

**Special Meeting Minutes**  
**Academy School Community Design Center**  
**July 1, 2019**  
**6:30 PM – Town Campus Room B**  
**Subject to Approval**

Members Present:

Chair: William Stableford

Rosalyn Cama

Catherine Flynn-Donovan

Dick Passero

John-Michael Parker (via telephone)

Others Present:

Al Goldberg

Call to Order:

The meeting was called to order at 6:30 p.m.

1. Approval of Minutes of June 17, 2019 and June 24, 2019

June 17, 2019 Minutes:

Motion to approve: Catherine Flynn-Donovan

Second: Dick Passero

Vote: Motion was unanimously passed

June 24, 2019 Minutes:

Motion to approve: Rosalyn Cama

Second: Dick Passero

Vote: Motion was unanimously passed

2. Review CIP application and review of projected revenues for a community center in Academy School

CIP was submitted by Scott Erskin, the process has begun. We will submit further revisions and additions as needed. We reviewed Catherine's conservative revenue study which adds \$672,000/year to Beach & Rec's projected revenue. Many possibilities exist and could be explored upon approval.

3. Review of Dick Passero's and Bill Stableford's meeting with Colliers and QA+M on June 27 to discuss issues related to applying for SHPO tax credits and grants.

We have the ability to apply for a Historic Tax credits however we need an architectural historian consultant to fill in the grant application. Bill will seek a fee and schedule proposal from a few of the recommended state consultants. We would need a planning grant from Madison for \$20,000 that the state Grant will match up to \$20,000.

Dick reviewed his investigation of State of CT and Federal Grants (see attached). State Grants are much easier to obtain and are encouraging with the potential of \$2+M

The Historic Campus, if developed, can then expose us to additional funding sources. We should be mindful of the extent of our charge and not let a campus plan complicate the

growth of our scope. Our neighbors are however quite excited to join in that effort should we be approved as a viable Community Center.

We will contact the State Representatives to see if they can identify other resources to explore.

There are consultants to assist.

4. Discuss and take action regarding preparation of Progress Reports for July 22, 2019 meeting of BOS

Meeting at 7pm July 22. Bill reviewed a possible agenda, Al suggests making this a progress report.

5. Review of progress on developing essays about a community center in Academy School.

Will need to schedule 5 essays that lineup to finish at the time of the Referendum. Roz and John-Michael will reach out to editors and flesh out outline of papers presented

6. Discuss and take action regarding future tasks of our ACCD Committee.

Other possible funding sources need to be explored further.

There is a vehicle to accept money donated to the Community Center into the town should a private donation come in.

Ultimately we will need to develop a Public Relations Plan to give the community what they need to know in order to vote in a Spring Referendum.

Circuit Rider is needed.

Next meeting July 8 at 5:00pm

7. Public Comment.

There were comments by Pam Greene regarding the Beach and Rec Council meeting tomorrow where the Academy School Community Center is on the agenda. We have encouraged her to invite us to a future meeting for a complete report. Dick will try to attend the meeting.

8. Adjournment.

Request to adjourn made by Catherine Flynn-Donovan, seconded by Dick Passero. Meeting was adjourned at 8:35 p.m.

Respectfully Submitted,  
Rosalyn Cama

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