

**Subject to Approval**

**HISTORIC DISTRICT COMMISSION  
Regular Meeting, Monday, Sept. 27, 2021  
7 p.m. at Madison Town Campus  
Meeting Room: Zoom Online Webinar**

MEMBERS present: Chairman John Lind and Commissioner Eric Berg.

MEMBERS absent: Vice Chairman Thomas Boyle and Susan Cartledge

ALTERNATES present: Carol Snow.

OTHERS PRESENT: The meeting was available on and recorded through a Zoom online webinar.

1. **Call to Order:** Chairman John Lind opened the meeting at approximately 7:07 p.m., noting that there was no quorum; therefore no decisions could be made. Geoffrey Buell, of Buell Construction, was an attendee and was invited to speak about his work at 14 Meetinghouse Lane.
2. **21-12. 14 Meetinghouse Lane.** Application for a Certificate of Appropriateness for exterior lighting and exterior stairs for ramp.

Geoffrey Buell, of Buell Construction, stated that he is the contractor for the Lee Academy at 14 Meetinghouse Lane. Plans are to change a couple of exterior sconces, do the handicapped ramp, and install a condenser, which will be hidden by the ramp, according to Mr. Buell. The plans were shared. The three sconces are on the east elevation, Chairman Lind stated, and he asked if the ramp will be concrete; Mr. Buell answered in the affirmative. Chairman Lind also asked if there is a handrail on the steps and the ramp. The railing will be new and bronze, on the steps, but there will be no railing for the handicapped ramp, since by code, at eight inches in height, at its highest point, a railing is not required, according to Mr. Buell. This project is state funded, so it has gone through the state historic commission. Chairman Lind stated that the project has already been reviewed and approved by the state, but it is still required to receive a certificate of appropriateness from the Madison Historic District Commission. Commissioner Carol Snow stated that she thinks it all looks good, and it is great that the state approved it, and it is following federal guidelines for preservation. Commissioner Snow asked whether the newly chosen sconces will also be placed at the front of the building. Putting two sconces at the front is not part of the plans, but Mr. Buell stated that he will ask the architect whether the new sconces could be placed there, or if doing so would require the project to go back to the state for additional approval. Chairman Lind stated that he personally doesn't see any concerns with the project, adding that Commissioners Snow, Eric Berg, and he are comfortable with what is being proposed.

3. **32 Woodlawn Avenue.** Demolition Delay. No discussion, no vote.
4. **41 Hartford Avenue.** Demolition Delay. No discussion, no vote.
5. **Review and approve minutes:** August 23, 2021. No discussion, no vote.
6. **Correspondence/New Business:** None.

7. **Adjournment**

Chairman Lind closed the session at 7:44 p.m., and no vote was taken to adjourn, because there was no quorum.

Respectfully submitted,  
Marlene H. Kennedy, clerk