

MEETING DATE:

Monday, April 27, 2009

MEETING PLACE:

Madison Room A - Town Campus

Board of Selectmen Meeting Minutes

First Selectman Goldberg called the Meeting of the Board of Selectmen to order at 7:31 p.m. Present were Selectmen Goldberg, Kokoruda, Traugh, and MacDougald. Selectman Gladstone was absent.

1. Approval of minutes.

* April 13, 2009

MOVED by Selectman Kokoruda and seconded by Selectman MacDougald to approve the minutes of the regular meeting of April 13, 2009 as amended.

Item #15, 4th paragraph, 3rd sentence should read:

At the Board of Education meeting it was explained they are applying for another Federal grant "Safe Routes to Schools."

VOTE: This motion was approved unanimously.

* April 21, 2009

MOVED by Selectman Kokoruda and seconded by Selectman Traugh to approve the minutes of the special meeting of April 21, 2009 as amended.

Item #2, 4th paragraph, 1st sentence should read:

Director of Finance Dotty Bavin commented that the Board of Finance authorized over expending the Legal Services account based on funding available in the contingency fund.

VOTE: This motion was approved unanimously.

* April 22, 2009

MOVED by Selectman Kokoruda and seconded by First Selectman Goldberg to approve the minutes of the special meeting of April 22, 2009 as written.

VOTE: This motion was approved unanimously.

2. Citizen Comments.

None.

MOVED by Selectman Traugh and seconded by Selectman MacDougald to open the agenda to add the following:

Item #16A. Update on preparing for Swine Flu outbreak.

VOTE: This motion was approved unanimously.

MOVED by Selectman Traugh and seconded by Selectman MacDougald to close the agenda.

VOTE: This motion was approved unanimously.

NEW BUSINESS

3. Discuss and take action on reappointing the following members to the Ad Hoc Town Energy Committee for a two-year term to expire **April 2011**:

Dean Plummer
Jackie Hudson
Tom MacDonald
Dave Simon
Miguel Schon

MOVED by Selectman Kokoruda and seconded by Selectman Traugh to reappoint the above-named members to the Ad Hoc Town Energy Committee for a two-year term to expire April 2011.

VOTE: This motion was approved unanimously.

UPDATE: Chairman of the Ad Hoc Town Energy Committee Dean Plummer stated the Committee would like to be able to explore ways in which Madison might benefit from joint energy management, planning, and purchasing initiatives with neighboring towns. Also they would like to form a subcommittee to focus on communications and community awareness. He presented the Board of Selectmen with a handout entitled "Madison Town Energy Committee - Year 1 Activities" which outlined the monthly 'energy' activities since June 2007. Upcoming plans are to initiate regional discussions regarding a shared energy manager position from stimulus funding.

CHARGE

Ad Hoc Town Energy Committee
Board of Selectmen 2009 Charge

The Town of Madison recognizes that energy, its consumption, and cost contribute a significant amount to the cost of operations in the Town.

In addition, Town government has the responsibility to provide leadership to its citizens in the area of conservation and use of clean/renewable energy.

In order to coordinate these efforts, an ad hoc committee will continue to:

- Review current energy usage and make recommendations on methods of reducing the total net energy consumed by the Town.
 - Review the cost benefit ratio of any recommended reductions.
 - Any reductions shall consider the environmental impact of the recommendations and implementation costs.
- Review the purchasing methods used by the Town and make recommendations regarding the forward purchase of energy sources.
- *Represent the Town, along with appropriate officials and employees, in discussions with other towns on energy initiatives.*
 - *Explore ways that Madison might benefit from joint energy management, planning, and purchasing initiatives with other towns.*
- Continue participation in the State's 20% by 2010 program and utilize it for methods that might obtain greater participation by Madison residents in clean energy programs.

