

## SUBJECT TO APPROVAL

MEETING DATE: MONDAY, SEPTEMBER 12, 2022 AT 5:30P.M.

MEETING PLACE: Library/Media Center at Polson Middle School, 302 Green Hill Rd, Madison Ct  
NEW ELEMENTARY SCHOOL BUILDING COMMITTEE SPECIAL MEETING MINUTES

**MEMBERS PRESENT:** Chairman Graham Curtis, Bob Blundon, Sharon Shoemaker, Woodie Weiss, George Noewatne, Tina Szejkowski,

**MEMBERS ABSENT:** Diana Colcord, Amanda Mitchell

**OTHERS PRESENT:** Bill McMinn, Director of Facilities; Adam Levitus, Owner's Representative Project Manager (OPM) from Colliers Project Leader; Jeff Wyszynski from Tecton Architects

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**1. Call to Order**

Chairman Curtis called the meeting to order at 5:30pm.

**2. Public Comments**

None

**3. Construction Manager Formal Interview/ Presentation**

- Gilbane – 5:30pm

The firm gave a brief overview /introduction of their team members; those who will be responsible for the project and their area of expertise. The firm spoke about their understanding of geo-exchange wells, utilities, septic systems etc. They elaborated on the importance of interacting with neighbors and states communication is the key. Site dates / timeline as well as safety standards and measures were discussed. The relationship importance between the Fire Marshal and building department integration- also reviewed. Pre- construction / construction, being LEED certified and their understanding of sustainability were also key agenda items. After presentation, building committee members / staff had the opportunity for questions and answers.

- Dimeo – 6:30pm

Present for interview was Dimeo's Core Team – Chris Doepper, Project Executive; Joseph Ryan, Project manager; Dan Sullivan, Superintendent; Kristen Farley, Estimator; Dan Joubert, Site/ Civil Engineer and Bruno Longhi, Site Safety Engineer. The team spoke to their experiences with K-12 schools, their understanding of the project, wetlands, LEED and renewable energy. Agenda items included team engagement and schematic estimating, system-based project analysis, design decisions, procurement ( an overview of the milestone schedule was given) , logistics & operations, commissioning & closeout and lastly the advantage of choosing Dimeo.

After their presentation, building committee members / staff then had the opportunity for questions and answers.

4. **Public Comments**

None

5. **Remarks**

None

6. **Adjournment**

**Chairman Curtis made the motion to adjourn at 8:29pm; it was unanimously approved.**

Respectfully submitted,  
Racquel Stubbs