MEMBERS PRESENT: Chairman Graham Curtis, Bob Blundon, Amanda Mitchell, Sharon Shoemaker, Woodie Weiss, George Neowatne, Tina Szwejkowski

MEMBERS ABSENT: Diana Colcord

OTHERS PRESENT: Bill McMinn, Director of Facilities; Adam Levitus and Charles Warrington, Owner’s Representative Project Manager (OPM) from Colliers Project Leader; Seth Klaskin- BOE liaison, Katie Stein – BOF liaison

Chairman Curtis called the meeting to order at 5:30pm.

1. **Public Comments**
   None

2. **Architect formal interview/presentation**

   - **5:30 Tecton**

   The team spoke about their understanding of the project – community, culture and program. They discussed their process for design as well as site considerations and elaborated on traffic flow as that may be a concern. They further discussed site utilities / sanitary options and what that will mean with DEEP (and timeframes for the project). Safety, sustainability and planning concepts for the building were considered. After presenting, building committee members / liaisons asked questions about purchasing material in the current market, working with a CM, safety and the process after the project is completed.

   - **6:30 TKSP**

   After brief introductions, the firm discussed their approach and leadership for the project. They discussed classroom & experience, sustainability & design and ideas about cost – with flexibility being the key. The firm spoke to Madison’s architect character and further discussed design – such as layout of the building and program distribution and how the two intertwines. Building committee members / liaisons asked questions about the schedule of DEEP & permit approvals, security & safety and the process after the project is completed.

   After the interviews the committee discussed all firms.

Building Committee member George Neowatne made the motion to recommend the hire of Tecton Architects subject to negotiations. Seconded by Building Committee member Sharon Shoemaker and unanimously approved.

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3. **Public Comments**
   None

4. **Remarks**
   None

5. **Adjournment**
   Chairman Curtis made the motion to adjourn at 8:26pm; and it was unanimously approved.

   Respectfully submitted,
   Racquel Stubbs