

SUBJECT TO APPROVAL

MEETING DATE: Tuesday May 26, 2020

MEETING PLACE: Zoom Videoconferencing

AD-HOC LIBRARY EXPANSION BUILDING COMMITTEE

The regular meeting of the Ad-Hoc Library Expansion Building Committee was conducted Tuesday May 26, at 5:30 p.m., remotely, using Zoom Videoconferencing. The public was invited to participate remotely by joining the meeting through Zoom (<https://zoom.us/>). Log-in and call-in details were posted to the Town of Madison website (<https://www.madisonct.org/>) prior to the meeting.

MEMBERS PRESENT: Graham Curtis, Laura Downes, Billy Budd, Henry Griggs, Woodie Weiss, George Noewatne and Mark Rolfe (joined meeting late).

MEMBERS NOT PRESENT: None.

OTHERS PRESENT: Ronald Paolillo (DRA Architects) and Chip Phillips (Colliers International)

CALL TO ORDER: The committee convened at 5:30 p.m.

PUBLIC COMMENT: None.

REVIEW AND TAKE ACTION ON PRIOR MEETING MINUTES:

MOVED: By Henry Griggs and seconded by Woodie Weiss to approve the May 11, 2020 meeting

VOTE: This motion was approved with all six committee members present in favor.

APPROVAL OF INVOICES:

- AdTech Systems for \$41,533.68 (A/V Equipment and Installation)
- Colliers Project Leaders for \$6,816.00 (Construction Phase Services-April)
- Colliers Project Leaders for \$1,522.80 (Monthly Commissioning Costs-April)
- Connecticut Water for \$147.24 (Water Bill 1/30/2020-5/5/2020)
- Frontier for \$247.60 (Phone Service for 801 Boston Post Road)
- Home Depot for \$153.11 (Packing/Moving Supplies)
- Libraries Online, Inc, for \$2,804.00 (It Equipment and Accessories)
- National Library Relocations for \$507.00 (Monthly Storage Fees-May)
- RENU Engineering Technologies for \$600.00 (Geothermal Consulting Services-May 2020)
- Richter & Cegan, Inc, for \$5,800.00 (Preliminary Design-Sidewalk-April)

- Richter & Cegan, Inc. for \$1,000.00 (Preliminary Design-Sidewalk-May)

MOVED: By George Noewatne and seconded by Henry Griggs to approve the above invoices in the amount of \$61,131.43

VOTE: This motion was approved with all six committee members present in favor.

CHANGES AND CHANGE ORDERS:

Chip talked about some of the change orders that needed to be discussed. The change order discussed was PC# 74 R1: Additional General Conditions for \$32,586. The other change order discussed was PC# 92: Exterior Spring Work 2020-General Conditions for \$24,807. Change order PC# 110: Additional Field Supervision was also discussed.

MOVED: By Mark Rolfe and seconded by Woodie Weiss to approve PC#74 for \$32,586 and PC#92 for \$24,807.

VOTE: This motion was approved will all seven committee members present in favor.

DRA:

Ron talked about the revised walkway layout that he sent out. He discussed what would be happening with the grading of the walkway. Ron discussed the walkway across the south elevation. He said there is no need for railings anymore because the walkway is not considered a ramp anymore. The lettering on the building of the library was discussed. Laura showed pictures of what it will look like. Ron mentioned he is going through his final punch list.

FURNITURE, FIXTURES AND EQUIPMENT:

Laura said there is Wi-Fi in most of the building now. She mentioned that the second floor terminals still need to be hooked up. They are packed and ready to move into the library she mentioned.

PARKING LOT:

Chip talked about the parking lot paving portion. There are issues with the batch testing. He mentioned the paving was rejected because it wasn't done correctly.

ENERGY RELATED:

Woodie mentioned the status of the modulating values. CES thinks the benefits out way the cost. Chip mentioned waiting till the library is up and running before the system testing of the heating and cooling can be done.

OTHER REPORTS:

None

ADJOURNMENT:

There being no objection, the meeting adjourned at 7:30p.m.

MOVED: By Henry Griggs and seconded by Graham Curtis to adjourn the meeting.

VOTE: The motion was approved with all seven committee members present in favor.

Respectfully Submitted,
Kristen Panzo