- Review financial and facility implications of any “free” clean energy equipment.
- Investigate the feasibility of renewable energy generation within the Town including availability of grants and other cost-effective methods of funding.
- Provide on-going support and activities to promote energy conservation opportunities and clean energy initiatives for citizens.
 - *Form a subcommittee to focus on communications and community awareness programs in the schools, with community groups, and the Town at large.*

MOVED by Selectman MacDougald and seconded by Selectman Kokoruda to take the original ‘charge’ and add two items which are *italicized* above.

VOTE: This motion was approved unanimously.

4. Update on criminal activity statistics in the Town of Madison and what precautions Madison residents should take.

UPDATE: Bob Nolan presented some information regarding the rate of criminal activity in Madison. He summarized that in 2008 Madison had 220 crimes while neighboring/similar communities had 412, 607, 869, and 386 respectively. He noted that homeowners can do a lot to protect their homes - lock doors, use alarm systems, keep bathroom lights on during the nighttime, use sensor lighting, know your neighbor, and ‘block’ watches. He provided handouts entitled “Lock Crime OUT of Your Home” and “Home Security Checklist” - both will be available in Madison Town offices and on the Town’s website.

5. Discuss and take action on setting referendum date on the Town and School Budgets for Tuesday, May 19, 2009 pending approval of dollar amounts from the Board of Finance Final Budget Workshop Meeting on April 30, 2009.

MOVED by Selectman Traugh and seconded by Selectman Kokoruda to set referendum date on the Town and School Budgets for Tuesday, May 19, 2009 pending approval of dollar amounts from the Board of Finance Final Budget Workshop Meeting on April 30, 2009.

DISCUSSION: Director of Town Services Alma Carroll informed the Board of Selectmen that the Town Clerk’s office will be open Saturday, May 16, 2009 from 9:00 a.m. to 12:00 noon for those residents wishing to obtain absentee ballots for the May 19, 2009 referendum.

VOTE: This motion was approved unanimously.

6. Update on conversation with American Legion re: shared parking.

UPDATE: Town Engineer Mike Ott reported that he has been meeting with the American Legion regarding shared parking at the proposed new senior center on Bradley Road. The Executive Committee of the Legion has presented a recommendation to the general membership that the agreement be approved. A general membership meeting of the Legion is expected to vote on this recommendation shortly.

7. Discuss and take action on awarding bid for Boiler and Domestic Hot Water Replacement for the Kathleen H. Ryerson School to low bidder, Funk Boiler, 18 Norwalk Street, West Haven, CT for \$244,442 (design #2), Alt 2 - \$9,943 and Alt 3 - \$13,123 for a total of \$267,508.

MOVED by Selectman Kokoruda and seconded by Selectman Traugh to award bid for Boiler and Domestic Hot Water Replacement for the Kathleen H. Ryerson School to low bidder, Funk Boiler, 18 Norwalk Street, West Haven, CT for \$244,442 (design #2), Alt 2 - \$9,943 and Alt 3 - \$13,123 for a total of \$267,508.

VOTE: This motion was approved unanimously.

8. Discuss and take action on awarding bid for Gymnasium Wing Heating Equipment and Domestic Hot Water Replacement for the Robert H. Brown School to the low bidder, B & G Mechanical, 12 Second Avenue, Chicopee, MA for a low bid price of \$284,174.

MOVED by Selectman MacDougald and seconded by Selectman Traugh to award bid for Heating Equipment and Domestic Hot Water Replacement for the Robert H. Brown School to the low bidder, B & G Mechanical, 12 Second Avenue, Chicopee, MA for a low bid price of \$284,174.

VOTE: This motion was approved unanimously.

9. Discuss and take action on awarding bid for removal of all thermal system insulation from the boiler room and dismantling of the boiler at Kathleen H. Ryerson Elementary School to the low bidder, Abcon Environmental, 205 Wallace Street, New Haven, for a bid price of \$27,975.

