

MADISON DEPARTMENT OF POLICE
September 10, 2020 – 5:30
Meeting and Minutes via Teleconference – ZOOM

Attendees: Chairman Ed Dowling; Vice Chairman Marietta Lee; Commissioner Thom Cartledge;
Commissioner Ann Rumberger; Commissioner Christina Cewe

Also Present: Chief Jack Drumm; Capt. Joe Race; Al Goldberg, Board of Selectmen Liaison

Absent: John Iennaco, Town Engineer

CALL TO ORDER

Opening and Call to Order at 5:30 PM by Chairman Dowling.

Pledge of Allegiance

Chairman Dowling began the meeting by noting we are live streaming; he welcomed the commissioners, Mr. Goldberg and Chief Drumm.

REGULAR SESSION

MOTION by Lee, second by Rumberger to accept the minutes of the Regular Meeting of August 13, 2020. All in favor. None opposed. So moved.

Chairman Dowling commented it is an excellent summary of the Police Accountability Act; Christie was able to copy most of the salient points which are going to be helpful as we go through the review; this is a good reference point. It was a good job – not the easiest read but it does contain an awful lot of relevant information. There were no members of the public signing in at this time.

CHIEF’S REPORT

BUDGET/FINANCIAL: There is no new information; one exception is the schools have asked that we have four officers, as opposed to the two SROs on campuses. At the beginning of the school year he reported we are looking at the first two weeks; after a discussion the acting superintendent asked that we continue through September if we could. He has let the Board of Selectmen, and mostly the Board of Finance, understand what we’re doing so if we end up with a shortfall come late spring and I have to do an appropriation, they’ll understand. That’s going to be the only unexpected expense to the budget and that’s going to essentially encompass two officers, two pay periods at top pay. Commissioner Cewe asked if it in any way comes from COVID funding. Chief responded, for some we can seek reimbursement. He thinks only one payment has come back so far from FEMA which we’re probably going to use along with what has been applied towards the shoreline impacts and see if we get funding reimbursements. We’re going to take a shot at it, if that helps.

Chairman Dowling asked what is the role of the additional officers – is it a static role, more patrolling, related to traffic, are they out of their vehicles? The Chief said we’re trying to control the chaos...in a friendly way. We asked this morning that they stagger the arrival times or stage some of the people who are arriving on the main campuses of the high school or middle school. The problem is, when you have more than 15 cars coming in the driveway trying to drop off the students, we actually are putting a block on Copse Road at one of the schools. We’re trying to find a way so officers are moving quickly and mitigate the back up of parents bringing children to school. We’re trying to make it a little smoother; we

had a discussion this morning with the acting superintendent and the principal to discuss what's a better way to approach this. One suggestion was we have someone there to direct traffic from the high school and middle school and then proceed to the elementary schools. Chairman Dowling concluded it's got to be a new and different opening of schools certainly than what a lot of parents are used to. Commissioner Cewe said she has heard that from many parents because she has kids in elementary, middle and high school is that due to the air ventilation some doors need to be open; some concern was they wanted a police presence there more as well. It's been a very vocal topic among a lot of the elementary and middle school parents. Chief Drumm asked if she is getting feedback from the other parents. Commissioner Cewe said yes, they want officers to remain because she guessed the windows and some of the doors have to be open for ventilation. She believed officers would be there only a couple of weeks at first so obviously there's a security concern for parents if the doors and windows are open. She continued that's also why she was seeing if we can get funding reimbursement because the concern rate is increased due to the openness of our schools.

Chief Drumm said we have the accountability for using one tracking number for all things related to COVID 19, all things in town; hopefully, we'll get reimbursed but if not, it will be a special appropriation to get our labor line in order come May/June of next year. He guesses we'll be there about six weeks until they have the new security officers on site and trained. The Board of Ed hired two additional security officers but we will still probably divert our patrols in that area to the schools until they shut doors and the weather changes. Commissioner Cewe thinks that will help parents feel safer and thanked the Chief.

The Chief said that's the only change to the budget; the Union ratified the contract today in their general meeting and the Board of Selectmen will take it up Monday morning. There is some negative in the budget but that has to do with whatever the settlement is in the contract. HR will move money over and bring those to the proper encumbrance funds. There are no other budget issues; we seem to be on track.

