

SUBJECT TO APROVAL

Academy Community Center Building Committee

Thursday, August 18, 2022, 12:00 p.m.

Via Zoom

Special Meeting Minutes

Chair Joe Ballantine called the meeting to order at 12:00 p.m. Also, in attendance: David Speerli Vice Chair, Anne Kelley, Eileen Davis, Joan Walker and Joe Paradiso

Staff: Al Goldberg, Board of Selectmen Liaison; Bill McMinn, Facilities Director; Erin Mannix, Town Planner; Jaclyn Lehet, Executive Assistant.

1. Review submissions for the Request for Qualifications/Proposals for Owner's Project Manager.

The Committee received four proposals from: Colliers Project Leaders (Madison), L M Stewart Associates (New Haven), Orr Partners (Groton), and STV Construction Inc. (Hartford).

2. Select firms for interviews and set date(s).

MOVED by Joan Walker and seconded by Anne Kelley to interview Colliers Project Leaders, L M Stewart Associates, Orr Partners, and STV Construction Inc.

Discussion: the Committee briefly discussed the benefits of interviewing all four firms.

VOTE: this motion was approved unanimously.

The Committee set interview dates of Monday, August 29 and Tuesday, August 30 at 5:30 p.m., and 6:30 p.m., each night. Members will send staff their interview questions by Thursday, August 25, which will then be compiled and forwarded to the Chairman to narrow down to five questions. Firms will be required to bring the Owners Project Manager who will work on this project to the interview.

3. Approval of August 10, 2022 minutes.

MOVED by Joan Walker and seconded by Anne Kelley to approve the August 10, 2022 meeting minutes as presented.

VOTE: this motion was approved unanimously.

4. Adjourn.

There being no objection, the Committee adjourned at 12:57 p.m.

Respectfully submitted,

Jaclyn Lehet