

## DRAFT

### Madison Youth and Family Services Board Minutes December 1, 2009

In attendance: C. Richer-Fanelli, R. Klaskin, S. Sadowski, C. J. Gladstone, L. Santry, A. Plummer,  
K. Dess, Maggie Cohn, S. Zaccagnino, L. Hagan, L. Burzenski  
Staff: L. Castrilli, David Melillo  
Absent: M.P. Lamberti

#### CHAIRPERSON'S COMMENTS

C. Richer-Fanelli opened the meeting at 7:03 pm.

#### MINUTES

Motion to approve minutes made by S. Zaccagnino and seconded by M. Cohn. Minutes were unanimously approved.

#### EXECUTIVE COMMITTEE REPORT

The committee met and set the agenda.

#### TREASURER'S REPORT

All is in line.

#### CORRESPONDENCE

- Email was sent out from Connecticut Youth Services Association (CYSA) informing Youth Service Bureaus that the Governor's Deficit Mitigation Plan came out and contains a recommended cut of 25% for Youth Service Bureaus. They will keep us posted.
- Letter to David from the Connecticut Conference of Municipalities thanking him for his participation and presentation in the workshop series at the 2009 CCM Convention and Exposition.
- C.J. Gladstone sent an email to the Board of Selectmen for them to consider our office space needs when restructuring the town facilities. C.J. also went to the Facilities Review Committee meeting to voice our concerns. She thought it would be a good idea if some board members attended some of the FRC meetings. The schedule of meetings can be found on the website.

#### STUDENT REPORT

- End of the first trimester.
- New sports teams are starting for the winter.
- Spirit week will be the week before school closes for the Christmas holiday. Each day is a different theme, e.g. crazy hat day, college sweatshirt day and the week will end with door decorating contest and a pep rally.
- Home coming will be Dec. 19, it was moved because of the swine flu.
- World Aides Day was Dec. 1. Taffy and the students put up a map with red ribbons to show how many people in the world have aides and how fast it spreads. Donations will be collected for the rest of the week for Friends for Global Fight Against Aides, Sunshine Corner of Aides Interfaith Project in New Haven and The Tom Steele Clinic in Marin CA.
- Two Peer Advocates went on the Peer Helpers weekend as co-leaders in Oct. (Abbey Plummer and J.T. Falcone)
- Perspectives group is working with the 7<sup>th</sup> and 8<sup>th</sup> grade next week on Name Calling.
- Sue Sadowski told us about the Crane program that Perlina is sponsoring. The students at Brown School made 1000 cranes with special messages on the tails and all the money from the sale will be donated to Madison Youth and Family Services for the Neighbor 2 Neighbor program .

## JOB RECLASSIFICATION INITIATIVE

- Kathleen Dess and Robyn Klaskin had a meeting with Rita Umile about 2 months ago to discuss the tool in which employees get paid. The tool cannot be thrown out but maybe added to. Presentation to Rita was excellent.
- David worked with Rita and did a survey to weigh a wide array of positions. They are looking to add points for professional liability and licensure.
- Once there is a working model of the tool, it will be presented to the job evaluation committee, then it has to be voted on and presented to the BOS and BOF.

## BUDGET

### A. Organization Structure

- David presented the budget to the board.
- Time Line for David's transition. There was challenging dialogue for David's position and budget for a half an hour. David wanted to wait until a New Director was hired for the senior center and help them to transition into the position before he left the senior center in 2011. The board thought that was too long and after much discussion set a new target date of July 1, 2010 for David to be 100% on MYFS budget.
- A motion was made by S. Zaccagnino and seconded by K. Dess to approve the new budget. Motion approved.

### B. Expenses

- We would like to start third party reimbursement schedule. It should bring in about \$35,000 more revenue. This will include more Psychiatric time and clerical time.
- Ellie is now working 20 hrs. between Youth Services and Senior Services and would like to increase her hours to 15 hrs a week for Youth Services.
- Staff Development increase in budget
- Prof. and Tech. line will have a new consultant.
- David presented the new fee schedule. A motion was made by K. Dess and seconded by R. Klaskin to approve the new fee schedule. Unanimously approved.

## DIRECTOR'S REPORT

### A. Update on Psychiatric Consultant

David handed out Blake Taggart's resume.

### B. New Grant DMHAS SPFSG

The Coalition received another grant for \$75,000, Partnering for Success.

John Daviau was a big advocate for the grant.

## ADJOURN

A motion was made by S. Sadowski and seconded by R. Klaskin to adjourn the meeting at 8:50 pm. Unanimously approved.