

MEETING DATE:

Monday, July 28, 2008

MEETING PLACE:

Madison Room (Room A), Town Campus

Board of Selectmen Meeting Minutes

First Selectman Goldberg called the Regular Meeting of the Board of Selectmen to order at 6:50 p.m. Present were Selectmen Goldberg, MacDougald, Gladstone, and Kokoruda. Selectman Traugh was absent.

MOVED by Selectman Gladstone and seconded by Selectman Kokoruda to enter into Executive Session at 6:50 p.m. to discuss:

1. Personnel

VOTE: This motion was approved unanimously.

MOVED by Selectman Gladstone and seconded by Selectman MacDougald to exit Executive Session at 7:28 p.m.

VOTE: This motion was approved unanimously.

First Selectman Goldberg called the Regular Meeting of the Board of Selectmen to order at 7:32 p.m. Present were Selectmen Goldberg, MacDougald, Gladstone, and Kokoruda. Selectman Traugh was absent.

2. Approval of minutes.

* Regular Board of Selectmen Meeting minutes of June 23, 2008.

MOVED by Selectman Gladstone and seconded by Selectman MacDougald to accept the minutes of the Regular Board of Selectmen Meeting of June 23, 2008 as amended.

DISCUSSION: Selectman Kokoruda asked that the following statement be added to **Item 16** Liaison Reports/Selectmen Comments at the end of the first paragraph.

She requested that the appointment of Tim Millhiser to the Planning and Zoning Commission be added as an item on the July 28, 2008 agenda.

VOTE: This motion was approved unanimously.

* Special Board of Selectmen Meeting minutes of July 2, 2008.

MOVED by Selectman Gladstone and seconded by Selectman Kokoruda to accept the minutes of the Special Board of Selectmen meeting of July 2, 2008 as written.

VOTE: This motion was approved unanimously.

* Special Joint Board of Selectmen and Board of Finance Meeting minutes of July 2, 2008.

MOVED by Selectman Gladstone and seconded by Selectman Kokoruda to accept the minutes of the Special Joint Board of Selectmen and Board of Finance Meeting of July 2, 2008 as written.

VOTE: This motion was approved unanimously.

* Special Board of Selectmen Meeting minutes of July 9, 2008.

MOVED by Selectman Gladstone and seconded by Selectman Kokoruda to table the minutes of the Special Board of Selectmen Meeting of July 9, 2008.

DISCUSSION: Selectman Kokoruda stated she would like to see all Board of Selectmen meetings have someone to take the minutes of the meeting and someone to videotape the meeting. The minutes need to be reworked.

VOTE: The motion to table this item was approved unanimously.

3. Citizen Comments.

State Representative Deb Heinrich and State Senator Ed Meyer announced that the Town of Madison will receive **\$250,000 from the State for the Madison Downtown Project.**

Pam McKinnon, 53 West Wharf Road and Chairman of the Madison Center Project, thanked Senator Meyer and Representative Heinrich for the wonderful gift of \$250,000 for the downtown project. Andy Brower, 53 Laurel Crest Road and member of the Madison Center Project, presented a brief overview of the project to date.

Gus Horvath, 50 Beechwood Drive, discussed data he found on the Connecticut Government website regarding the 'Connecticut equalized grand list.'

Elizabeth Booth, Northwood Road, read her "Proposed Amendments to Application Procedures for Zoning Changes, Special Exception Permits and Special Exception Modifications" to the Board of Selectmen.

Christine Poutot, Chairman of the Planning and Zoning Commission, stated her support of Tim Millhiser's appointment to the Planning and Zoning Commission.

Jim Byrne, 34 Hotchkiss Lane, agreed with Ms. Poutot and supports the appointment of Tim Millhiser.

Bill McCullough, 69 Liberty Street, stated that the Board of Selectmen should support the appointment of Tim Millhiser.

Marlene Beckman, 509 County Road, spoke on behalf of the seniors regarding tax relief.

Barbara Davis, 97 Stone Road, presented comments looking at the cost analysis of seniors selling their homes to families with two children.

MOVED by Selectman Kokoruda and seconded by Selectman Gladstone to open the agenda to add the following item as **Item 19.a**.

To discuss and take action on allowing the Madison Foundation to move their office into the Powder House.

VOTE: This motion was approved unanimously.

MOVED by Selectman MacDougald and seconded by Selectman Kokoruda to close the agenda.

NEW BUSINESS

4. Discuss and take action on request from the Madison Center Project Committee to contract with Connecticut Light and Power for the relocation of utility cables.

MOVED by Selectman MacDougald and seconded by Selectman Gladstone to approve the request from the Madison Center Project Committee to contract with **Connecticut Light and Power for the relocation of utility cables** for a not-to-exceed amount of **\$211,216.17** upon successful review of the contract by our Town Attorney.

