

Madison Beach and Recreation Commission
Monthly Meeting
February 5, 2019

In attendance: Rob Card, Mary Pat Nardino, Pam Greene, Vince Dussich, Scot Erskine (Director), Linda LaSance (Assistant Director), Bill Piggott (Salt Meadow Park), Ted Rahmann (Bauer Park), Bruce Wilson (BoS Liaison)

Guests/members of the public in attendance: John Ceneri, Contractor for M&J's Beach Grille at the Madison Surf Club

Absent: Shane Kokoruda, Joe Oslander, Ginny Raff

Meeting called to order by Chair Rob Card at 6:58 p.m.

- I. Approval of the Minutes (taken out of order after Public Comments)
 - A. Minutes dated January 8, 2019 – Corrections:
 - i. Meeting date should read 2019 (not 2018)
 - ii. Items listed under Facilities and Grounds amended as follows by Erskine:
 - 1. Item ii should read “additional work is being done on wood repairs of the main Surf Club building.”
 - 2. New item iii added: “Surf Club concession is getting a facelift inside and electrical wiring is getting re-run to better fit current operations.”
 - 3. Item iv would be “Strong Field perimeter fencing is in place.”

Motion to approve the minutes as amended by Nardino, second by Dussich, and approved unanimously.

- B. Minutes dated January 22, 2019: Motion to approve by Nardino, second by Greene, and the minutes were approved unanimously as submitted.

- II. Public Comments (taken out of order before Approval of the Meeting Minutes)
 - A. John Ceneri from M&J's Beach Grille came to meet new Commission members, to field any questions they might have, and to learn more about the new parking system being developed for the Surf Club.

- III. Chairman's Report/Correspondence

- A. Chair Card acknowledged that the transition in officers for the Commission at the January 8 meeting created tension and trust issues among members and should be addressed. He proposed that there be an order of business in the November meeting to discuss the intentions of Commission members regarding leadership roles for the following year.

- B. Card is working to schedule meetings with Park Committee chairs and with Tom Banisch to discuss needs and priorities in the Recreation community.

IV. Section Reports:

A. Greenway Trail: No report

B. Salt Meadow Park Report: Bill Piggott reporting

- i. The new pavilion building has been approved in the Town CIP budget and will go to bid if the budget is passed at referendum.
- ii. Overlooks are also in the CIP budget to go forward this year.
- iii. Boat launch is being planned off of Cottage Road in the current year.

C. Bauer Park Report: Ted Rahmann reporting

- i. The Bauer Park Advisory Committee has re-elected the same officers for 2019.
- ii. The Committee is reviewing possible changes to the “Bauer Park Memorial Trees and Benches” document and will resubmit.
- iii. The Madison Lions Club has donated 2 tents to the Bauer Park Advisory Committee which are being measured for storage purposes.
- iv. Harvest Festival kick-off meeting will be held on February 12.
- v. Rahmann will meet with Erskine to discuss the Harvest Festival budget and possible funding support for certain line items related to infrastructure for the event.

D. Rockland Preserve: Scot Erskine reporting on behalf of Joe Oslander

- i. Will be meeting soon to make plans for pump track fencing.
- ii. Will be adding a playscape to the park facility and developing a plan for soliciting donations.

E. Facilities and Grounds: Scot Erskine reporting

- i. Surf Club: Work continues on the concession stand facelift, wood repairs on main building, and re-lamping with LED lighting using solar switches to cut costs.
- ii. East Wharf: Received wood for building walkway.
- iii. Rockland Preserve: Built 2 outhouses.
- iv. Bauer Park: Rebuilding boardwalks on woodland trail.

F. Programs:

- i. Linda and Carrie are working on spring and summer programming.
- ii. Problems with space as schools will be undergoing construction. Rentals of outside space are being considered; space availability will dictate possible programs to be offered.
- iii. Linda will work on a feasibility study for potential programming if additional space were to become available by the development of a

Community Center at Academy School. Will report back at March meeting.

G. Personnel

- i. Department is taking applications for summer employment which will be reviewed in collaboration with HR.

V. Old Business

A. Citizen Survey Update: Scot reporting plus notes from Shane

- i. Shane Kokoruda met with Linda and Rita (Town webmaster) regarding the Beach & Rec social media accounts. They will work together to set up the accounts properly as Town accounts and integrate them better.
- ii. Shane is waiting to see if it is possible to use Rec-Trac for conducting the survey. Scot shared the standard program evaluation form used by the B&R Department and is reaching out to other Town departments to see what they have done in the past regarding survey data collection.
- iii. Subcommittee (Shane and Vince) to develop a proposal/draft survey for the Commission to review and discuss.

VI. New Business:

A. Communication Plan for Parking Management Implementation:

- i. Issue with obtaining information to build the database necessary for the system to function; Scot will try to resolve by end of February and a report will be included with Old Business in the March agenda.

B. Ticket Appeals process with Parking Management Plan:

- i. Scot is talking with MPD about the ticket appeals process and a report will be included with Old Business in the March agenda.

C. Operational Planning Discussion:

- i. Card posed question for discussion: To what degree does the Commission want to be informed of projects status, and how do we support line of sight and transparency? No action was taken.
- ii. Dussich requested that communications from the Commission in the form of letters-to-the-editor be pursued and kept on the agenda. Card offered to draft something for the March meeting.

D. Budget Overview:

- i. The 2019-2020 budget for the B&R Department was presented to the Boards of Selectmen and Finance with additional requests for:
 1. Big Belly Trash Compactors.
 2. Additional overtime to equal amount spent last fiscal year.
 3. Additional funding for security services.

4. Increase in summer maintenance staff salaries (more workers at higher wages).

VII. Adjournment: Nardino moved to adjourn, second by Greene. The meeting ended at 8:53 p.m.

Respectfully submitted,
Pamela Greene, Secretary

SUBJECT TO APPROVAL