ACTIVITY / STATISTICS REPORT: Chief Drumm noted we will do the Statistics Report quarterly. July, August and September will be reported at the October meeting and October, November and December will be reported January, 2021. We'll have that window as we elected to do the beginning of this year. As to Activity, the Chief added we stepped up patrols in the area of the school routes to accommodate mitigation of traffic issues that may occur.

TRAINING: Chief Drumm reported most training is on-line; it's more geared to administrative because of the changes in the Accountability Act. There are a lot of changes to how we train so obviously they want to talk to the managers of each agency so he, Lt. Perron and Capt. Race have been attending those via Zoom or other WebEx programs. We have legal updates coming up in about two weeks.

Chairman Dowling asked Capt. Race to give some thought, as we absorb the Police Accountability Act, whether we should change the format of our Training Report to provide an easier view to look at the level and extent of training and what's involved. He's not suggesting we need to change it but if there's going to be some training aspects that are mandated on a regular basis maybe we need to revise our report so the Commission can look at it on a summary basis to verify, i.e., here's the mandated training and here's the extent of the other training that we do. We've been committed to training – for a number of years we've looked at training as an investment not an expense. He knows it shows up in the budget line but he thinks if we hope to have a secret weapon it's our commitment to training. It's an important area and he doesn't

want it to get lost in a paper shuffle. Therefore, he asked Capt. Race if he could take a look at it and if he thinks the way we look at it is clear that's fine, but he thinks obviously all police departments are going to be talking about training in a much more focused way going forward. If we can come up with a 'better mousetrap' to summarize and describe the training we do, let's do it.

Chief Drumm said some of the additional training that we are going to see sooner or later depends on what happens in the early session of the General Assembly and what happens in January, 2021. For example, if we are compelled to hire MSWs (Master of Social Work) on staff there's going to be a training component there. He's not sure how we are going to have and fund MSW staff members unless we are sharing them with the Board of Ed and/or Youth and Family Services which would seem like the natural way to handle it. Once we have a more definitive path – that's the problem – they passed the law but it's ambiguous. Right now they are doing research on the MSW application. They had a Zoom meeting with all the police chiefs, managers and training officers last week. They are trying to come back with some sort of assessment so we are all on the same page instead of having this independent study. We'll wait for that direction and find out what stays within that Police Accountability package.

TRAFFIC: The report will be included in the October activity for 90 days although it is still probably in the packet for car vs. deer, injuries; he still will compile it with the 90 days and the comparative from last year which will be presented in October.

COMMUNITY CALENDAR: Two events: Madison Pride Festival on October 17 by one of the youth groups at the Congregational Church on the Green which will be limited to 150 people, including vendors; they are still planning that with the police, health department, fire marshal and selectmen. We have to comply with Hartford's health mandates. On October 30th or 31st there is a discussion with the Chamber about maybe moving "Trunk or Treat" to the day before since it falls on a weekend this year. We still want that to go on – it is a tremendous positive public relations activity for this agency particularly in the aftermath of the storm. There are a lot of folks working from home and he thinks it would be an opportunity for the parents and kids to get out more socially but once again we'll have to practice safe distancing to make it work. He thinks between himself, Capt. Race and a few others committed to the program they should be able to make it work and maybe encompass the whole Green. Chairman Dowling asked what is the publicity timeline as there is certainly going to be a number of families who presume it is not going to be held given the uncertainty of everything going. Chief responded it's almost the assumption that it is going to occur and we will let them know if otherwise. He thinks it is very important that it does occur to give folks some hope that we are coming out of this and limiting exposure; the town and restaurants have been most responsible. There have been very few incidents of 'abuse' or people not complying. He thinks this is the new normal, particularly for children in school and believes it would be a real positive thing to make it happen. We will do what we have to do and if he has to cancel it will be last minute. Commissioner Cewe thinks that will make a lot of parents and kids in town happy and if we can do it safely she thinks it's a great thing. If they can go to school a couple of days a week why can't we do Trunk or Treat. Chairman Dowling agreed and said it will certainly give us some semblance of normalcy. Chief reiterated we're going to do our best to make it work.

We haven't heard back from any of the structured races or heard they will be virtual. We are trying to accommodate those folks but once again, it's very hard to control an event that is moving between many

towns so some of these events that are 50-60 miles long are difficult. Hammonasset, although open now to a bigger capacity, will still probably restrict the park for those events.

