

Madison Beach and Recreation Commission
Minutes of the Monthly Meeting, January 7, 2020
Town Campus Room D

In Attendance: Scot Erskine (Director), Mary Pat Nardino (Vice Chair), Vince Dussich, Rob Card (Chair), Pamela Green (came late), Shane Kokoruda (came late).

Guests: Peggy Lyons (First Selectwoman), Stacy Nobitz (Director of Finance), Bill Piggott (Salt Meadow Committee), Ted Rahman (Bauer Park Committee Chair), Tom Banish (Liaison BOS) and Davide Mendonca(Lifeguard).

Chair Rob Card opened up the meeting at 6:31 p.m. and asked for a motion to move the meeting from Room D to Room A. Mary Pat Nardino motioned and Vince Dussich seconded. All board members present in favor.

- I. **Approval of minutes-** Regular Meeting-December 3, 2019 Mary Pat Nardino motioned and Vince Dussich seconded. All board members present were in favor.
- II. **Budget overview from Director of Finance-** Stacy Nobitz Director of Finance talked about the Budget and numbers for the Beach and Recreation department. Scot provides the Finance Department with the expenditures on a monthly basis. Rob mentioned that the board will be looking at the funds on a quarterly basis to see where they are. Stacy pointed out the funds from any project cannot be moved on its own without being approved by the Board of Finance and the Board of Selectman first.
- III. **Election of Officers-** Electing a Chairman and Vice Chairperson. Vince nominated Rob for Chairman and Shane seconded. Three (3) members voted yes and one (1) member voted no. The vote was passed. Vince nominated Mary Pat Nardino for Vice Chair and Rob seconded that. All board members present were in favor. Motion for secretary. Shane nominated Vince and Mary Pat seconded. All board members present were in favor.
- IV. **Public Comments-** None
- V. **Directors Report-**
 - Update on Passport or other possible solutions & recommendations- Scot mentioned that the passport program reps have been unresponsive for a month with no updates given. He thinks the Board should motion to end using the program effective immediately. LAZ parking is meeting with Scot on Friday to inforce the parking issues. There was a discussion about if the old way for getting beach passes is a more efficient way then the new computer system. The goal was to

put a parking revenue system in place and to have no lines at the Town Hall when it came to getting beach passes. Scot is working with Art Sickle from the IT Department on this matter. Vote to end the contract with Passport and authorize to have the First Selectwoman to cancel the contract with Compass/Passport immediately. Pam motioned to end the relationship with Passport effective immediately and Vince seconded. Shane abstained from this motion. Motion passes with four (4) members voting yes and one (1) member voting no. Tuesday January 21, 2020 the commission wants to schedule a Special Meeting at 7:00 p.m. to talk about the update on the system for the beach passes.

- **Project updates-** Scot talked about the project updates. Peggy mentioned that she wants to implement a hard copy of all Town projects and report on them monthly at the Board of Selectman meetings and have them posted on the Town website and a hard copy can be kept in the Town Clerk's Office. Scot has a revised schedule of the Town Gym schedule for when the Youth Open Gym times and dates are. He is looking into the issues as to if the kids have passes or not. The conflict was during school vacation because the kids thought that the doors would automatically be open during certain hours.
- **Section Reports-** Ted mentioned that the Scout project for the classrooms has been completed. Madison Garden Club needs more projects to do he has been told. Bill mentioned that there was no meeting in December and that Scot had already given an update on Salt Meadow. Scot mentioned that the Rockland Committee has selected a vendor for the construction of the playground area. That will be underway come spring of 2020.

VI. **Old Business**

- **Survey Results-** Shane said overall he thought the responses were positive. He mentioned that communication was an issue as far as the responses go to the survey and that the Town website for Beach and Recreation was hard to navigate. He thought that the survey should be done annually so the board can see the progress from year to year. Vince said he found four topics that stood out to him. He agreed with Shane and mirrored what he had said. MP said she found that the public would like an email newsletter of some sort to keep them updated on what is going on. The public did not like the website. The bathrooms being cleaned and the garbage were an issue to the public. Pam talked about the demographics pertaining to the ages of people responding to the survey and the household sizes. She talked about the after school programs and summer camp programs and how well they must be doing. She mentioned that maybe every few years the board can do a survey. Rob stated that meeting prep is important for

the next meeting. Prioritizing items and communication to the Town is an issue. He asked the board if the survey results should be put on the Town website. He mentioned that Shane should draft the newsletter for the board to review.

VII. **New Business**

- **2020-2021 Budget Review and take action**-Scot went over the budget in detail. He went over the line items and how much each is. Any additional requests for money would have to be approved by the Board of Selectman and the Board of Finance before the Beach and Recreation Department can spend that money. Rob mentioned that the Board should ask for everything that is in the budget. Scot stated that the Board should make the motion to do so. Mary Pat moved to approve the budget and send it off to the Board of Selectman and Pam seconded. All members present were in favor.

VIII. **Public Comments**- None

- IX. **Adjournment**- Mary Pat motioned to adjourn the meeting at 9:20 p.m. and Shane seconded. All members present were in favor.

Respectfully Submitted,
Kristen Panzo