

SUBJECT TO APPROVAL

MEETING DATE: MONDAY, JUNE 24, 2019
7:00 P.M.

MEETING PLACE: TOWN CAMPUS ROOM A

BOARD OF SELECTMEN MEETING
MINUTES

7:00 p.m. Regular Session

First Selectman Banisch called the Regular Session of Monday, June 24, 2019 to order at 7:02 p.m. Present were First Selectman Banisch, Selectman Goldberg, Selectman Murphy and Selectman Wilson. Selectwoman Ferris was not present.

1. Pledge of Allegiance.
First Selectman Banisch led the Pledge of Allegiance.

2. Approval of Minutes.

MOVED by Selectman Murphy and seconded by Selectman Wilson to **APPROVE** the minutes of June 10, 2019.

VOTE: the motion was approved unanimously.

3. First Selectman's Comments.

- a. Beach Pass Update - there are some difficulties however 1,300 passes have been issued thus far and about half of them have been issued online.
- b. Island Avenue School – lease has been signed.

4. Citizen's Comments:

Gus Horvath of Aylesbury Circle stated that he had communicated with the Board previously regarding a Charter Review and asked for the feeling of the Board.

Mr. Vanlieu stated that his association is in favor of the Coastal Resiliency Commission.

John Rasimas of Governor's Way stated that he has spoken with many people in town regarding Capital Projects in the works. Between the Schools, Library and Community Center proposals, he hoped that there was a lot of thought into whether the town should be bonding more funds. He stated that he also was concerned that although school enrollment was decreasing, the BOE budget was not decreasing. Also, Mr. Rasimas stated that the Superintendent had emailed a notice to parents prior to the budget referendum which made statements to the effect that if the budget didn't pass, the BOE services would suffer.

New Business

5. Presentation from Representative Kokoruda and the Memorial Day Essay Contest Winners.

DISCUSSION: State Representative Noreen Kokoruda stated that this is the 9th year of awarding contest winners for Memorial Day Essays; the first winner is now a sophomore in college. She stated that it is the responsibility of older generations to make sure that younger generations observed Memorial Day. This year's contest was opened to all middle school grades to write an essay on "why we honor gold star families".

The full list of winners is below:

Brown School:

- Norah Stotz
- Alexis Kuszpa
- Shea Looby
- Oliver Wilker
- Lillian Miller
- Jake Hanson
- Emma Strait

Country School:

- Cooper Burke
- Meghan Brown
- Samantha Clare

OLM School:

- Amanda Coric
- Julia Coric
- Mia Lombardi
- Pierce McMillan
- Katie Miller
- Aria Trotta

Those in attendance who read their essays were: Lillian Miller, Alexis Kuszpa, Emma Strait, Katie Miller, Pierce McMillan, Amanda Coric, and Julia Coric. Norah Stotz and Samantha Clare were unable to attend however their mothers received their honors on their behalf.

6. Discuss and take action to call a Public Hearing on July 22, 2019 at 6:45 p.m. to solicit input on an application received for the DRS Neighborhood Assistance Tax Credit Grant Program.

MOVED by Selectwoman Ferris and seconded by Selectman Murphy to **APPROVE** calling a Public Hearing on July 22, 2019 at 6:45 p.m. to solicit input on an application received for the DRS Neighborhood Assistance Tax Credit Grant Program.

VOTE: the motion was approved unanimously.

7. Discuss and take action to approve the Charge of the Coastal Resiliency Committee.

DISCUSSION: First Selectman Banisch stated that the Charge had been revised based on the prior Board meeting discussion. The Board also reviewed how the commission membership would be vetted.

MOVED by Selectman Wilson and seconded by Selectman Murphy to **APPROVE** the Charge of the Coastal Resiliency Committee.

VOTE: the motion was approved unanimously.

8. Discuss and take action to authorize the First Selectman to enter into a multi-year contract between the Town of Madison and Tyler Technologies for the MUNIS implementation of the Financial / HR / Payroll software system, subject to Town Counsel approval.

DISCUSSION: Tech Director, Art Sickle stated that the process to find a new software system had spanned months and included planning as part of the Capital Improvement Plan. The funding in the CIP would have been paid out over two fiscal years; however, there is a further item below for a Special Appropriation which asks for the release of funds in the 2019-2020 fiscal year as the current software system will not be supported as of July 2020. This solution will provide a product for finance and human resources systems that exceeds the current system. The one-time first year fees are approximately \$400,000 and funds will be spent as the project progresses and each module is configured by the consultant. Operating costs will be realized in FY 2020-2021 and they will be budgeted for starting in that fiscal year.

The Board reviewed that the project was well-planned despite the sunseting of the current system occurring prior to the anticipated date. The Board also reviewed that updates should be forthcoming from the directors involved so that the Board is kept informed on the progress.

Selectman Goldberg confirmed that the data entered into the system would be kept confidential and protected. Mr. Sickle stated that the consultant relies on industry standards to protect confidential information. These concerns are in the forefront as well; there are safeguards that the consultant follows which the Town has ensured are included in the contract. The consultant is also reputable and services roughly 95 of the 169 Connecticut municipalities; and 11 of the 15 SCROG towns.

The Board also reviewed the insurance requirements in the contract and Selectman Goldberg asked that the Town's insurance carrier review the insurance limits as well.