PUBLIC COMMENTS: None

CHIEF'S CORRESPONDENCE: None

TRAFFIC: Commissioner Cartledge reported there was a traffic study/traffic calming request on Linden Lane; a couple of the points are valid. He visited the area and saw that some of the things they are requesting on the very narrow street don't necessarily fit into the profile. He wants to speak with John Iennaco (Town Engineer) but apparently, he and his crew are very busy. He thinks some of the projects we have in the mix are on hold and delayed more than what he thinks is an appropriate amount of time. He knows the Chief made a suggestion on how we might want to do this. He gave the Board a quick review noting he normally meets with John to review the Traffic Log to discuss a reasonable date for the projects to be completed but between hurricanes, town events and restructuring of roads it is very difficult to get a date. A suggestion has been made that he, the Chief, Chairman and John meet sooner vs. later and come up with some kind of a timeline for answers. An example is the intersection of West Wharf and Surf Club Road where we received a request on 7/2 for some signage because that intersection needs more than what is there. The golf course staff trimmed the bushes once to increase visibility but they've overgrown again which John said he would take care of today or tomorrow; we still don't have a plan for that location. He thinks the time from 7/2 to now is too long to wait.

The Chief commented, as to the area of the golf course, John goes to the Public Works director, they put it on the list and hit these as they do the assignments. There's more than one area – Liberty/ Route 1 needs to be trimmed back for the sight lines which came to us as a result of an accident there. It's true, pedestrians stepping out cannot see east or west – you almost have to step into the road and it's the same for bicycles. Those coming out of either end of Signal Hill have the same challenges; based on an email yesterday, John agreed. As to Route 1/West Wharf, that's still a study with DOT. At the golf course, he thinks when John gets with the crew they will re-do the crosswalk and add the crosswalk horizontally with additional signage; might be worthy of a strobe there. We started the calming effect on Linden Lane by reducing parking on both sides of the road. Subsequently, there are two people living there full time who have asked for street lights and speed bumps. We don't put speed bumps on town roads because we accept the liability if someone gets hurt hitting them or damaging their cars. The Chief said he doesn't see the problem the same way the residents do; we've spent \$41,000 on additional police coverage in that area. We have No Parking signs which we've added in the last six months and had a discussion yesterday with two people who live on that street. We can do a study which he's all for but doesn't think it will pan out to cause a reduction in any posted speed limit or addition of speed bumps.

Commissioner Cartledge said he would agree with the Chief. Every study costs time and dollars in manpower and because of the location of that street, other than the addition of some signage, he doesn't see any kind of fix that's going to make sense other than asking residents to be aware of what they are doing. It's similar to a lot of requests and is a lot like Green Hill Road in that east and west the speed limit in no way equates to what is actually going on. We can't station an officer there but when a cop is there, the speed limit is reduced.

Chief said there is some signage that works that would be appropriate but then there is the other pushback – why do we have so many signs, why can't I park there anymore, I've been her for 25 years, where are my grandkids going to park, etc.; that comes back also in phone calls. It all has to be balanced. There are

a lot more intersections that require a lot more attention currently than the aspect of Linden. He doesn't have any accidents or injury to pedestrians to support what they claim. He thinks a lot of folks living in that area just want to make it so people don't go down their road. Commissioner Cartledge concurs because the same statistic is available for West Wharf and Surf Club Road. He thinks in the 10 years of reports he requested there may have been two accidents which would speak to everything is fine but it doesn't speak to how closely many accidents are avoided regularly. Commissioner Rumberger asked about the claim that at least one truck or person drives the wrong way down the street daily; she's not familiar with that street and asked if there is one-way signage. The Chief explained the connecting streets in that area are East Wharf/Middle Beach Road. Chairman Dowling noted there are one-way signs at both ends of Linden Lane. Commissioner Cewe added there are one-way signs on Tuxis but contactors don't follow them.

Chairman Dowling said to close the loop, there appears to be a consensus that this particular request does not have merit and cannot be justified from an engineering or practical point of view from the Police Traffic Authority and asked if we have a form response for Kieran Reid (spokesperson for the petitioners) so they are notified of the decision made based on review of the request by the TVA. Chief Drumm added there is some sort of dynamic going on right now on Linden Lane.

