as a Clean Energy community. It means the Town is committed to purchasing 20% of its energy from renewable sources by the year 2010. On Saturday, March 29, 2008, from 8:00 to 9:00 p.m. there will be an earth awareness event called "Earth Hour 2008" where it is asked that non-essential lighting be turned off, both in Town buildings and individual residences. He read the following draft resolution:

Whereas, our nation's use of energy continues to increase resulting in detrimental effects on the world's climate; and

Whereas, it has been estimated that turning non-essential lights out in America for one hour could save as much as 15% of the energy consumed on an average Saturday night, and

Whereas, the energy savings will reduce carbon emissions into our air, preserve the natural resources used to produce this energy, set a positive precedent for the rest of the nation, and result in reduced costs for the Town, taxpayers and businesses of Madison,

Now therefore be it proclaimed by the Board of Selectmen of the Town of Madison that the Board supports these goals, directs the Department of Public Works to make reasonable efforts to turn off non-essential lighting in public areas on or before Saturday, March 29, 2008 at 8:00 p.m., consider making these changes permanent and recommends to residents and businesses of Madison that they do the same at least between 8:00 p.m. and 9:00 p.m. on March 29, 2008.

He presented the Board of Selectmen with a leaflet entitled “Earth Awareness Month.” The committee has an anonymous donor who is donating \$975 towards the Earth Awareness Parade scheduled for April 20, 2008.

MOVED by Selectman Gladstone and seconded by Selectman Traugh to open the agenda for the following:

(1) To add Item 3.A. as follows:

Discuss and take action on “A Proclamation in Support of Earth Hour 2008.”

(2) To add Item 7.A. as follows:

Discuss and take action on accepting donation of \$2,513.00 from the Madison Exchange Club for the toddler playground.

(3) To add Item 8.A. as follows:

Discuss charge for the Library Expansion Committee.

MOVED by Selectman Kokoruda and seconded by Selectmen MacDougald to close the agenda.

VOTE: This motion was approved unanimously.

NEW BUSINESS

3. Update from Economic Development Commission on their activities.

DISCUSSION: First Selectman Goldberg stated this is the first in a new process to receive periodic updates from various boards, commissions, and committees. David Kadamus, Chairman of the Economic Development Commission, attended the meeting and discussed the downtown development project. They are looking at how to increase pedestrians in the downtown area, to incorporate shared parking between properties, and to manage common wastewater. The Economic Development Commission is presently going

through a survey process of approximately 350 downtown land owners and building owners; the results should be ready by mid May 2008. The commission is also looking at the eastern approach to New Road at the Hammonasset Connector and in the future the commission will focus on North Madison and the Route 80 area. First Selectman asked that his commission get on the Board of Selectmen's agenda to discuss the survey results.

3.A. Discuss and take action on "A Proclamation in Support of Earth Hour 2008."

MOVED by Selectman Kokoruda and seconded by Selectman MacDougald to approve a proclamation in support of "Earth Hour 2008."

VOTE: This motion was approved unanimously.

4. Discuss and take action on calling a Special Town Meeting for Monday, April 14, 2008 at 7:30 p.m. in the Upper Level of the Memorial Town Hall for the following purpose:

1. To consider and take action on untable Item #6 of the Annual Town Meeting held on January 30, 2008. As stated: To consider and take action on Special Appropriation request of \$84,227 required to fund Supplemental Finding and Award to Paul Jakubson.

2. To consider and take action on Special Appropriation request of **\$84,227** required to fund Supplemental Finding and Award to Paul Jakubson in accordance with Connecticut General Statute Section 7-433C related to permanent partial disability to the cardiovascular system due to his hypertensive cardiovascular disease deemed related to his employment as a police officer for the Town of Madison.

MOVED by Selectman Traugh and seconded by Selectman Kokoruda to call a **Special Town Meeting for Monday, April 14, 2008** at 7:30 p.m. in the Upper Level of the Memorial Town Hall for the following purposes: (1) to untable Item #6 of the Annual Town Meeting held on January 30, 2008 and (2) to approve a **Special Appropriation request** of **\$84,227** required to fund Supplemental Finding and Award to Paul Jakubson in accordance with Connecticut General Statute Section 7-433C related to permanent partial disability to the cardiovascular system due to his hypertensive cardiovascular disease deemed related to his employment as a police officer for the Town of Madison.

DISCUSSION: None.

VOTE: This motion was approved unanimously.

5. Discuss and take action on entering into lease agreement with Legend Hill Condominium Association.

Selectman MacDougald recused himself from discussion and action on this item.

MOVED by Selectman Kokoruda and seconded by Selectman Gladstone to enter into a **lease agreement with Legend Hill Condominium Association**.

DISCUSSION: Police Chief Paul Jakubson stated this is the renewal of a lease which has been in place for 19 years. The purpose of the lease is to operate a transmitter and/or antenna for the Madison Police Department in the Legend Hill Clubhouse.

VOTE: This motion was approved 4-0-1 (Selectman MacDougald recused himself)

6. Discuss and take action on authorizing the First Selectman to apply for a Targeted Historic Documents Preservation Grant from the Connecticut State Library and to consider the appointment of the Town Clerk as applicant for the Grant.