DISCUSSION: Pam McKinnon, Chairman of the Madison Center Project, explained that this request is to enter into a contract with Connecticut Light and Power to re-route the distribution lines behind the buildings on the southerly side of Route 1 in downtown Madison.

VOTE: This motion was approve unanimously.

5. Discuss and take action on Proclamation for September 11th Day of Caring.

MOVED by Selectman Gladstone and seconded by Selectman Kokoruda to accept the Proclamation dated July 28, 2008.

DISCUSSION: Pam McKinnon commented that this is a public ceremony of remembrance to recognize the four members of Madison who died in the September 11, 2001 tragedy.

VOTE: This motion was approved unanimously.

6. Update from the Senior and Disabled Tax Relief Committee.

UPDATE: John Brady, Chairman of the Senior and Disabled Tax Relief Committee, presented a progress report on the efforts of the committee.

7. Update from the Water Pollution Control Authority (WPCA).

UPDATE: Tom Hansen, Chairman of the Water Pollution Control Authority, discussed the role of the WPCA which establishes policies for and monitors the progress of the Town's Sewer Avoidance Program and other water quality programs.

8. Discuss and take action on recommendation from the Republican Town Committee to appoint Tim Millhiser as a regular member on the Planning and Zoning Commission to fill a vacancy to expire January 1, 2011.

MOVED by Selectman MacDougald and seconded by Selectman Kokoruda to enthusiastically **appoint Tim Millhiser as a regular member on the Planning and Zoning Commission** to file a vacancy to expire January 1, 2011.

VOTE: This motion was approved unanimously.

9. Discuss and take action on awarding the contract for the construction of a Fire Protection Water Storage Tank located at the intersection of Opening Hill Road and Blinnshed Road.

MOVED by Selectman MacDougald and seconded by Selectman Kokoruda to award a contract for the construction of a **Fire Protection Water Storage Tank** located at the intersection of Opening Hill Road and Blinnshed Road to **Schumack Engineering Construction Corporation of Clinton, Connecticut, for \$48,880.**

VOTE: This motion was approved unanimously.

10. Discuss and take action on request from the Madison Police Department to apply for a State of Connecticut Driving Under the Influence (DUI) Enforcement Grant (\$60,200) with an anticipated project startup date of October 16, 2008.

MOVED by Selectman Gladstone and seconded by Selectman Kokoruda to approve request from the Madison Police Department to apply for a State of Connecticut **Driving Under the Influence (DUI) Enforcement Grant (\$60,200)** with an anticipated project startup date of October 16, 2008.

VOTE: This motion was approved unanimously.

11. Discuss and take action on the following requests from Madison Youth and Family Services.

*To apply for a renewal grant from the State Department of Education for their Youth Service Bureau (YSB) Grant for **\$28,497**. This is the 25th year receiving this grant and the matching funds (100%) are easily met through their existing budget.

*To apply for a renewal grant from the State Department of Education for their YSB Enhancement Grant for **\$6,250**. This is the 2nd year receiving this grant and the matching funds (100%) are easily met through their existing budget.

*To apply for a renewal grant (Selectmen's Council on Youth Substance Abuse) from the South Central Connecticut Regional Action Council and the Connecticut Department of Mental Health and Addiction Services for **\$3,300**. This is a grant that they have received for approximately 20 years.

MOVED by Selectman MacDougald and seconded by Selectman Kokoruda to approve the above requests for **renewal grants from Madison Youth and Family Services**.

DISCUSSION: David Melillo, Director of Human Services, gave a brief synopsis of each renewal grant.

VOTE: This motion was approved unanimously.

12. Discuss and take action on request from Human Services Director to accept donation of \$2,500 from Quinnipiac University for buying computer equipment for training senior citizens in computer skills.

MOVED by Selectman Kokoruda and seconded by Selectman Gladstone to approve request from Human Services Director to accept **donation of \$2,500 from Quinnipiac University** for buying computer equipment to train computer skills to senior citizens--with our thanks.

VOTE: This motion was approved unanimously.

13. Discuss and take action on setting revised 2008 Standard Mileage Rate set by the Internal Revenue Service (IRS) for the use of a car (including vans, pickups or panel trucks) to 58.5 cents a mile for all business miles driven. This rate will begin on July 1, 2008 and extend through December 31, 2008.

MOVED by Selectman MacDougald and seconded by Selectman Gladstone to adopt the **2008 Standard Mileage Rate** set by the Internal Revenue Service (IRS) for the use of a car (including vans, pickups or panel trucks) to **58.5 cents a mile** for all business miles driven. This rate will begin on July 1, 2008 and extend through December 31, 2008.

VOTE: This motion was approved unanimously.