Subsequently he has a letter which will be in next month's packet which came the other day and that's how we ended up speaking with people on that road. A woman wrote saying there's been a rash of burglaries on Linden Lane, a home invasion, armed robberies and he's trying to figure out what Linden Lane in what town she's referring to because he has 5 incidents in 8 months there, namely, parking violations, suspicious persons, animal nuisance, suspicious vehicles. The only incident that was a crime was the theft of a license plate belong to someone renting a house there; that happens when kids steal cars when people leave their key fobs in. Madison was hit again the other night as well as Clinton, Guilford and Durham. We recovered two of the cars in Milford and there have been other cars taken out of that shopping center. He met with one of the residents who told him one of the neighbors was telling him this. He then had to go talk with the neighbor to whom he recently issued a gun permit. He had a candid discussion asking when did all this occur? The final analysis is, it did not occur – it was someone in the neighborhood talking. He reminded him of the responsibility of a gun owner and explained kids are going in the unlocked vehicles because people leave their key fobs in and the cars are taken – not just in Madison but across the board. Due to the crisis that Juvenile Justice is in right now, even with us capturing or taking them into custody, short of that we're not going to pursue the vehicles because he doesn't believe we should be taking some young person's life because they stole and crashed a car. He explained this to the gentlemen who said he understood and apologized. That's what he means when he talks about the dynamic of Linden Lane, lights – on a road that is 300' long. Chief continued he has a lot of traffic issues in town, most of which are on school routes. He is not being dismissive but is explaining the police have spent a lot of time in that area – particularly in the last 7 months. Commissioner Cartledge added, when a request comes in he calls (within 24-48 hours) and explains it will be on the next meeting agenda; additionally, he provides his phone number if a follow-up conversation is requested. Chief Drumm noted the police speak to the person voicing a request/complaint. Commissioner Cartledge concluded the Chief is excellent in issuing a follow-up letter advising of the resulting meeting discussion; he doesn't feel anyone can say their issue was ignored however they may complain about the timeline. Chief Drumm said most certainly he listens to any issues and will respond by phone upon receipt of a letter with a traffic concern.

Chairman Dowling asked that Commissioner Cartledge work with Mr. Iennaco so they understand the issue has been addressed and reviewed by himself and the Chief and the signage on Linden Lane appears to be appropriate in terms of traffic control. The other suggestions do not have any merit at this point.

Chairman Dowling asked Chief Drumm if Mr. Iennaco had mentioned Middle Beach Road was going to be paved later this fall. Chief said he thinks the road repaving scheduled has changed. At one point he thinks Middle Beach was on the schedule but that may have changed. It's more necessity now; they may be waiting until we get through the fall's storm cycle.

Chief Drumm noted the only other request at this time is for sight lines at Liberty Street/Signal Hill on Route 1; that has been addressed.

Chairman Dowling referenced a one-time plan to widen Route 1 at the intersection of Wall Street. He asked Chief Drumm if that is still part of a plan; Chief said it was once but that has changed, the downtown project has changed from what it was initially. In his correspondence with them as the Legal Traffic Authority (LTA) he thinks the DOT is moving a lot of their work up Route 79 and Horsepond from the Connector. It seems the State is doing some of the improvements there, including lights and signage. Those are scheduled for the fall – he's noticed they already have tree crews there which are not associated with the storms, rather associated with sight lines and the DOT.

NEW BUSINESS/CURRENT ISSUES:

Chief Drumm noted he was asked by NAACP to do a webcast, namely by Tamira Lanier who he knows from the Racial Profiling Prohibition Project. Basically it was mostly southeastern and New London and Groton. It was a 2 hour discussion which went very well; the mayor was on it as well as other elected officials. Essentially what she was asking about were some of the innovative ideas we've done in this community and how best we can apply them in conjunction with what they're looking at to accomplish in southeastern Connecticut's two major cities. He expects they may be doing one with Bridgeport also. Chairman Dowling thinks the Chief's participation in some of these webcasts and other state forums is helpful not just in Madison. The Chief's experience representing law enforcement is helpful, as is the networking and ability to influence some of the implementation details. He's glad to hear the Chief is being invited to participate in these forums. The Chief said he is going to meet shortly with the head of the task force which was put together by the General Assembly for some of the changes to state laws and the Police Accountability Act. He is looking forward to the give & take; in Madison we have certainly structured ourselves over the past years. He complimented all the people he's worked with and Joe (Race) for his creative critical thinking. Some of the topics from CALEA have put us in front of a lot of what's happening in the state and we're very fortunate. On the other side they seem to look to us at times as a model. One thing he is finding for these communities is they don't have the financial backing. It's nice to put in compliance laws for things to do with training but you also have to fund it; if they are going to put together a training certification unit within their agency they have to fund it and make sure it is maintained once they achieve the status. When he speaks to these groups he tells them they have to do that if you invest in it; you have to stay with it. It's proven – it's a template that will keep the officers and department out of trouble and is very progressive.

