

SUBJECT TO APPROVAL

MEETING DATE: Tuesday, May 28, 2019

MEETING PLACE: Madison Senior Center, 29 Bradley Road, Madison, CT 06443

AD-HOC LIBRARY EXPANSION BUILDING COMMITTEE

MEMBERS PRESENT: Woodie Weiss, Billy Budd, Henry Griggs, Laura Downes, George Noewatne, Mark Rolfe, Graham Curtis

OTHERS PRESENT: Chip Phillips (Colliers International), Beth Coyne (Board of Library Trustees), Ken Best (DRA Architects)

NOT PRESENT:

CALL TO ORDER:

The Committee convened at 5:35 p.m.

PUBLIC COMMENT:

None

REVIEW AND TAKE ACTION ON PRIOR MEETING MINUTES:

MOVED: By Laura Downes and seconded by Woodie Weiss to approve the May 13, 2019 meeting minutes and to amend minutes to reflect the motion Laura Downes made about the \$20,000 invoice approval. That approval should have mentioned that the State Library is the one who is approving the \$20,000 and not Laura Downes herself.

VOTE: This motion was approved with all six committee members present in favor. Henry Griggs was not at the last meeting so he did not vote.

APPROVAL OF INVOICES:

- Colliers International for \$8,654.00 (Monthly project management costs for April)
- Colliers International for \$2,704.00 (Monthly commissioning costs for April)
- Connecticut Water for \$179.84 (Water bill 1/30/2019-4/30/2019)
- Enterprise Builders for \$743,973.00 (Construction activities through 4/30/2019)
- IMTL for \$1,200.00 (Materials testing-April –Soil, Rebar, Concrete)
- Kristen Panzo for \$120.00 (Meeting notes and minutes development for April)
- Southern CT Gas for \$964.07 (Natural gas at 801 BPR-4/12/2019-5/10/2019)

MOVED: By Woodie Weiss and seconded by Graham Curtis to approve the above invoices.

VOTE: This motion was approved with all seven committee members present in favor.

VARIOUS UPDATES AND ACTIONS:

DRA UPDATE:

Ken mentioned that he had talked to the consultants on the project today. He talked about the landscaping aspect of the project and spoke about some ideas on how to update the overall landscaping and reduce maintenance.

REPORT OF DESIGN SUB-GROUP:

Laura spoke about the process they are making right now. She talked about some of the technology that can possibly be used in certain areas of the library.

LANDSCAPING:

Ken is going to have a meeting with the landscape architect next week. Billy had mentioned that Laura and he are meeting with Dave Anderson on Thursday May 30, 2019 to talk about the parking lot issues.

DOT UPDATE:

Mark mentioned his talk with the First Selectman. There was discussion about the construction in the downtown area.

OTHER REPORTS:

Henry talked about the library having their first book presentation on Sunday August 18, 2019 at 4:00 p.m. at the meeting hall. He had talked to Tod Bryant about his report on the Hull Building. He mentioned that SHPO has a possible project that can be used in the library. He stated that \$500.00 is needed to promote the SHPO Project

MOVED: By Henry Griggs and seconded by Billy Budd to approve \$500 to promote the SHPO project.

VOTE: This motion was approved with all seven committee members present in favor.

Chip discussed the change order list for the renovation.

MOVED: By George Noewatne and seconded by Graham Curtis to approve the change order numbers 9,11,13 and 17 for a total of \$17,358.00

VOTE: This motion was approved with all seven committee members present in favor.

ADJOURNMENT:

There being no objection, the meeting adjourned at 7:28 p.m.

MOVED: By Henry Griggs and seconded by Billy Budd to adjourn the meeting.

VOTE: The motion was approved with all seven committee members present in favor.

Respectfully Submitted,
Kristen Panzo