MOVED by Selectman Kokoruda and seconded by Selectman Gladstone to authorize the First Selectman to apply for a **Targeted Historic Documents Preservation Grant** from the Connecticut State Library and to consider the appointment of the Town Clerk as applicant for the Grant.

DISCUSSION: Town Clerk Dolly Bean stated the Public Records Administrator at the Connecticut State Library is making available to the Town Clerks of each municipality grant money for records preservation. The Historic Preservation Fund was established about seven years ago to provide funds for the preservation and restoration of public records.

VOTE: This motion was approved unanimously.

7. Discuss and take action on accepting donation of sails (valued at \$1,661.03) from Hunter Marine for the Town of Madison sailing program. This donation is to be made in the memory of Joe Manganello for his service teaching people in Madison and other Connecticut Shoreline communities the value and fun of sailing.

MOVED by Selectman Gladstone and seconded by Selectman Traugh to accept **donation of sails** (valued at \$1,661.03) from **Hunter Marine** for the Town of Madison sailing program with our thanks.

DISCUSSION: Recreation Director Scot Erskine stated Hunter Marine would like to donate four sets of sails to be used for the Town's sailing program.

VOTE: This motion was approved unanimously.

7.A. Discuss and take action on accepting donation of \$2,513.00 from the Madison Exchange Club for the toddler playground.

DISCUSSION: Recreation Director Scot Erskine stated this donation, in memory of George Gould, will complete the needed funds for the 18-month to two-year-old age group at the Surf Club playground. The fenced-in area will handle 40 children and will be located behind the swing area. Selectman Kokoruda stated she is pleased to see that there will be a toddler playground.

VOTE: This motion was approved unanimously.

8. Discuss and take action on special appropriation request of \$5,000 from Beach and Recreation Department for replacement of Lightning Prediction System at the Surf Club.

MOVED by Selectman MacDougald and seconded by Selectman Traugh to approve **special appropriation request of \$5,000 from Beach and Recreation Department** for replacement of Lightning Prediction System at the Surf Club.

DISCUSSION: Recreation Director Scot Erskine stated the Madison Jaycees originally provided funds for this system. The system is a prediction--not detection--system, it studies the atmospheric conditions and warns of potential lightning strikes in the Surf Club area – it provides a 20-minute leadtime. This past winter the lightning prediction system was destroyed by weather conditions - possibly a wind sheer. The Town's insurance has covered \$2,000 of it, but there was a \$5,000 deductible. Selectman Gladstone wishes to thank the Jaycees for bringing this system to the Surf Club several years ago.

VOTE: This motion was approved unanimously.

8.A. Discuss charge for the Library Expansion Committee.

DISCUSSION: Selectman Traugh presented copies of "Town of Madison Ad Hoc Library Expansion Project Committee – Discussion Draft 3/24/08" to the Board of Selectmen and read:

Composition:

- Nine members
 - No more than three members shall be current Scranton Library Trustees or past Trustees involved with the development of the Library project
 - Committed members should be broadly representative of the community and Library users
 - The Boards of Selectmen and Finance may appoint liaisons to the Committee

Length of appointment:

- Not to exceed one year

Charge:

Lead the Scranton Library Expansion Project to a Town referendum

- Conduct a review of the Library's expansion plans, including financial information and cost estimates, to assure that the project is ready to go to referendum
- Guide the project through the Town boards approval process which precedes a referendum
- Facilitate the structuring, negotiation and execution of any agreements or documents between the Town and Scranton Library which are needed to have a Library referendum take place on a timely basis
- Conduct research into possible additional funding sources for the project
- Promote broad awareness and understanding of the Library Expansion project in the community, in collaboration with Scranton Library

The committee shall use existing documentation on the Library Project to conduct their reviews, whenever possible. If the Committee makes recommendations for substantive changes to the project, these changes are subject to the approval of the Library Board of Trustees. The use of and payment for outside consultants by the Committee, if necessary, will be subject to negotiation between the Town and the Library. The Library and the Town shall provide staff support to the Committee, as needed.

Chairman of the Scranton Library Board of Trustees Ted Mallory stated he would like to see this item go to referendum in late September 2008.

First Selectman Goldberg stated this process helps the voters to make sure they are getting an objective review – the public will be reassured. The next draft of this charge will more finely describe the respective duties of the Library committee and the project committee.

9. The following line transfers are designed as routine and appropriate for approval as a single action by the Board of Selectmen, if so desired. A Board member may request removal of any line transfer item from the consent agenda for review and discussion.

MOVED by Selectman Gladstone and seconded by Selectman Traugh to approve **line transfers** totaling \$10,262.

DISCUSSION: None.

VOTE: This motion was approved unanimously.

10. Discuss and take action on the following appointments.

* Gina Millan as the Secretary in Senior Services Department effective 3/28/2008. Non-union, N-3 – Step 2, \$12.74/hour – full-time position – 35 hours per week.

* Promote Guy MacPherson to Crew Leader II position in Public Works. This position is a C-5A – Step 7 - \$24.22/hour.