MOVED by Selectman Kokoruda and seconded by Selectman Traugh to award bid for removal of all thermal system insulation from the boiler room and dismantling of the boiler at Kathleen H. Ryerson Elementary School to the low bidder, Abcon Environmental, 205 Wallace Street, New Haven, for a bid price of \$27,975.

VOTE: This motion was approved unanimously.

10. Discuss and take action on awarding bids for painting services in various schools in the Madison District.

Jeffrey School	Sterling Construction	\$3,420
Polson School	Arthur Conroy Painting	\$2,720
Island Avenue School	Kevin Dolan Painting	\$2,700
Daniel Hand High School	Sterling Construction	\$5,605
Surf Club Bleachers	Sterling Construction	\$6,593

MOVED by Selectman Kokoruda and seconded by Selectman Traugh to award bids for painting services in various schools in the Madison District to the above contractors.

VOTE: This motion was approved unanimously.

11. Discuss and take action on awarding carpet bids in various schools in the Madison District.

Ryerson School	Sullivan and Son	\$13,815.46
Jeffrey School	Sullivan and Son	\$24,507.80
Island Avenue School	Sullivan and Son	\$44,568.16

MOVED by Selectman Kokoruda and seconded by Selectman MacDougald to **award carpet bids in various schools in the Madison District** to the above contractors.

VOTE: This motion was approved unanimously.

12. Discuss and take action on approving the following recommendation from the Island Avenue School Building Committee.

To award bid for the Island Avenue School Roof Replacement to Allied Restoration Corporation for the base bid sum of \$475,000.

MOVED by Selectman Kokoruda and seconded by Selectman Traugh to approve the above recommendation from the Island Avenue School Building Committee.

VOTE: This motion was approved unanimously.

DISCUSSION: Director of Facilities Bill McMinn summarized that the Planned and Cycled Maintenance program and LOCAP are getting a great return on their money which is being set aside for capital projects.

13. Discuss and take action on awarding bid for the provision of contract street sweeping services for calendar years 2009 and 2010 to Wethersfield Sweeping Services. The bid unit price is \$485.00 per street center line mile.

DISCUSSION: Town Engineer Mike Ott commented sand can cause problems with motorists, bicyclists, pedestrians and keeping wetlands cleaner. They will sweep 55 miles of roads.

MOVED by Selectman Kokoruda and seconded by Selectman Traugh to **award bid for the provision of contract street sweeping services for calendar years 2009 and 2010 to Wethersfield Sweeping Services.** The bid unit price is \$485.00 per street center line mile.

VOTE: This motion was approved unanimously.

14. Discuss and take action on awarding bid for the **2009-2010 Maintenance of Landscaped Beds.**

MOVED by Selectman MacDougald and seconded by Selectman Kokoruda to table this item.

VOTE: This motion was approved unanimously.

15. Discuss and take action on hiring Mrs. Orietta Nucolo for the full-time position of Assessor, retroactive to April 13, 2009, full-time position, \$56,858.50 per annum.

DISCUSSION: Director of Town Services Alma Carroll stated that Orietta Nucolo was appointed Acting Assessor in February 2009. She holds a CCMA-1 credential and can sign the Grand List.

MOVED by Selectman Kokoruda and seconded by Selectman MacDougald to **hire Mrs. Orietta Nucolo immediately for the full-time position of Assessor,** retroactive to April 13, 2009, full-time position, \$56,858.50 per annum.

VOTE: This motion was approved unanimously.

16. Discuss and take action on hiring Mr. Anthony Notarino as Part-time Communications Technician (up to 16 hours per week) part-time, \$16.18 per hour - Union Local UPSEU - effective April 28, 2009.

MOVED by Selectman Kokoruda and seconded by Selectman Traugh to hire Mr. Anthony Notarino as Part-time Communications Technician (up to 16 hours per week) part-time, \$16.18 per hour - Union Local UPSEU - effective April 28, 2009.

DISCUSSION: First Selectman Goldberg noted this is a Conditional Offer of Employment and is contingent upon Board of Selectmen final approval, as well as Mr. Notarino's successful completion of a complete background investigation, and a post-offer drug test.

