

Special Meeting Minutes
Academy School Community Design Center
May 13, 2019
Subject to Approval

Meeting time: 3:00 p.m.

Meeting Place: Town Campus, Room A, Campus Drive

Members Present:

Chair William Stableford

Dick Passero

Gus Horvath

Catherine Flynn-Donovan

Roz Cama

Missing from meeting: John-Michael Parker

Also present:

Al Goldberg, Selectman Representative

Call to order:

The meeting was called to order at 3:05 p.m.

1. Approval of Minutes of 4/23s/2019

Motion to approve: Dick Passero

Second: Catherine Flynn-Donovan

Vote: Motion was unanimously passed

2. Discuss and take action in response to May 13, 2019 Board of Selectmen Meeting actions pertaining to the ACCD Committee.

1. Creating a Community Center Design Proposal

▪ *Completed*

2. Creating a cost estimate for the Community Center design proposal to include operational and maintenance budget data, capital budget expense and potential funding source (e.g. grants) Al Goldberg mapped the following strategy:

▪ *CIP (Capital Improvement Proposal) must be submitted by staff on July 1*

▪ *Academy Committee will meet with Director of Finance, Stacy Nobitz, whom will describe paperwork, needed by when?*

▪ *The Committee will also meet with the BOF at close of work July or Aug.*

▪ *Meet with Woody Weiss, Chair of the Energy Committee regarding sustainable energy resources that could illustrate a Return on Investment or ROI*

3. Holding at least two Public Workshop/Input Sessions to overview this design and the cost to the Public

▪ *Proposing June 12 at 3pm at the Senior Center and 7pm at Polson Middle School, to be confirmed.*

4. The Committee shall present their **progress** to the Board of Selectman at their July 22, 2019 meeting.

3. Discuss and take action to prepare for our next Public Information Sessions, tentatively scheduled for the week of June 10; and to determine including an outside person such as a BOF member.

Preparation will include investigations into the work of others in the grand plan for the town. Invitations will go out to, including but not limited to:

- Stacy Nobitz, the Director of Finance
- Woody Weiss, Town Sustainability Consultant
- Deb Milardo, Town Human Resources
- Scott Erskine, Town Beach & Recreation Department
- Jean Fitzgerald, Board of Finance
- Bill McMinn, Town Maintenance

4. Discuss and take action re: attending the SHPO Annual Conference on May 17.
William Stableford and Dick Passero will attend.

5. Discuss and take action re: Roz Cama's vision statement for a community center.

A vision statement, including an analysis of the ecology of Downtown Madison and the Community Center (including the bookended Scranton Memorial Town Library addition) will be prepared by Rosalyn Cama and John-Michael Parker. Roz and John-Michael will prepare an outline for a series of essays including necessary public presentations. Roz will meet with Zoe to identify an editorial calendar that matches significant moments in the town's need to know timing for votes and approvals.

6. Discuss and take action re: Dick Passero's study of conversion costs for Academy School.

The committee reviewed a comprehensive report complete with Colliers data and data collected from similar best practice Community Centers that have been renovated, financed, funded from other than town funds, utilized energy initiatives, operated, staffed, budgeted, maintained, created public/private partnerships, including tax calculations to town property owners.

7. Public Comment

Comments made by Kathryn Hunter.

8. Adjournment.

Motion to Adjourn

- a. Motion to adjourn made by Dick Passero at 4:35 p.m.
- b. Seconded by Catherine Flynn-Donovan
- c. Unanimously approved

Respectfully submitted,
Rosalyn Cama