MOVED by Selectman Kokoruda and seconded by Selectman Traugh to approve the appointment of **Gina Millan** as the Secretary in Senior Services Department effective 3/28/2008. Non-union, N-3 – Step 2, \$12.74/hour – full-time position – 35 hours per week.

DISCUSSION: None.

VOTE: This motion was approved unanimously.

MOVED by Selectman Traugh and seconded by Selectman Kokoruda to approve the promotion of **Guy MacPherson** to Crew Leader II position in Public Works. This position is a C-5A – Step 7 - \$24.22/hour.

DISCUSSION: None.

VOTE: This motion was approved unanimously.

11. Discuss and take action on the recommendations from the Job Evaluation Committee on the revisions to exempt positions in the Beach and Recreation Department. Revised job descriptions and rating worksheet are attached.

MOVED by Selectman Kokoruda and seconded by Selectman Traugh to approve the recommendations from the Job Evaluation Committee on the revisions to **exempt positions in the Beach and Recreation Department.**

DISCUSSION: Selectman Kokoruda stated the goal was to get staff up to where they belong.

VOTE: This motion was approved unanimously.

12. Discussion and take action on appointing Ryan Duques to the Madison Center Project Committee for a term to expire 1/1/2009.

MOVED by Selectman Gladstone and seconded by Selectman Kokoruda to appoint **Ryan Duques to the Madison Center Project Committee** for a term to expire 1/1/2009.

DISCUSSION: None.

VOTE: This motion was approved unanimously.

13. Discuss and take action on recommendations from the Democratic Town Committee to appoint the following:

* **Employee Retirement Board**

Jonathan Snyder – to fill a vacancy to expire 1/1/2010.

MOVED by Selectman Gladstone and seconded by Selectman Kokoruda to appoint **Jonathan Snyder to the Employee Retirement Board** to fill a vacancy to expire 1/1/2010.

DISCUSSION: None.

VOTE: This motion was approved unanimously.

* **Firemen's Benefit Committee**

Fred Schoenbrun – to fill a vacancy to expire 1/1/2011.

MOVED by Selectman Gladstone and seconded by Selectman Traugh to appoint **Fred Schoenbrun to the Firemen's Benefit Committee** to fill a vacancy to expire 1/1/2011.

DISCUSSION: None.

VOTE: This motion was approved unanimously.

14. Administrative Update

* Update on OSHA inspection on March 13 and 14, 2008.

DISCUSSION: Assistant for Administration Helen Burland stated there was a recent surprise OSHA inspection over a 2-1/2 day period. Their representative reviewed Town Services—facilities, the Surf Club, maintenance, and here at the Town Campus. John Bowers deserves a lot of credit for graciously taking the lead. An exit interview was

conducted; overall the inspection was quite positive; there were high marks in terms of our policies and the work of the safety committee. In 30 days the Town will receive a written report; at that time we will need to satisfy any deficiencies.

* Discuss role and assignment of liaisons

DISCUSSION: Selectman Kokoruda stated the role of liaisons is to keep the Board of Selectmen informed; the boards and commissions are doing Town business; they look to the liaison from the Board of Selectmen in an advisory capacity. Selectman MacDougald stated maybe if a board or commission had a connection to a Staff member, they would not rely so much on a liaison; maybe specialize along the lines of the four major functions of government – tax, health and safety, general services, and land control and environment. Selectman Gladstone stated members of the Board of Selectmen learn a lot by attending these meetings. Selectman Traugh stated having a liaison provides a communications link. First Selectman Goldberg stated the assignment of liaisons will be deferred to a future Board of Selectmen meeting.

15. Tax Abatements/Refunds

None.

16. Liaison Reports/Selectmen Comments.

Selectman Traugh attended the recent Scranton Library Board of Trustees meeting and Board of Education meeting. The Board of Education has applied for a Safe Schools Grant and if Madison receives the award, it will include over \$2M in funding with a focus on substance abuse and youth safety. She feels the Town is poised well because of their recent survey. There was another presentation and analysis on elementary school space needs which reaffirms their wish to go with a four-school model using Island Avenue School, Jeffrey School, Academy School, and Ryerson School. The four-school model will reduce the Town's dependency on modular classrooms. They will do a cost analysis to look at the three and four-school models.

Selectman Kokoruda attended the Senior Citizens Committee meeting. The Shoreline Institute of Lifelong Learning (Madison and Guilford) will get local people to give seminars.

Selectman Gladstone stated the Town Investment Committee met recently. Lower interest rates have reduced income from our Town's investments.

Selectman MacDougald attended the recent Ad Hoc Energy Committee meeting—there is a lot of activity.

First Selectman Goldberg stated at the last Board of Selectmen meeting members were appointed to an Historic District Committee. In the next four weeks we will call them together; their first mission will be to select a chairman.

17. Adjournment

MOVED by Selectman Gladstone and seconded by Selectman Traugh to adjourn the meeting at 9:58 p.m.

VOTE: This motion was approved unanimously.

Respectfully submitted,

Judy Palmer
Recording Secretary