Commissioner Cewe asked if there are any private sources that have ever been tapped to raise funds for things like this? His suggestion was the insurance carriers because at one time CIRMA, which is our carrier, was basically funding Tier One CALEA for some of their towns. Clinton was a recipient of

\$11,000-\$13,000 to achieve Tier One which they've resurrected and are working on now. He suggested towns go to their insurance carriers. Like most insurance carriers or banks because of a 501c status or a separate component they have to give back to the communities to fund these things. Commissioner Cewe asked the Chief to email her any information he has on that subject. He thinks CIRMA has funded 3 communities.

- **Update & Status: Police Accountability Act**

Chairman Dowling asked Chief Drumm if there is anything under Old Business regarding the proposal since last month's meeting. Chief Drumm replied that today he had a great conversation with the counsel for the Senate. They discussed the secondary Task Force that is going to be set up and he expressed his interest to them. He would like to be part of the team that guides this, especially if they are going to change compliance laws. When he meets with a group of legislators tomorrow he thinks that discussion will take place. Last night he spoke with two senators on some of the aspects of the Accountability Act. His sense is they are realizing some of the applications of the passing of that are going to be either a cost dilemma for some communities because it didn't go through the process of passing a law planning research funding – what's it going to cost us to do that, what's it going to cause on the impact of communities. He thinks they need to work on a redesign. The core will probably stay intact but he believes a lot of it is going to change. You want policing, corrections, juvenile & criminal justice and all associated with that to catch up by October 1, January 1, July 1; that is a big task for Connecticut. He thinks there has been enough input after the vote and we'll see where it goes from there. He is hoping for another discussion with Senator Winfield, but is not sure that will occur. He knows the folks in juvenile justice and the Racial Profiling Prohibition Project are very happy about our participation; they ask us for suggestions. Both he and Capt. Race have spent time with them on some of the laws to be suggested in October and January and he's pleased to have that recognition and respect; he hopes they are able to somewhat help with the design. Madison has a AAA rating; some towns are struggling with a C rating.

Chairman Dowling concluded it's helpful to participate with this very comprehensive Police Accountability Act as it is analyzed and discussed. He thinks it is appreciated they are going back to look at the expense and impact. Madison is doing a lot of things right and any agency, including Madison, can improve some things. He thinks it's good to participate and is glad to hear the Chief has been invited to participate up to this point and hopefully going forward. He thinks it is a good investment of the Chief's time and this makes sense that the Chief's views are at least heard. The Chief said he always stresses to those he speaks to regarding certifications that it's great to achieve it but you have to maintain it every day and week; this is accountability which has to be maintained. Maybe down the road there will be funding. So far, the give and take sessions are good.

OLD BUSINESS:

Chairman Dowling said at the last meeting in Executive Session they discussed the labor contract proposal for the police union that covers patrol officers as well as sergeants and lieutenants. It is his understanding a full and final offer was made to the Union through Deb Milardo, the HR Director. After some review and discussion by the Union they accepted and ratified the proposal today. The Chief and Capt. Race, working with HR, presented a strong case for why it made sense for us to take more aggressive steps on the wage side to get back into a competitive posture. He had the opportunity to discuss some of the priorities of the importance of us being competitive and the implications of that on the retention of staff with the Board of Selectmen at a previous meeting. He thinks the Chief and Deb Milardo did a good job conveying that to the Union. The summary will be provided in the next agenda

packet but officers will get 12% over the next three years, sergeants and lieutenants will get 12.75% structured over July, January adjustments then it's a five-year agreement; in years four and five there will be a wage re-opener. There are also increases for the shift premium. We talked about the strategy in terms of staying away from any significant changes to medical or pension focusing on what seems to be highest priority to get our salaries competitive; that has significant implications to recruiting, particularly for lateral transfers. He thinks the negotiating team representing the town did that and thinks the Union recognized the importance. This is a good settlement. We have a contract that gives the ability to manage the Department effectively over the next five years. There are no changes to the management rights. Undoubtedly there will be individual instances that sometimes come up in terms of interpretation, such as the scheduling aspect, which is always a priority as we saw recently. This was a good settlement – congratulations to the Chief and Capt. Race.

