

SUBJECT TO APPROVAL

MEETING DATE: MONDAY, SEPTEMBER 19, 2022 AT 5:30P.M.
MEETING PLACE: HAMMO ROOM – TOWN CAMPUS (IN-PERSON)
NEW ELEMENTARY SCHOOL BUILDING COMMITTEE REGULAR MEETING
MINUTES

MEMBERS PRESENT: Chairman Graham Curtis, Bob Blundon, Sharon Shoemaker, Woodie Weiss, George Noewatne, Tina Szwejkowski,

MEMBERS ABSENT: Diana Colcord, Amanda Mitchell

OTHERS PRESENT: Bill McMinn, Director of Facilities; Adam Levitus and Charles Warrington, Owner’s Representative Project Manager (OPM) from Colliers Project Leader; Justin Hopkins from Tecton Architects; Seth Klaskin, BOE

1. Call to Order

Chairman Curtis called the meeting to order at 5:30pm.

2. Public Comments

None

3. Approval of Minutes: August 15, 2022; September 7, 2022; September 12, 2022

Building Committee member Woodie Weiss made the motion to approve August 15, 2022, September 7, 2022 and September 12, 2022 minutes as submitted. Seconded by Building Committee member Sharon Shoemaker and unanimously approved.

IN FAVOR: Chairman Graham Curtis, Bob Blundon, Sharon Shoemaker, Woodie Weiss, George Noewatne and Tina Szwejkowski
OPPOSED: None
ABSTAINED: None

Chairman Curtis made the motion to reorganized the following agenda items: Item # 4 – Construction Manager RFP Discussion and Recommendation & Item # 5 0 - Executive Session: CM Contract.

4. Review and Approval of Project Invoices

Building Committee member Woodie Weiss made the motion to approve monthly invoice packet dated 09-19-2022 including an invoice from Colliers Project Leaders for a total Approval of \$11,921.75. Seconded by Building Committee member Bob Blundon.

5. Architects Update

Justin Hopkins from Tecton Architects reviewed the New ES School Working Group Meetings & Public Forums. He previously met with teacher liaisons and is currently working through item discussed. The next upcoming public workshop is September 28, 2022.

6. **Executive Session: CM Contract**

Executive session not needed.

7. **Construction Manager RFP Discussion and Recommendation**

The project manager and estimator from Dimeo was present for additional Q&As.

After Discussions, the following motions were made:

Building Committee member Woodie Weiss made the motion to recommend award of Construction Management services to Gilbane subject to negotiations. Seconded by Building Committee member George Noewatne.

IN FAVOR: Chairman Graham Curtis, Bob Blundon, Sharon Shoemaker, Woodie Weiss, George Noewatne and Tina Szwejkowski

OPPOSED: None

ABSTAINED: None

Building Committee member Woodie Weiss made the motion to authorize Gilbane to perform Schematic Design document review and estimation services in the amount of \$34,673 prior to the finalization of the Construction Manager contract. Seconded by Building Committee member George Noewatne.

IN FAVOR: Chairman Graham Curtis, Bob Blundon, Sharon Shoemaker, Woodie Weiss, George Noewatne and Tina Szwejkowski

OPPOSED: None

ABSTAINED: None

8. **Public Comments**

None

9. **Remarks**

None

10. **Adjournment**

Chairman Curtis made the motion to adjourn at 7:05pm; it was unanimously approved.

Respectfully submitted,
Racquel Stubbs