Subject to Approval

Minutes of a Special meeting of the Academy Community Center Advisory Committee on October 20, 2022, 5:30 p.m. Held in person.

Location: Town Campus (Hammonasset Room)

Present:
Bill Stableford (Chair) via zoom
Joan McPherson (Vice Chair)
Sheri Cote
Scott Cochran
Rosalyn Fahey
John Lamirande
Lisa Nee
Beverly Sobran

Also Present:
Heather Noblin
Selectman Al Goldberg (via zoom)

ACADEMY COMMUNITY CENTER ADVISORY COMMITTEE

Minutes

1. Committee Chair Bill Stableford called the meeting to order at 5:32 PM

2. Bill asked for a motion to approve the minutes. Joan made the motion and John seconded.

3. Minutes were approved by majority vote. Sheri abstained.
New Business

1. Al Goldberg gave an update on timelines from the building committee.
   a. The two significant timelines are: Building configuration input due **Feb. 15.**
      Room Configuration input due **April 15.**
   b. Ros shared further expert insight concerning information that will be needed
      during Building Configuration and Room Configuration stages.

2. Mission Statement
   a. Lisa made a motion to amend the agenda to include a vote on a Mission
      statement. Bev seconded the motion.
   b. The Committed revised the Mission statement.
   c. Lisa made a motion to vote on revised Mission statement. John seconded the
      motion.
   d. The vote is unanimous.

   ACCAC Mission is to accurately represent to the Academy building committee
   the expressed needs and wants of Madison citizens in creating a community
   center.

Old Business

1. Discuss action about focus groups in and out of town.
   a. The committee discussed the difference between focus groups and potential
      “bookings” for the community center.
   b. Committee agreed that “business bookings” is the step after community input
      is gathered.

2. Discuss methods for soliciting information from the public.
   a. John shared handouts and information about creating a survey through
      Smartsheet forms. Committee is requested to look at John’s email and review
      mock survey created.
   b. Ros asked that everyone look at prior survey answers. Bill emailed a link to
      the committee.
   c. Everyone is asked to come to the next ACCAC meeting with a list of
      questions to discuss for the survey.
   d. Lisa and Bev suggest November 21 as deadline for a functioning survey to
      take advantage of the huge Turkey Trot event on Town Green November 24.
   e. Lisa encouraged Board members to continue to add to the list of community
      outreach.

ACTION ITEMS:

a. Review prior survey, review Smartsheet, bring suggested survey questions to
   next meeting.

b. Continue to add input to community outreach list.
Public Comment

a. None

Adjournment

Bill asked for a motion to adjourn the meeting. Joan made a motion. John seconded the

a. Meeting was adjourned at 6:35 pm

Committee meetings will be held every Thursday 5:30-6:30 until the end of the 2022
calendar year. The next ACCAC meeting will be held October 27, 2022.

The Town of Madison does not discriminate on the basis of disability, and the meeting facilities
are ADA accessible. Individuals who need assistance are invited to make their needs known by
contacting the Town at 203.245.5602 or by email to rhinesl@madisonct.org at least five (5)
business days prior to the meeting.