

**TOWN OF MADISON**  
**JOB EVALUATION COMMITTEE – Human Resource Department**  
**Amended Meeting Agenda March 7, 2018 11:00 a.m.**  
Town Campus Conference Room B

**Postponed to March 9, 2018 at 12:00 PM Town Campus Room D**

1. Call to Order
2. Public Comments
3. Approval of Minutes
  - a. November 22, 2017
4. New Business
  - a. Change in job description /Salary – Accounts Clerk III, Finance
  - b. Change in job description – Director of Public Works/Town Engineer
  - c. Inclusion in to the Classified Plan for the position of Deputy Director of Public Works/Assistant Town Engineer
  - d. Change in job description/Salary – Executive Assistant/Risk Manager
  - e. Inclusion in to the Classified Plan for the position of HR Generalist
5. Old Business
  - a. Continue discussion on function of JEC Committee
6. Other
7. Adjournment

If you require special accommodations for any meeting, please contact the First Selectman's Office at 203.245.5601 at least five (5) days prior to the scheduled meeting. TTY 203.245.5638