14. Discuss and take action on line transfer request of \$72,700 from Director of Facilities from Island Avenue Update Heating Account to Island Avenue Asbestos Removal Account. The Island Avenue Heater Project involves heating improvements and asbestos removal. The estimation on the asbestos portion is short; but the overall project will balance. **(Approved by Board of Finance on 7/16/2008)**

MOVED by Selectman Gladstone and seconded by Selectman MacDougald to approve **line transfer request of \$72,700** from Director of Facilities from Island Avenue Update Heating Account to Island Avenue Asbestos Removal Account. The Island Avenue Heater Project involves heating improvements and asbestos removal.

VOTE: This motion was unanimously approved.

15. Discuss and take action on the following line item transfer requests from Selectmen's Office:

\$5,301 from Senior Services – Salary Office Staff to Youth Services – Salary Administrative

\$885 from Assessor's Office Staff Wages to Maintenance

\$4,668 from Personnel Upgrades to Fiscal Services Professional/Technical Services

\$2,000 from Human Resources – Salary – Department Head to Selectmen's Office Salary – Office Staff

MOVED by Selectman Gladstone and seconded by Selectman MacDougald to approve the above **line item transfer requests** from Selectmen's Office.

DISCUSSION: Dotty Bavin, Director of Finance, stated there were transitions that required additional funding; it is part of salary reconciliation that takes place July 1st of each year.

VOTE: This motion was approved unanimously.

16. Discuss and take action on resignation of David Kadamus from the Economic Development Commission.

MOVED by Selectman Gladstone and seconded by Selectman MacDougald to accept the **resignation of David Kadamus** from the Economic Development Commission.

DISCUSSION: Mr. Kadamus has agreed to stay on the commission until a replacement has been found.

MOVED by First Selectman Goldberg and seconded by Selectman Kokoruda to table this item.

VOTE: The motion to table the item was approved unanimously.

17. Discuss and take action on documents describing the Nominating Process for Appointed Boards and Commissions.

MOVED by Selectman MacDougald and seconded by Selectman Kokoruda to approve four (4) documents describing the **Nominating Process for Appointed Boards and Commissions**.

DISCUSSION: Selectman Gladstone gave a brief description of a draft application entitled “Town of Madison Board/Commission Questionnaire.” Selectman Kokoruda would like to find a way to make the application process more open for unaffiliated voters. Three of the forms (1) memo to Chairpersons of Madison Boards and Commissions, (2) Town of Madison – Board/Commission Questionnaire and (3) Application for Candidates for Madison Boards and Commissions were approved. The form entitled ‘Application for Boards and Commissions of the Town of Madison’ will be reworked.

VOTE: This motion to approve three of the four forms was approved unanimously.

18. Discuss and take action on agenda for the Public Hearing set for August 13, 2008 on Capital Projects.

MOVED by Selectman Gladstone and seconded by Selectman Kokoruda to approve agenda for the **Public Hearing set for August 13, 2008 on Capital Projects** as discussed.

VOTE: This motion was approved unanimously.

19. Discuss and take action on Liaison Assignments to Boards and Commissions.

MOVED by Selectman MacDougald and seconded by Selectman Kokoruda to review and discuss the **DRAFT Liaison Assignments (to Boards and Commissions)**.

VOTE: This motion was approved unanimously to approve the amended Liaison Assignments list.

19.a. Discuss and take action on allowing the Madison Foundation to move their office into the Powder House.

MOVED by Selectman Kokoruda and seconded by Selectman MacDougald to allow the Madison Foundation to move their office into the Powder House.

VOTE: This motion was approved unanimously.

20. Tax Abatements/Refunds.

MOVED by Selectman Kokoruda and seconded by Selectman MacDougald to approve requests for tax abatements or refund of property taxes in the amount of **\$775.80**:

**REQUEST FOR ABATEMENT OR REFUND
OF PROPERTY TAXES**

DCFS Trust	\$ 227.68
DCFS Trust	\$ 124.88
Barbara J. Thomason	\$ 359.38
Daniel Courtois	\$ 44.56
Christopher Chometa	\$ 19.30

VOTE: This motion was approved unanimously.

PRIOR YEAR REFUND

MOVED by Selectman Kokoruda and seconded by Selectman MacDougald to approve requests for tax abatements or refund of property taxes in the amount of **\$138.00**:

DCFS	\$ 138.00
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VOTE: This motion was approved unanimously.

21. Liaison Reports/Selectmen Comments.

Selectman Kokoruda commented that it is great news that the Madison Center Project is moving ahead. The appearance of the buildings at the east end of Route 1 is improving. Selectman Gladstone reminded residents about the upcoming Public Hearing scheduled for Wednesday, August 13, 2008, at 7:30 p.m. at Polson Middle School.

First Selectman Goldberg noted the opening this morning of our new train station.

22. Adjournment.

MOVED by Selectman Gladstone and seconded by Selectman MacDougald to adjourn the meeting at 9:42 p.m.

VOTE: This motion was approved unanimously.

Respectfully submitted,

Judy Palmer
Recording Secretary