



# Town of Madison, CT

## Board of Finance

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Draft

Minutes of a special meeting of the Board of Finance held on June 26, 2019 at 8:30a.m. at the Town Campus Room A

Present (on phone): Jean Fitzgerald, Mark Casparino, Kevin Kranzler, Bennett Pudlin

Also present: Stacy Nobitz, Finance Director; Arthur Sickle, Director of Admin. Services & Technology, Kristen Bartosic, Finance Office

Ms. Fitzgerald called the meeting to order at 8:30a.m.

- 1) Discuss and take action to accept a grant in an amount up to \$15,000 from Work Force Alliance to provide funding for a MYFS Summer Youth Employment Program. This program will reimburse the Town for wages paid for nine (9) youth job placements, with program coordination and job coaching to be provided by existing MYFS staff.

Motion made by Ms. Fitzgerald, and seconded by Mr. Casparino, to accept a grant in an amount up to \$15,000 from Work Force Alliance to provide funding for a MYFS Summer Youth Employment Program. This program will reimburse the Town for wages paid for nine (9) youth job placements, with program coordination and job coaching to be provided by existing MYFS staff.

The Board of Finance approved the motion unanimously.

- 2) Discuss and Take Action to enter into a multi-year contract between the Town of Madison and Tyler Technologies for the MUNIS implementation of the Financial/ HR/ Payroll software system. This is part of the Capital Improvement Program.

Motion made by Mr. Pudlin and seconded by Ms. Fitzgerald, to enter into a multi-year contract between the Town of Madison and Tyler Technologies for the MUNIS implementation of the Financial/ HR/ Payroll software system. This is part of the Capital Improvement Program.

Mr. Sickle informed the Board that the current Financial/HR/Payroll system support will no longer be available as of June 30, 2020 there has been a project

within the Town CIP plan to implement a new system. The news of the system support ending has led to the acceleration of the planned conversion. Mr. Sickle gave an overview of the selection process that was used to select Tyler Technologies and the MUNIS software system.

After discussion, the Board of Finance approved the motion unanimously.

- 3) Discuss and take action to approve a Special Appropriation request in the amount of \$200,000 for the implementation of the MUNIS Financial / HR / Payroll software system.

Motion made by Mr. Pudlin and seconded by Mr. Casparino, to approve a Special Appropriation request in the amount of \$200,000 for the implementation of the MUNIS Financial / HR / Payroll software system.

The Board of Finance approved the motion unanimously.

Adjourned 8:50 a.m.