

**SUBJECT TO APPROVAL**

MEETING DATE: TUESDAY, MAY 28, 2019  
7:00 P.M.

MEETING PLACE: TOWN CAMPUS ROOM A

BOARD OF SELECTMEN MEETING  
MINUTES

7:00 p.m. Regular Session

First Selectman Banisch called the Regular Session of Tuesday, May 28, 2019 to order at 7:02 p.m. Present were First Selectman Banisch, Selectman Goldberg, Selectman Murphy and Selectman Wilson. Selectwoman Ferris was not present.

1. Pledge of Allegiance.  
Eagle Scouts Luke Conway and Caleb Nugent led the Pledge of Allegiance.

2. Approval of Minutes.

**MOVED** by Selectman Murphy and seconded by Selectman Wilson to **APPROVE** the minutes of May 13, 2019 and May 21, 2019.

**VOTE:** the motion was approved unanimously.

3. First Selectman's Comments.

Held for the end of the meeting.

4. Citizen's Comments:  
None.

**New Business**

5. Discuss and take action to approve a Proclamation honoring Eagle Scout Caleb Nugent.

**DISCUSSION:** Selectman Murphy read aloud the Proclamation.

**MOVED** by Selectwoman Ferris and seconded by Selectman Wilson to **APPROVE** a Proclamation honoring Eagle Scout Caleb Nugent.

**VOTE:** the motion was approved unanimously.

6. Discuss and take action to call the Annual Budget Reconciliation Town Meeting to approve the following:

1. A Special Appropriation request from the Police Department in the amount of \$34,000 to fund Special Duty Wages.
2. Other Special Appropriations as necessary.
3. The establishment of a permanent Coastal Resiliency Advisory Board

**MOVED** by Selectman Banisch and seconded by Selectman Wilson to **APPROVE** calling the Annual Budget Reconciliation Town Meeting as noted above.

**VOTE:** the motion was approved unanimously.

7. Discuss and take action to approve a bid waiver request from the North Madison Fire Department for a new Peterbilt/Pierce tanker at a cost not to exceed \$558,600.00. Funds are budgeted in the 2019-2020 Fiscal Year.

**DISCUSSION:** First Selectman Banisch stated that this item is actually not needed; the purchase will be part of the Sourcewell purchasing process that the Board has already approved.

8. The following line transfers are designated as routine and appropriate for approval as a single action by the Board of Selectmen, if so desired. A board member may request removal of any line transfer item from the consent agenda for review and discussion.

Motion: To approve Line Transfers totaling **\$8,702.23**.

**MOVED** by First Selectman Banisch and seconded by Selectwoman Ferris to **APPROVE** Line Transfers totaling **\$8,702.23**.

**VOTE:** the motion was approved unanimously.

9. Discuss and take action to approve the resignation of Peter Roos from the Zoning Board of Appeals.

**MOVED** by Selectman Wilson and seconded by Selectman Murphy to **APPROVE** the resignation of Peter Roos from the Zoning Board of Appeals, with thanks from the Board.

**VOTE:** the motion was approved unanimously.

10. Discuss and take action to approve the appointment of Peter Roos to the Planning & Zoning Commission Alternates for a term to expire January 1, 2020.

**MOVED** by Selectwoman Ferris and seconded Selectman Goldberg by to **APPROVE** the appointment of Peter Roos to the Planning & Zoning Commission Alternates for a term to expire January 1, 2020.

**VOTE:** the motion was approved unanimously.

11. Discuss and take action to approve the resignation of William Cash from the Energy & Efficiency Committee.

**MOVED** by Selectman Murphy and seconded by Selectman Wilson to **APPROVE** the resignation of William Cash from the Energy & Efficiency Committee, with thanks from the Board.

**VOTE:** the motion was approved unanimously.

12. Discuss and take action to approve the appointment of Gary Naegel to the Energy & Efficiency Committee for a term to expire January 1, 2023.

**MOVED** by Selectman Wilson and seconded by Selectwoman Ferris to **APPROVE** the appointment of Gary Naegel to the Energy & Efficiency Committee for a term to expire January 1, 2023.

**VOTE:** the motion was approved unanimously.

**MOVED** by Selectman Wilson and seconded by Selectwoman Ferris to **APPROVE** the opening the Agenda for Item 12a: to Discuss meeting space scheduling software with the Economic Development Commission.

**VOTE:** the motion was approved unanimously.

- 12a. Discuss meeting space scheduling software with the Economic Development Commission.

**DISCUSSION:** EDC Chairman, Ryan Duques stated that the commission has analyzed current utilization of Town space and they have found that there wasn't a clear listing of public meeting spaces available or for the public to see where meeting space might be available. The Commission then gathered information from vendors that could provide software to allow the public to reserve meeting space, as well as allow the Town to analyze what spaces are used and how they are used by the public. Also, it would take the burden off of employees. The total cost is roughly \$1,000 per year.

First Selectman Banisch stated that he has spoken to the Director of Administrative Services who has stated that the Town currently has the software capabilities to allow for this type of reservation system, but that more conversations were needed.

The Board agreed that this concept was beneficial for the town and the public. Selectman Goldberg stated that there should still be some Town employee responsible for approving bookings. The Board reviewed the benefits that this system would provide and also reviewed the next steps that would need to be undertaken.

**MOVED** by Selectman Wilson and seconded by Selectwoman Ferris to **APPROVE** the opening the Agenda for Item 12b: to Discuss and take action to finalize the schedule for the Strategic Plan.

**VOTE:** the motion was approved unanimously.

12b. Discuss and take action to finalize the schedule for the Strategic Plan.

**DISCUSSION:** First Selectman Banisch stated that the Board had initially intended to finalize the Strategic Plan by the end of June and he would like the Board to get back on track. The Board agreed to continue the process with Board of Selectmen Workshops.

13. Tax Abatements / Refunds.

None.

14. Public Comment.

Gus Horvath of Aylesbury Circle provided comments regarding Charter Revision and changing the form of government to a Town Manager CEO.

14a. Selectman Comments:

Tom Banisch      State Teachers' Pension / State Budget, OLMPA / Island Avenue Lease,  
Surf Club Building Renovations/Planning

Bruce Wilson     Ambulance Association Fundraiser

15. Adjourn.

There being no objections, First Selectman Banisch adjourned the meeting at 7:34 p.m.

Respectfully submitted,

Lauren Rhines  
Executive Assistant