

**MEETING DATE:**  
**MEETING PLACE:**

Monday, February 23, 2009  
Madison Room - Town Campus

### **Board of Selectmen Meeting Minutes**

First Selectman Goldberg called a Public Hearing to order at 7:03 p.m. Present were Selectmen Goldberg, Kokoruda, Traugh, MacDougald, and Gladstone.

#### **1. Public Hearing**

**Public Hearing** for the purpose of receiving public comment, opposition, and support for amendment to ordinance: Chapter 20 - Taxation - Section 20-10 Property Tax Relief, Owner's Tax Relief Program for Certain Elderly and/or Disabled Homeowners.

Comments were received from Ron Hick, Dick Gedney, Maureen Lopes, and Pat Melady.

The Public Hearing was adjourned at 7:15 p.m.

First Selectman Goldberg called the Regular Meeting of the Board of Selectmen to order at 7:30 p.m. Present were Selectmen Goldberg, Gladstone, Kokoruda, Traugh, and MacDougald.

#### **2. Approval of minutes -**

\* February 9, 2009

**MOVED** by Selectman Gladstone and seconded by Selectman Traugh to approve the minutes of the meeting of February 9, 2009 as amended.

Item #17, last sentence should read:

The objective is to recoup the revenue consistent with past programs and to try new programs.

**VOTE:** This motion was approved unanimously.

\* February 4, 2009 - Special Board of Selectmen meeting

**MOVED** by Selectman Kokoruda and seconded by Selectman Traugh to approve the minutes of the Special Board of Selectmen meeting of February 4, 2009 as written.

**VOTE:** This motion was approved unanimously.

\* February 11, 2009 - Special Board of Selectmen meeting

**MOVED** by Selectman MacDougald and seconded by Selectman Kokoruda to approve the minutes of the Special Board of Selectmen meeting of February 11, 2009 as written.

**VOTE:** This motion was approved unanimously.

\* February 4, 2009 - Budget Workshop Meeting

**MOVED** by Selectman Traugh and seconded by Selectman Kokoruda to approve the minutes of the Budget Workshop meeting of February 4, 2009 as written.

**VOTE:** This motion was approved unanimously.

\* February 9, 2009 - Budget Workshop Meeting

**MOVED** by Selectman Gladstone and seconded by Selectman MacDougald to approve the minutes of the Budget Workshop meeting of February 9, 2009 as written.

**VOTE:** This motion was approved unanimously.

\* February 12, 2009 - Budget Workshop Meeting

**MOVED** by Selectman Kokoruda and seconded by Selectman MacDougald to approve the minutes of the Budget Workshop meeting of February 12, 2009 as written.

**VOTE:** This motion was approved 4-0-1 (Selectman Traugh abstained)

## 2.A. Citizen Comments.

Tom Banisch, 554 Boston Post Road, stated he was disappointed that the item to discuss legal fees was not placed on the agenda earlier in the meeting.

Walter Lippmann discussed (1) legal fees, (2) overtime in the Police Department, and (3) the search process for our Town Engineer.

Tom Cartledge, former member of the Police Commission, provided his comments regarding the Police Department.

Marlene Beckman, 509 County Road, discussed several views regarding senior tax relief which have been expressed by senior citizens.

**MOVED** by Selectman Gladstone and seconded by Selectman MacDougald to open the agenda as follows:

(a) Move Item 13 after Item 7.

(b) Add Item 8.A.

**8.A.** Discuss and take action to approve the hiring of Ms. Kathy Perry for the position of part-time Clerk/Assessor's Office, an unaffiliated and temporary position with the Town of Madison, not-to-exceed 20 hours per week, commencing on February 24, 2009.

**VOTE:** This motion was approved unanimously.

**MOVED** by Selectman MacDougald and seconded by Selectman Kokoruda to close the agenda.

**VOTE:** This motion was approved unanimously.

## OLD BUSINESS

**MOVED** by Selectman Kokoruda and seconded by Selectman MacDougald to untable this item (tabled 1/12/09).

**VOTE:** This motion was approved unanimously.

3. Discuss and take action on hiring professional service as recommended by the **Joint Facilities Review Committee for the Town of Madison facilities study.**

**DISCUSSION:** Director of Facilities Bill McMinn commented he was a member of the Joint Facilities Review Committee which was charged to discuss space and facilities and the efficient use of the Town's assets. After the Request for Qualifications and interviews were completed, the Committee is recommending DRA to perform the professional services. The strategic planning fee for this proposal is \$63,000 spread over two fiscal years. He presented a brief overview of the scope of the project and gave the Board of Selectmen a handout entitled "Town and Elementary School Facilities - Facilities Review - Joint Facilities Project Review Committee - Town of Madison - DRA."

**MOVED** by Selectman Traugh and seconded by Selectman MacDougald to table this item until the next meeting to give the board members sufficient time to review the recommendation.

**VOTE:** This motion was approved unanimously.

#### **NEW BUSINESS**

4. Update from the Historic Commission.

**UPDATE:** John Lind, Chairman of the Madison Historic Commission, gave an overview of the commission's efforts and the finalizing of guidelines for homeowners within the Historic District.

