

SUBJECT TO APPROVAL

MEETING DATE: MONDAY JUNE 14, 2021
4:00 P.M.

MEETING PLACE: ZOOM ONLINE MEETING

BOARD OF SELECTMEN MEETING
MINUTES

4:00 p.m. Special Session

First Selectwoman Lyons called the Special Session of Monday, March 1, 2021 to order at 4:02 p.m. Also in attendance were Selectwoman Duques, Selectman Goldberg, Selectman Murphy and Selectman Wilson.

1. Pledge of Allegiance.
First Selectwoman Lyons led the Pledge of Allegiance.
2. Citizen comments.
None.
3. Discuss and take action to approve awarding the contract for the Madison Town Campus Concrete Steps Project to Eleuthera Associates, LLC / PDF Construction.

Scot Erskine provided an overview of the project. He stated that the back parking area where employees park has a few issues with the entrance ramps. The Town reviewed options and decided to mirror the steps that mirror the pathway to the Arts Barn building. The Town sent out requests for bids on the State bid list; and there were only two bidders which is why item require Board of Selectmen approval. The low bidder has done a number of similar projects in Connecticut and he can complete the work in about one to one and one-half weeks. The funding is within planned and cycled maintenance and the quote is less than the anticipated cost.

MOVED by Selectman Goldberg and seconded by Selectman Wilson to approve awarding the contract for the Madison Town Campus Concrete Steps Project to Eleuthera Associates, LLC / PDF Construction.

VOTE: this motion was approved unanimously.

4. Review American Rescue Plan Funding.

First Selectwoman Lyons provided an overview which is attached to these minutes. The Board had a lengthy discussion on the status of funding, the lack of information from the federal or state governments

about how projects / expenditures are approved, and the need for the Town to create a system of validating the requests from department heads. The Board also reviewed that the public should be given the opportunity to provide input via Public Hearing. Selectwoman Duques suggested creating a criteria system for requests and Selectman Murphy suggested that then the Long Term Recovery Committee should ensure that all requests meet these criteria. The Board also reviewed the process for spending funds against the grant money and whether this mimicked Special Appropriations. Finance Director, Stacy Nobitz stated that this was to be administered in the same way as other grants where funds are expended once the grant is awarded for projects that the Town knows are covered for reimbursement. This is similar to how the Town administers grants for bridges, etc. Selectman Wilson questioned that we account different for projects within the Capital Improvement Program which are brought to referendum although they are sometimes grant-funded. Overall, the Board agreed that the Town should be careful to approve projects in Round 1 that are definitely going to be funded and then wait on other projects until more is known about how the funds can be used and how the approval process will run.

The Board reviewed the projects listed as part of the proposed Round 1 funding; with some projects being reviewed with greater specificity, including: a staffing need in the Youth & Family Services Department, the costs for July 4th, and the request for a Health Department Administrative Assistant / Health Coordinator. Ultimately, the Board determined that the latter would wait for further guidance and not move forward to approval under Item 6.

5. Discuss and take action to approve accepting American Rescue Plan Funding in the amount of **\$5,335,989.07**; with **\$2,667,994.54**, representing one-half of the total funding,0 to be received by June 30, 2021.

MOVED by Selectman Goldberg and seconded by Selectman Wilson to approve awarding accepting American Rescue Plan Funding in the amount of **\$5,335,989.07**; with **\$2,667,994.54**, representing one-half of the total funding,0 to be received by June 30, 2021.

VOTE: this motion was approved unanimously.

6. Discuss and take action to approve the American Rescue Plan Round 1 projects and services schedule; total expenditures not to exceed **\$99,253**.

After discussions under Item 4 above, the Board agreed to make a motion that would approve funding for all proposed items except for the Health Department administrative support staff.

MOVED by Selectman Goldberg and seconded by Selectman Wilson to approve the American Rescue Plan Round 1 projects and services schedule; total expenditures not to exceed **\$75,009**.

