

Subject to Approval

Ad-Hoc Library Expansion Building Committee

Meeting Date: April 12, 2021

Meeting Place: Zoom

Members present: Henry Griggs, Mark Rolfe, George Noewatne, Laura Downes, Billy Budd, Woodie Weiss.

Members not present: Graham Curtis.

Others present: Nicole Wiles (Library Board of Trustees), Chip Phillips (Colliers International), Ron Paolillo (DRA Architect).

Call to Order: The meeting started at 5:39pm.

Public Comment: None.

Approval of minutes: Laura mentioned a change on the March 22 minutes. In the Others Report it should state that Laura mentioned the blasting issue that was taking place a ½ mile down the road. It should read a ½ a block down the road.

Woodie motioned to approve the February 22 minutes and Billy seconded. All members present were in favor.

Billy motioned to approve the March 22 minutes and George seconded. Five out of the six members approved the minutes. Woodie was not at the March 22 meeting so he did not vote.

Invoices: There were no invoices to approve.

Changes and Change Orders: Chip did not have any change orders to approve.

DRA: Ron is working on getting the change orders for the energy portion. He mentioned pulling together the final as-builts for the building.

FF&E: Laura mentioned they are waiting for Katie (from the sign company) on the measurements for the exterior signage. She mentioned that the generator has gone into an alarm a couple of times. She discussed the bathroom smell and what it was. She mentioned that it had to do with the exhaust vent.

Sidewalks: The sidewalks will start to be installed on May 3. The screen for the generator will be done at the same time. Chip mentioned they want to have a pre-

construction meeting on April 22nd. The pavers were discussed. The snow removal and who will be doing it was discussed.

Energy Related: Woodie discussed finishing up the soft starters on all three heat pumps. All three pumps also have modulating values. He mentioned setting delays on the pumps so the pressure can ramp up slowly. All this work is so that the multi-chiller can regulate what the library needs to run efficiently. How the heat pumps should be running was discussed. The change over for temperature from summer to winter and then from winter to summer was discussed and having the multi-chiller make the changes. The geo thermal system installed in the library was discussed.

Other Reports: Laura mentioned the landscaping and if they had to go around and check all of the plantings.

The meeting ended at 6:45. Mark motioned to end the meeting and Woodie seconded. All members present were in favor.

Respectfully Submitted,
Kristen Panzo