

**Subject to Approval**

**Ad-Hoc Library Expansion Building Committee**

**Date: Monday June 22, 2020**

**Place: Zoom Meeting**

**Members Present:** Graham Curtis, Laura Downes, Woodie Weiss, Mark Rolfe, Billy Budd, Henry Griggs and George Noewatne.

**Others:** Chip Phillips (Colliers International), Ronald Paolillo (DRA Architech), Nicole Wiles (Board of Library Trustees)

**Call to Order:** Meeting started at 5:33 p.m.

**Public Comment:** None

**June 8 minutes:** Woodie motioned and Mark seconded approving the minutes. All members present were in favor.

**Invoices:** Not approved at this meeting.

**Changes and change orders:** Chip mentioned that there were no updates at this time.

**DRA Update:** Ron mentioned getting a letter from the Fire Marshall about the inspection tomorrow. He was asking about one of the items that were being submitted for the inspection. The Fire Marshall was questioning one of the sections of code that the engineers were using and whether the intensity of the strobes was bright enough for the alarm system for the teen's room and the children's room. He gave an update about the signage for the library. He discussed the pixel art project. He mentioned the punch list items.

**Furniture, Fixtures and Equipment:** Laura mentioned that she postponed the furniture people from coming. They will be there next week she says.

**Parking Lot:** Chip updated the committee on where they were on the parking lot issues.

**Energy Related:** Chip mentioned that Eversource installed an electric heat hump last week. They were doing a 3-day run that ended today. The heat pumps tripped the alarms Laura mentioned while she and Nicole were doing tours of the library. Woodie mentioned the transformer and what was happening with it. He talked about the roof on the library being almost complete. The billing from Eversource was discussed.

**Other Reports:** None

**Adjournment:** The meeting adjourned at 6:33 p.m. Graham motioned and Henry seconded. All members present were in favor.

Respectfully Submitted,

Kristen Panzo