VOTE: this motion was approved unanimously.

7. Citizens Comments.
None.
8. Adjournment.

There being no objection the Board adjourned at 5:57 p.m.

Respectfully submitted,

Lauren Rhines
Town Svcs. Coordinator / Risk Manager



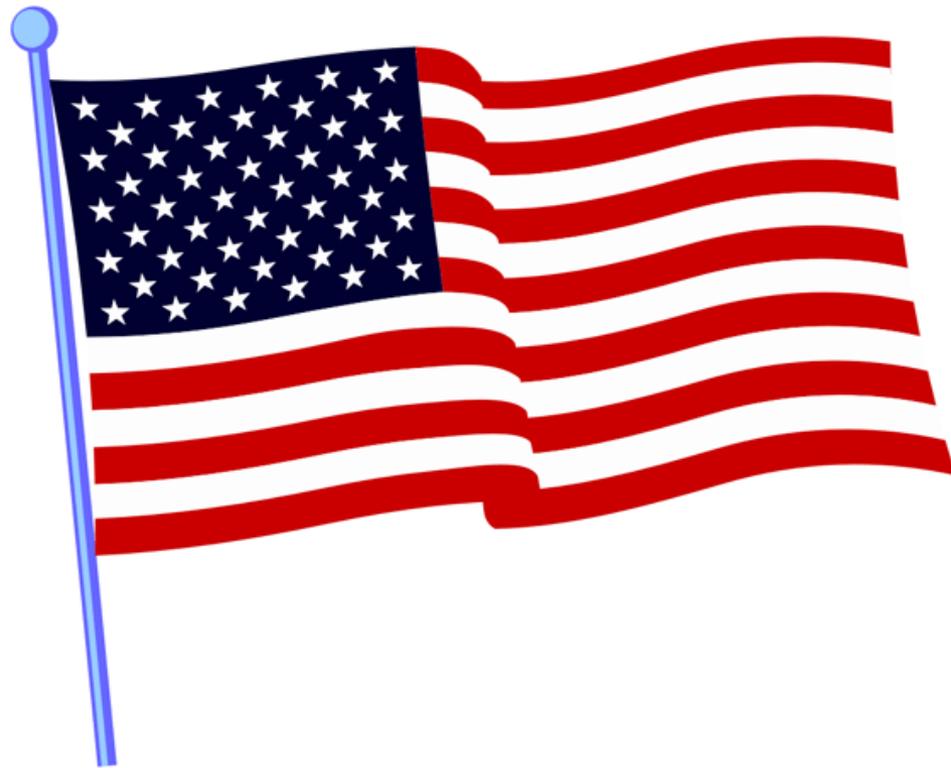
TOWN OF MADISON

CONNECTICUT

Special Meeting – June 14, 2021

Board of Selectmen

Pledge of Allegiance



Agenda

1. Pledge of Allegiance.
2. Citizen comments
3. Discuss and take action to approve awarding the contract for the Madison Town Campus Concrete Steps Project to Eleuthera Associates, LLC / PDF Construction.
4. Review American Rescue Plan Funding.
5. Discuss and take action to approve accepting American Rescue Plan Funding in the amount of \$5,335,989.07; with \$2,667,994.54, representing one-half of the total funding, to be received by June 30, 2021.
6. Discuss and take action to approve the American Rescue Plan Round 1 projects and services schedule; total expenditures not to exceed \$99,253.
7. Citizens comments.
8. Adjournment.