MOVED by Selectman Murphy and seconded by Selectman Wilson to **APPROVE** authorizing the First Selectman to enter into a multi-year contract between the Town of Madison and Tyler Technologies for the MUNIS implementation of the Financial / HR / Payroll software system.

VOTE: the motion was approved unanimously.

9. Discuss and take action to approve a Special Appropriation request in the amount of **\$200,000** for the implementation of the MUNIS Financial / HR / Payroll software system.

MOVED by Selectman Wilson and seconded by Selectman Murphy to **APPROVE** a Special Appropriation request in the amount of **\$200,000** for the implementation of the MUNIS Financial / HR / Payroll software system, pending Board of Finance approval.

VOTE: the motion was approved unanimously.

10. Discuss and take action to award the contract between the Town of Madison and Firematic Supply Company, as of July 1, 2019, for the purchase of a Peterbilt/Pierce Tanker in the amount of **\$548,622.00**.

MOVED by Selectman Murphy and seconded Selectwoman Ferris by to **APPROVE** awarding the contract between the Town of Madison and Firematic Supply Company, as of July 1, 2019, for the purchase of a Peterbilt/Pierce Tanker in the amount of **\$548,622.00**.

VOTE: the motion was approved unanimously.

11. Discuss and take action to accept a grant in an amount up to **\$15,000.00** from Work Force Alliance to provide funding for a MYFS Summer Youth Employment Program. This program will reimburse the Town for wages paid for nine (9) youth job placements, with program coordination and job coaching to be provided by existing MYFS staff.

Scott Cochran stated that the Town is not sure of the full amount of the grant prior to the Board finalizing their agenda; the grant total is now known to be \$15,000. The job placements will be in various Town departments and also organizations in Madison and Guilford. This grant will allow for the greatest participation of Madison youth to-date.

MOVED by Selectman Wilson and seconded by Selectwoman Ferris to **APPROVE** the grant in an amount up to **\$15,000.00** from Work Force Alliance to provide funding for a MYFS Summer Youth Employment Program. This program will reimburse the Town for wages paid for nine (9) youth job placements, with program coordination and job coaching to be provided by existing MYFS staff.

VOTE: the motion was approved unanimously.

12. Discuss and take action to approve the appointment of Jessica Demar to the Inland Wetlands Committee Alternate for a term to expire January 1, 2020.

MOVED by Selectwoman Ferris and seconded by Selectman Goldberg to **APPROVE** the appointment of Jessica Demar to the Inland Wetlands Committee Alternate for a term to expire January 1, 2020.

VOTE: the motion was approved unanimously.

13. Discuss and take action to approve the appointment of Laura Becker to the Bauer Park Advisory Committee for a term to expire January 1, 2021.

MOVED by Selectwoman Ferris and seconded by Selectman Wilson to **APPROVE** the appointment of Laura Becker to the Bauer Park Advisory Committee for a term to expire January 1, 2021.

VOTE: the motion was approved unanimously.

14. Tax Abatements / Refunds.

MOVED by Selectman Wilson and seconded by Selectman Goldberg to **APPROVE** Tax Abatements / Refunds in the amount of \$1,868.28.

VOTE: the motion was approved unanimously.

15. Strategic Plan update.

DISCUSSION: First Selectman Banisch stated that the final working draft versions were distributed to the Board members and it is now time for Public Input.

The Board also reviewed the draft communication plan timeline that the Project Manager has provided. The Board also reviewed that these draft documents should be distributed to the other Elected Boards and internal stakeholders.

MOVED by Selectman Wilson and seconded by Selectman Murphy to **APPROVE** opening the Agenda for item 15a. Discuss and take action to approve calling a Public Hearing during the week of July 22nd or July 29th to solicit public comment on the working draft Strategic Plan documents; pending availability of the Polson School Auditorium.

VOTE: the motion was approved unanimously.

15a. Discuss and take action to approve calling a Public Hearing during the week of July 22nd or July 29th to solicit public comment on the working draft Strategic Plan documents; pending availability of the Polson School Auditorium.

MOVED by Selectman Wilson and seconded by Selectman Murphy to **APPROVE** calling a Public Hearing during the week of July 22nd or July 29th to solicit public comment on the working draft Strategic Plan documents; pending availability of the Polson School Auditorium.

VOTE: the motion was approved unanimously.

16. Beach Pass Update.

DISCUSSION: First Selectman Banisch stated that the contractor has been very receptive to receiving input from residents and staff. The line in Town Campus today moved well, despite a couple of glitches. The Board also reviewed that passes can be purchased at the Beach & Rec office and at the Surf Club; and they reviewed the ticket appeals process.

17. Island Avenue School Lease Update.

DISCUSSION: First Selectman Banisch stated that the lease has been executed and that the OLMPA group has walked through the building to review the materials that will be left behind when the Board of Education vacates the building. The Board also reviewed the lease payment terms as follows: \$535,000 payable in three payments: \$150,000 within 10 business days of signing this lease agreement; \$250,000 on or before the Delivery Date (Delivery Date to be no later than August 1, 2019); and \$135,000 on or before January 6, 2020. The Board also confirmed that the rent would be deposited into the General Fund.

18. Public Comment.

19. Adjourn.

There being no objections, First Selectman Banisch adjourned the meeting at 8:15 p.m.

Respectfully submitted,

Lauren Rhines
Executive Assistant