5. Discuss and take action on amendment to ordinance: Chapter 20 - Taxation - Section 20-10 Property Tax Relief, Owner's Tax Relief Program for Certain Elderly and/or Disabled Homeowners.

**MOVED** by Selectman Traugh and seconded by Selectman Kokoruda to amend ordinance: **Chapter 20 - Taxation - Section 20-10 Property Tax Relief, Owner's Tax Relief Program for Certain Elderly and/or Disabled Homeowners.**

**DISCUSSION:** Director of Town Services Alma Carroll stated if the amended ordinance is approved, it will be published in the newspaper, it will become effective fifteen (15) days after publication in a newspaper having general circulation in the Town. The filing period is February 1 through May 15, 2009. Interested applicants may contact the Senior Center.

**VOTE:** This motion was approved unanimously.

6. Discuss and take action on calling a Special Town Meeting for Wednesday, March 25, 2009 at 7:00 p.m. in Conference Room A - Town Campus for the following purpose:

1. To consider and take action on Special Appropriation request of \$86,000 from Tax Collector for prior year adjustments for the 2006 grand list on nine vehicles owned by the leasing company CAMRAC, Inc. which total \$2,001.23. Prior year court ruling on an assessment appeal where we must refund an amount of \$85,892.66.

2. To consider and take action on Special Appropriation request of \$75,000 from Public Works and Engineering. The number of precipitation events and below-freezing temperature days have required an increased number of highway department employee call-outs during off-work hours, weekends, and holidays and an increased need for contracted snow removal.

**MOVED and READ** by Selectman Gladstone and seconded by Selectman Traugh to call a Special Town Meeting for Wednesday, March 25, 2009 at 7:00 p.m. in Conference Room A - Town Campus for the above purpose.

**VOTE:** This motion was approved unanimously.

7. Discuss and take action on approving the following resolution establishing a **Building Committee for *Kathleen H. Ryerson School*** for heating system improvements including asbestos removal. These projects have received approval from the Facilities Project Review Committee and will use funds in the LoCap Reserve account.

**Whereas** the Facilities Review Committee of the Town of Madison has identified two maintenance projects to be funded through the LoCap Reserve Fund,

**Whereas** the State of Connecticut Bureau of School Facilities requires the appointment of a building committee to manage school construction or maintenance projects,

**Whereas** the Madison Board of Education Planning Committee has oversight responsibilities for the overall condition of the Madison Public School Facilities,

**Therefore**, it is resolved that the Board of Education Planning Committee with members William Clorite, Becky Coffey, Bob Hale and Debra Frey shall serve as the ***Kathleen H. Ryerson*** Building Committee with the following charge:

- \* Solicit proposals for the plans and cost estimates for improvements to the heating system including asbestos removal.
- \* Within the approved budget, solicit bids, award the work associated with said bids, and oversee the construction of the agreed upon projects.
- \* The term of this committee is effective this date, February 24, 2009, until February 2012 or upon completion of the projects.

**Whereas** that the Board of Selectmen authorizes the Board of Education to apply for grant from the State Department of Education and accept or reject a grant for the ***Kathleen H. Ryerson*** Heating and Asbestos project.

**MOVED and READ** by Selectman Gladstone and seconded by Selectman Traugh and Selectman Kokoruda to approve the above resolution establishing a **Building Committee for Kathleen H. Ryerson School for heating system improvements including asbestos removal.**

**VOTE:** This motion was approved unanimously.

13. Discuss and take action on legal fees reporting/management.

**DISCUSSION:** First Selectman Goldberg stated Town officials are in the process of changing the accounting, monitoring, and managing of legal costs. He also proposed the merits of forming a "Legal Bill Oversight Committee" with possibly two members from the Board of Selectmen and two members from the Board of Finance with the task of regularly reviewing all the Town's legal bills.

Selectman MacDougald commented the previous system of reporting legal fees was catalogued by Town Department and over time has become less effective. Selectman Traugh stated this new process will provide for a better government with less risk. Selectman Gladstone commented this would provide for more detailed accounting.

Selectman Kokoruda requested better communication between the First Selectman and the rest of the Board of Selectmen. She does not want to be hearing about additional legal bills in the newspaper.

8. Discuss and take action on hiring Mrs. Florence Farrelly for the full-time position of Senior Account Clerk in the Finance Division effective February 24, 2009, non-union, N-6, Step 6, \$19.75 per hour.

**DISCUSSION:** Rita Umile, Manager of Human Resources, commented that the hourly rate should be \$19.57, not \$19.75 as printed.

**MOVED** by Selectman Gladstone and seconded by Selectman Kokoruda to hire Mrs. Florence Farrelly for the full-time position of Senior Account Clerk in the Finance Division effective February 24, 2009, non-union, N-6, Step 6, \$19.57 per hour.

**VOTE:** This motion was approved unanimously.

8.A. Discuss and take action to approve the hiring of Ms. Kathy Perry for the position of Part-time Clerk/Assessor's Office, an unaffiliated and temporary position with the Town of Madison, not-to-exceed 20 hours per week, commencing on February 24, 2009.