Overview of American Rescue Plan

ARPA is divided into 5 categories of eligible use:

- Support Public Health Expenditures
- Address Negative Economic Impacts
- Replace Lost Public Sector Revenues
- Provide Premium Pay for Essential Workers
- Invest in water, sewer, or broadband infrastructure

Timing:

- Treasury released guidance May 10; OPM released info June 3
- Claim submitted by Town on June 9
- Madison expects 50% by June 23; 50% 12 months later

Next Steps/Approvals:

- Town working with Long-term Recovery Committee (LTRC) to develop preliminary plan for initial funding requests
- Long-term Spending Plan in process for BOS approval, including public hearing
- OPM will not review initial Town ARPA use prior to spending
- BOE submitting plan to State Department of Education by June 23rd

Allocation to Madison*

Town	\$1,833,873
County	<u>\$3,502,116</u>
Total	\$5,335,989

Schools: \$892,000

**Source: OPM*

Recent ARPA Treasury Guidance

Guidance includes 7 areas as guidelines/ principles for determining programs and services funding can support:

1. Supporting the public health response
2. Addressing the negative economic impacts of public health emergency
3. Serving the hardest hit communities/families
4. Replacing lost public sector revenue
5. Providing premium pay for essential workers
6. Investing in water and sewer infrastructure
7. Investing in broadband infrastructure

Framework to Assess Eligibility for Projects and Services:

- Identify the harmful effect of COVID-19 the activity will address.
- Assess the causal or compounding connection.
- Assess for disproportionate impact on distressed sectors or populations.
- Determine how to prove the expense produces the expected outcome.

Eligible Uses*

(1) Pandemic Response	(2) Economic Impact	(3) Serving Hard Hit Communities
<ul style="list-style-type: none"> • COVID-19 Mitigation and Prevention • Medical Expenses • Behavioral Health Care Including Addiction Treatment • Public Health and Public Safety Employees • Data, Design, and Execution of Health Programs • Payroll and covered benefits for public health, human services, public safety 	<ul style="list-style-type: none"> • Direct assistance to workers and families • Assistance to small business and non-profits • Speeding recovery of tourism, travel and hospitality sectors • Rebuilding public sector capacity • Investments in data analysis, targeted outreach and technology infrastructure <p><i>Presumed eligible if QCT**. Non-QCT** need to justify for population segment being served</i></p>	<ul style="list-style-type: none"> • Address health disparities • Invest in housing/neighborhoods • Address educational disparities • Support for social, emotional, and mental health needs • New/expanded high quality childcare • Home visiting programs for families with young children • Services for child-welfare

*Source: NLC

**Qualified Census Tract must have 50 percent of households with incomes below 60% of the Area Median Gross Income (AMGI) or have a poverty rate of 25% or more

Eligible Uses* (cont)

(4) Lost Revenue	(5) Workforce/ Premium Pay	(6) Water, Sewer Projects
<ul style="list-style-type: none"> • Census definition of General Revenue (Utilities excluded) • Predetermined growth rate of 4.1% or average annual growth rate over the three full fiscal years prior to the pandemic • Calculate extent of reduction as of calendar year end 20, 21, 22, 23 	<ul style="list-style-type: none"> • Directly or through grants to private firms • Need to prioritize lower income workers • Encouraged to offer retrospective pay • Examples include: public health and safety, childcare, educators, social services, nursing homes, hospitals, home care, farms, grocery, restaurants, janitors, sanitation, truck drivers, transit staff, warehouse 	<ul style="list-style-type: none"> • Construct, improve, repair wastewater treatment • Manage/treat stormwater • Protect from pollution • Build/upgrade facilities to improve quality, distribution, storage • Drinking water systems • Climate Change/, green infrastructure and flood resilience • Lead Service Line Replacement

Eligible/Ineligible Uses* (cont)

(7) Broadband

Must meet specifications and encouraged to:

- Consider affordability
- Avoid investing in locations with existing agreements
- Deliver a physical broadband connection by prioritizing projects that achieve lastmile connections
- Prioritize municipal, nonprofit, cooperative-owned networks
- Help with digital inclusion: assistance to households

Ineligible Uses

- May not use ARPA funding to directly or indirectly offset a reduction in net tax revenue
- No deposits to pension funds
- No funding debt service
- No funding of legal settlements or judgments
- No deposits into rainy day funds or financial reserves
- **GENERAL INFRASTRUCTURE** spending IS NOT COVERED as an eligible use outside of water, sewer, and broadband investments or for maintenance of infrastructure (to the extent of revenue reduction due to pandemic)