CHAIRMAN COMMENTS:

Chairman Dowling addressed Mr. Goldberg saying the Board of Selectmen is going to have a discussion Monday morning to agree to the proposed settlement. He said he is hopeful it will go smoothly and get Mr. Goldberg's support and endorsement as well. He thinks it is a fair settlement that meets the Commission's objectives.

Chief Drumm had one other issue that refers to communication. The Route 79 towers are where the old police department was, across from the Ambulance Barn. We have a contract on that tower; the tower is not part of the conveyance if that property sells; that tower generates \$250K/year in revenue. The towers built for communication basically self-fund whatever you have for debt to construct them and beyond because they last beyond the debt. The discussion comes up that we may somehow have to renegotiate; the last contract we have expires in 2025. Seeing how we have worked on radio projects before and they are five years out, we're sitting down with the First Selectwoman, Sam DeBurra and some of the other services because that site is very important. We have contributed an additional \$500K+ to that site in the last 24 months. The site is paramount to communication on that Route 1 corridor. It is imperative to us to maintain that site or, if they are not going to allow us to, that we look to build a similar structure perhaps behind the Ambulance Barn. The actual tower itself is probably less than \$100K. If we were to build that tower we have the rights and hopefully those vendors would go with the town tower. He is advising of this because they are starting to have discussions now, even though it is five years away. He thinks it is prudent to discuss it so when he and maybe Sam are gone, the next generation is still able to operate effectively with emergency communications throughout town and most certainly in the area of Route 1. There are seniors living in that area along with the critical infrastructure and the beaches. There will be a discussion with the Board of Selectmen and he thinks it is prudent to get out in front.

COMMISSIONER COMMENTS

Lee: No comment

Cartledge: In the past we discussed an additional board member from one of the committees, finance perhaps, as a liaison with the Police Department although he has not attended meetings for the last six months. Now with the criticality of finances in town what have we done to address that to get someone who might be a little more interested in participating? He is asking either the Chief or the Chairman. Chief Drumm said he speaks on a regular basis with Ken Kaminsky (Finance) and with the Chairwoman Jean Fitzgerald (Finance). When he knew we had to take on another two weeks with the schools he had that conversation with both of them so they are aware and we have that give & take still going on. He could ask that Mr. Kaminsky start signing in on the Zoom meetings; he's not sure he was sent an

invitation. He knows they might switch roles to one of the other members of the Board of Finance. They are still involved although they are not in on Zoom meetings; he speaks with them. Commissioner Cartledge said it was beneficial in the past to have an outside board member coming in, be it Al (Goldberg/Selectman) who is always there as these meetings present valuable pieces of information. He complimented the Chief's excellent communication skills but said it still speaks to the feeling of how the Department handles itself. He thinks it is worthwhile if the gentlemen who have committed to being the liaison actually participate. Chairman Dowling agreed and said the Chief has a great relationship with the Board of Finance members. On the other hand he thinks there was a formal Board of Finance liaison, Ken Kaminski, who was very helpful during budget issues just to have the insight. He suggested he would speak with Al to see how to raise it with the Board of Finance to have someone with that designated title again. He appreciates the commitment any volunteer board member makes. We should raise asking them to identify someone who can participate or someone to whom we can provide certain information at certain times just to maintain a little more structured relationship. He will follow up with Al and the Chief to see how we might formalize that designation which over the last two years seemed to drift away. Jim Mattson was a liaison for a long time and then it was Ken (Kaminski). He will follow up.

COMMISSIONER COMMENTS (Continued)

Rumberger: None

Cewe: None

Dowling: We got through the summer months, beach issues were resolved and next year from a planning point of view we will think more. This was an active summer that culminated with storms. He thanked the Chief and his staff and said to draw a breath before we head into fall and the Truck or Treat situation.

MOTION by Cartledge, second by Lee to adjourn at 6:38 PM. All in favor. None opposed. So moved.

Minutes Accepted: October 8, 2020