VOTE: This motion was approved unanimously.

16A. Update on Swine Flu outbreak.

DISCUSSION: Director of Health John Bowers updated the Board of Selectmen on the recent flu outbreak. The local government's current role is to stay informed, obtain updates from the Centers for Disease Control (CDC), and participate in conference calls with State officials. The Information Regional Health Alert Network was used today to disseminate information. Day Care Centers and Long-Term Healthcare Facilities will receive updates/alerts. The school nurses and the Superintendent have been briefed. Mr. Bowers provided a handout entitled "CDC - Swine Influenza and You." The Town website will also be utilized to make information available to the public.

17. Discuss and take action on recommendation of the Department of Fiscal Services that the undesignated fund balance totaling \$68,861.85 in the School Building Project fund be transferred to the General Fund.

MOVED by Selectman Kokoruda and seconded by Selectman MacDougald to accept recommendation of the Department of Fiscal Services that the undesignated fund balance totaling \$68,861.85 in the School Building Project fund be transferred to the General Fund.

VOTE: This motion was approved unanimously.

18. Discuss and take action on line item transfer request from Registrar of Voters for \$500 from Legal Notices account to Wages account.

MOVED by Selectman Kokoruda and seconded by Selectman Traugh to approve line item transfer request from Registrar of Voters for \$500 from Legal Notices account to Wages account.

VOTE: This motion was approved unanimously.

19. Tax Abatements/Refunds.

MOVED by Selectman Kokoruda and seconded by Selectman Traugh to approve refunds in the amount of \$21,989.00.

VW Credit Leasing Ltd.	\$ 284.16
Christian D. Poleshek	\$ 226.03
Griswold Airport (prior year refund)	\$ 21,478.81

VOTE: This motion was approved unanimously.

20. Liaison Reports/Selectmen Comments.

Selectman MacDougald participated in a recent pre-screening meeting with outside counsel. He is hopeful that at the next Board of Selectmen meeting they will have some candidates.

Selectman Kokoruda attended a LOCAP meeting; the company DRA (Drummey Rosane and Anderson) from Windsor, CT was in attendance, they will be studying twenty (20) Town buildings. The Green-Up Clean-up Day was a great success. She attended a Lions Club Award dinner where an award was presented to Madison Community Services. Reminder - tomorrow night, April 28, 2009 at 7:30 p.m. there is a Budget Hearing at the Walter C. Polson Middle School. The Little League Parade was successful - tremendous turnout. The Planning and Zoning Commission did not approve the proposed Lowrey Field Parking renovation; the Beach and Recreation Commission will look at another solution. There is a program "Buddy Baseball" for special needs children at the Academy Street School every Sunday afternoon 3:00 - 5:00 p.m.

Selectman Traugh attended the Board of Education meeting where there was an extensive presentation regarding on-line class support. The Shellfish Commission is looking at special projects to identify the source of bacterial contamination that has made shellfishing impossible in some areas. The Selectman's Council on Youth Substance Abuse continues to look at the drinking problem at the Surf Club.

First Selectman Goldberg complimented the diligence of members of the Board of Selectmen - they cover a lot of meetings, this government would not run effectively without your dedication and huge amount of time. April 28, 2009 is a Town Hearing on the Board of Finance proposed budget, May 5, 2009 is a Town Meeting on the Ambulance Facility/Senior Center referendum, May 11, 2009 is a Town Meeting on a revised Special Appropriation for legal bills, May 19, 2009 is the referendum - there are three (3) items on the ballot - Town budget, Board of Education budget, and Ambulance Facility/Senior Center project.

21. Adjournment.

MOVED by Selectman MacDougald and seconded by Selectman Kokoruda to adjourn the Board of Selectmen meeting at 9:16 p.m.

VOTE: This motion was approved unanimously.

Respectfully submitted,

Judy Palmer
Recording Secretary