

SUBJECT TO APPROVAL

MEETING DATE: Monday, January 27, 2020

MEETING PLACE: 29 Bradley Road, Senior Center, Madison CT 06443

AD-HOC LIBRARY EXPANSION BUILDING COMMITTEE

MEMBERS PRESENT: Graham Curtis, Billy Budd, Laura Downes, Henry Griggs, George Noewatne, Mark Rolfe (came late).

MEMBERS NOT PRESENT: Woodie Weiss.

OTHERS PRESENT: Chip Phillips (Collier International), Beth Coyne (Board of Library Trustees), Carolyn Gunther (Board of the Library Friends), Ronald Paolillo (DRA Architect), Nicole Wiles (Library Board of Trustees)

CALL TO ORDER: The committee convened at 5:36 p.m.

PUBLIC COMMENT: Carolyn Gunther said the presentation on Saturday about the budget went wonderfully. Nicole Wiles said there is a lot of enthusiasm with the building and the renovation being done.

REVIEW AND TAKE ACTION ON PRIOR MEETING MINUTES:

MOVED: By Henry Griggs and seconded by George Noewatne to approve the January 13, 2020 meeting minutes.

VOTE: This motion was approved with all five committee members present in favor.

APPROVAL OF INVOICES:

- Colliers International for \$6,816.00 (Monthly OPM Services-December)
- Colliers International for \$1,921.50 (Monthly Commissioning Costs-December)
- Eagle Environmental for \$1,386.25 (Underground Oil Tank Assessment)
- Eversource for \$51.14 (24 Wall St. Unit 1-Office-January)
- Eversource for \$9.82 (26 Wall St. Apt Front-January)
- Eversource for \$12.81 (26 Wall St. Apt Rear-January)
- National Library Relocations for \$675.00 (Delivery of Items for Refurbishing)
- Southern CT Gas for \$2,129.53 (Natural Gas at 801 BPR-12/12/19-1/10/20)

MOVED: By George Noewatne and seconded by Billy Budd to approve the above invoices

VOTE: This motion was approved with all five committee members present in favor.

CHANGES AND CHANGE ORDERS:

Chip updated the committee on the change orders.

DRA UPDATE:

Ron brought in options for light bollards for the committee to review.

DESIGN SUB-GROUP:

Laura spoke about saving money from the shelving and the furniture budget. She talked about the Scranton Family Portraits and what should be done with them to restore them. Laura wanted to restore four of the six paintings and not restore the Young Mary Eliza Scranton and the Older Erastus Clark Scranton paintings at this time.

MOVED: By Laura Downes and seconded by Henry Griggs to spend \$14,120 to restore the four Scranton Family Portrait paintings.

VOTE: This motion was approved all six committee members present in favor.

Laura mentioned they had an IT meeting today. Ron and Laura talked about the signage for the library.

LANDSCAPING:

Ron mentioned there was a meeting about the brick pavers and he explained what was discussed. There was a discussion of who would be doing the maintenance for the landscaping.

ENERGY RELATED:

No updates.

DOWNTOWN SURVEY:

Henry mentioned that he sent everyone the report that Tod Bryant had done. He said that he scheduled a location for the April and May seminars.

OTHER REPORTS:

None

EXECUTIVE SESSION:

MOVED: By Henry Griggs and seconded by Mark Rolfe to enter into executive session at 7:14 p.m.

VOTE: This motion was approved with all six committee members present in favor.

Chip Phillips was asked to stay for the Executive Session.

The Executive Session ended 8:06 p.m.

MOVED: By Graham Curtis and seconded by George Noewatne to end the executive session at 8:06 p.m.

VOTE: This motion was approved with all six committee members present in favor.

ADJOURNMENT:

There being no objection, the meeting adjourned at 8:06 p.m.

MOVED: By Graham Curtis and seconded by Henry Griggs to adjourn the meeting.

VOTE: The motion was approved with all six committee members present in favor.

Respectfully Submitted,
Kristen Panzo