**MOVED** by Selectman Kokoruda and seconded by Selectman Traugh to hire Ms. Kathy Perry for the position of Part-time Clerk/Assessor's Office, an unaffiliated and temporary position with the Town of Madison, not-to-exceed 20 hours per week, commencing on February 24, 2009.

**VOTE:** This motion was approved unanimously.

9. Discuss revised Town of Madison Administrative Policies.

**DISCUSSION:** First Selectman Goldberg conveyed that over the decades, the Board of Selectmen has developed policies and put them in writing to serve as guidelines for the conduct of town-related activity and for the successful, consistent and efficient functioning Town government. He noted that Senior Staff had participated in providing drafts of policies now needing an update. After looking at other Town's policies and reworking this document, it will be brought back for discussion at a future Board of Selectmen meeting.

10. Discuss and take action on recommendation from the Selectmen's Council on Youth Substance Abuse that the Board of Selectmen accept, with gratitude, the resignations of Paul Lirot and Barbara Ciotti from the Selectmen's Council on Youth Substance Abuse.

**MOVED** by Selectman Traugh and seconded by Selectman Kokoruda to accept the resignations of Paul Lirot and Barbara Ciotti from the Selectmen's Council on Youth Substance Abuse with our thanks!

**VOTE:** This motion was approved unanimously.

11. Discuss and take action on recommendation from the Selectmen's Council on Youth Substance Abuse to appoint/reappoint the following members:

Reappointments - Melissa Balletto, Mary Beth Golja, David Klein, Monica Piombino and David Melillo for terms to expire 1/1/2011

Appointments

Erin Corbett (to fill term to expire 1/1/2010)  
Dottie Meyer (to fill term to expire 1/1/2010)  
Lisa Miksis (to fill term to expire 1/1/2010)  
Bob Ruggiero (to fill term to expire 1/1/2011)  
Jeanne Stevens (to fill term to expire 1/1/2011)  
Dr. Erin Springhorn (to fill term to expire 1/1/2011)

**MOVED and READ** by Selectman Gladstone and seconded by Selectman Traugh to reappoint and appoint the above-named members.

**VOTE:** This motion was approved unanimously.

12. The following line item transfers are designated as routine and appropriate for approval as a single action by the Board of Selectmen, if so desired. A board member may request removal of any line transfer item from the consent agenda for review and discussion.

**MOVED** by Selectman Kokoruda and seconded by Selectman Gladstone to approve Line Item Transfers totaling \$65,200.00 (copy of "Summary of Line Transfers" dated February 23, 2009 attached)

**VOTE:** This motion was approved unanimously.

14. Tax Abatements/Refunds

**MOVED** by Selectman Kokoruda and seconded by Selectman Traugh to approve Prior Year Refunds in the amount of \$62,413.85.

Griswold Airport	\$62,413.85
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**VOTE:** This motion was approved unanimously.

**MOVED** by Selectman Kokoruda and seconded by Selectman Traugh to approve Refunds in the amount of \$478.66.

Bud Lehling Leasing, Inc.	\$ 201.81	
Honda Lease Trust	\$ 227.54	
Toyota Motor Credit Corporation	\$ 49.31	
Total Refunds		\$ 478.66

**VOTE:** This motion was approved unanimously.

15. Liaison Reports/Selectmen Comments

Selectman Traugh commented that several citizens have expressed their disappointment with the length of time it has taken the Connecticut State Police to investigate Chief Paul Jakubson who has been on administrative leave since April 2008.

Selectman Kokoruda asked that the 'Strategic Plan' be put on as an agenda item at a future Board of Selectmen meeting.

Selectman Gladstone reported the Green Up/Clean Up events will take place in April 2009.

Selectman MacDougald requested that two items be placed on a future Board of Selectmen meeting: (1) update on the uranium issue and (2) the appointment of a Land Acquisition Committee.

#### 16. Adjournment

**MOVED** by Selectman Gladstone and seconded by Selectman MacDougald to adjourn the meeting at 9:28 p.m.

**VOTE:** This motion was approved unanimously.

Respectfully submitted,

Judy Palmer  
Recording Secretary

Department	Account (DEFICIT)						Amount	Account (FUNDING)						DETAIL	
Facilities	to be determined						\$36,200.00	1-208	0	9998	7300	25	6B	\$36,200.00	Funding is needed to apply for partial reimbursement from State
	KHR Boiler Asbestos Removal							Planning and Engineering							
Police Department	1-100	3100	0000	3300	635	00	\$28,000.00	1-100	3100	0000	1040	635	00	\$28,000.00	Wages to cover the ananticipated temporary position of Acting Chief of Police
	Prof. Tech Services							Wages							
Registrar	1-100	1120	0000	1040	843	00	\$1,000.00	1-100	1120	0000	1040	833	00	\$1,000.00	To transfer money to cover wages for deputy registrars
	Wages							Wages - Canvas							
<b>TOTAL</b>							\$65,200.00							\$65,200.00	