MEETING DATE: Thursday January 11, 2024, 6:00pm

MEETING PLACE: via Zoom

Capital Improvement Program Committee

Members Present: Jean Fitzgerald, Chair (BOF), Emily Rosenthal, Vice Chair (BOE) Katie Stein (BOF), Jen Gordon, (BOS), Al Goldberg, (BOS), Galen Cawley (BOE), Laura Downes (BOF Public Member), Joan Walker (BOE Public Member), Alex Province (BOS Public Member)

Not Present: 

Other Present: Stacy Nobitz (Director of Finance), Kristen Bartosic (Finance Office), Russ Pierson (Dir. Madison Emergency Medical Serv.), (Dir. Austin Hall (Dir Beach &Rec/Sr. Serv.), Greg Carroll (Capt. Madison Hose Co. No. 1), Sam DeBurra (Dir. Of Operations/Fire Marshal/Emer. Mgmt.), Mike Penders (Chief North Madison Vol Fire Dept.), John Iennaco (Dir of Public Works)

1. Approve prior workshop minutes

   Moved: by Ms. Gordon and seconded by Ms. Rosenthal to approve the minutes of January 4, 2024

   Vote: The motion was approved unanimously

2. Review:
   a. 2025-2029 Ambulance

   Mr. Pierson reviewed the replacement schedule. The cost increases and supply chain issues are the hurdles that they are managing. Mr. Goldberg asked if the schedule is appropriate given these hurdles. Mr. Pierson said yes, the current schedule is acceptable.
b. 2025-2029 CNRE – Beach & Recreation

Mr. Hall discussed the projects that are in the 5-year schedule. The Beach & Rec Commission will begin work on a Master Plan for the Surf Club Park. There are planning funds available now and year 5 of this plan has additional dollars for planning. Ms. Fitzgerald thanked Mr. Hall and the Commission for looking at the total uses and needs, through a Master Plan, of the Surf Club Park as it is the largest park in Town.

Ms. Walker suggested the creation of a Turf Field Reserve. MR. Hall stated that the replacement of the Surf Club Turf will be in the plan in near future.

c. 2025-2029 Madison Hose Co. No. 1 Apparatus/Truck Replacement

Capt. Carroll re-iterated Mr. Pierson’s comment, that cost escalation and supply chain issues are hurdles. The Madison Hose Co. is working with vendors to try and stay within budget. Capt. Carroll also stated that they are updating the estimates annually.

Ms. Nobitz did highlight to the Committee that the Year 5 Tanker Replacement budget will be increased to better align with current estimates.

Ms. Nobitz also discussed the SCBA project will be moved to the Emergency Services Communication & Equipment Fund (formerly Communications, amended by BOF December 2023). The budget for this project will be increased to better align with current estimates.

d. 2025-2029 CNRE – Emergency Operations Center

Mr. DeBurra reviewed the project is in the planning/design phase. The tentative schedule is to begin construction in the Fall 2024.

e. 2025-2029 North Madison Vol. Fire Dept. – Apparatus/Truck Replc.

Chief Penders emphasized that their organization is also impacted by the cost increases and delays. Chief Penders said the current replacement schedule is acceptable.


Chief Penders stated there are no changes to this fund.

g. 2025-2029 Fire Protection Water Tanks

Mr. Iennaco stated there currently is a tank being installed. Once that tank is completed there may be an adjustment in the budget for future tanks.
3. Citizens Comments

   No citizens comment.

4. Adjourn

   Moved: by Ms. Rosenthal and seconded by Ms. Gordon to adjourn

   Adjourned 6:35 pm

   Respectfully Submitted,
   Kristen S. Bartosic