Grant Awards to Outside Organizations

DRAFT

- Potential to establish independently managed grant program to outside organizations; make recommendations to BOS

	Community Support	Economic Development	Arts & Culture
Potential Demographic	<ul style="list-style-type: none"> • Social services • Affordable Housing assistance • Stabilization assistance for households • Childcare assistance • Addressing educational disparities • Promoting healthy childhood environments • Funding benefits navigators to assist community members • Mental health support 	<ul style="list-style-type: none"> • Business district improvements programs including facades improvement program • Economic stabilization for businesses • Re-opening Assistance • Assisting shuttered venues • Speeding recovery of tourism, travel, and hospitality • Free, outdoor services and programs 	<ul style="list-style-type: none"> • Restore jobs in the arts, cultural & creative sectors • Help sustain the arts and support recovery • Drive traffic to local businesses – restaurants, stores, lodging for economic development
\$MM	TBD	TBD	<ul style="list-style-type: none"> • 1% of ARPA Funds; \$53 MM
Facilitator Group	MYFS Board or Independent Grant Review Board	EDC or Independent Grant Review Board	Proposal from Shoreline Arts Alliance

Preliminary Timeline

DRAFT

Phase 1 - Jump Start Program	Phase 2 – Intermediate Needs	Phase 3 – Long-term Plan Adoption
<ul style="list-style-type: none"> • LTRC to review short-term list of projects, make recommendation to BOS • BOS votes on Phase 1 package June 14th • BOF votes on Phase 1 package June 16th • Funds available mid-June 	<ul style="list-style-type: none"> • LTRC to review second round of project requests, make recommendation to BOS • BOS votes on Phase 2 package in August • BOF votes on Phase 2 package in August • Funds available immediately 	<ul style="list-style-type: none"> • LTRC recommends Long Term Plan for remaining funds • BOS reviews and analyzes in conjunction with CIP Plan • BOS holds Public Hearings • BOS Amends and Approves Final Plan • BOF Reviews/Approves Final Plan
<p>June 2021 \$99,253</p>	<p>August 2021 TBD</p>	<p>October 2021 TBD</p>

Long Term Plan Approval Process

- BOS and BOF vote on acceptance of ARP Funds
 - Received in 2 tranches – 50% in June, 50% 12 months later
 - Reports submitted in portals. First due in October 2021
- First Selectmen/Town Operations will recommend modifications to CIP resulting from ARP funding
- BOS Approves Long Term Spending Plan and changes to CIP
- BOF Review Long Term Spending Plan
 - Any project or purchase that could impact future budgets will require BOF approval
- Possible Town Meeting Approval for changes to CIP

Long Term Recovery
Committee

First Selectman
Review of CIP
Projects

Board of
Selectmen
Review

Public Hearing

Board of
Selectmen
Approval

Board of Finance
Review/Approve

Long-term Recovery Committee (LTRC)

- LTRC collects and reviews ideas from Town Staff and Recovery Support Function Groups (RSF). Makes recommendations to the BOS.



Overview of RSF Groups

Government Operations *Peggy Lyons, Lauren Rhines*

State Representatives,
Finance, Staff, Town Attorney,
Library

Public Health *Trent Joseph*

Regulated Businesses,
Local health practitioners

Education *Gail Dahling-Hench*

MPS recovery committee,
private schools, pre-schools

Emergency Management *Sam DeBurra, Bob Gilhuly*

Emergency Operations Center,
Service Chiefs

Economic Development *Bruce Wilson, Dave Anderson*

EDC, Chamber of Commerce,
Local Businesses

Community Outreach *Austin Hall, Scott Cochrane*

Civic Groups, Social Services,
Charities, Faith-based groups,
etc.

Arts, Recreation & Culture *Scot Erskine*

Sports Leagues, Athletic
Facilities, Arts organizations, etc.