



## Town of Madison, CT

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### **Subject to Approval**

Minutes of a Special meeting of the Academy Community Center Advisory Committee on October 20, 2022, 5:30 p.m. Held in person.

**Location:** Town Campus (Hammonasset Room)

**Present:**

Bill Stableford (Chair) via zoom  
Joan McPherson (Vice Chair)  
Sheri Cote  
Scott Cochran  
Roselyn Fahey  
John Lamirande  
Lisa Nee  
Beverly Sobran

**Also Present:**

Heather Noblin  
Selectman Al Goldberg (via zoom)

## **ACADEMY COMMUNITY CENTER ADVISORY COMMITTEE**

### **Minutes**

1. Committee Chair Bill Stableford called the meeting to order at 5:32 PM
2. Bill asked for a motion to approve the minutes. Joan made the motion and John seconded.
3. Minutes were approved by majority vote. Sheri abstained.

## **New Business**

1. Al Goldberg gave an update on timelines from the building committee.
  - a. The two significant timelines are: Building configuration input due **Feb. 15**. Room Configuration input due **April 15**.
  - b. Ros shared further expert insight concerning information that will be needed during Building Configuration and Room Configuration stages.
2. Mission Statement
  - a. Lisa made a motion to amend the agenda to include a vote on a Mission statement. Bev seconded the motion.
  - b. The Committed revised the Mission statement.
  - c. Lisa made a motion to vote on revised Mission statement. John seconded the motion.
  - d. The vote is unanimous.

ACCAC Mission is to accurately represent to the Academy building committee the expressed needs and wants of Madison citizens in creating a community center.

## **Old Business**

1. Discuss action about focus groups in and out of town.
  - a. The committee discussed the difference between focus groups and potential “bookings” for the community center.
  - b. Committee agreed that “business bookings” is the step after community input is gathered.
2. Discuss methods for soliciting information from the public.
  - a. John shared handouts and information about creating a survey through Smartsheet forms. Committee is requested to look at John’s email and review mock survey created.
  - b. Ros asked that everyone look at prior survey answers. Bill emailed a link to the committee.
  - c. Everyone is asked to come to the next ACCAC meeting with a list of questions to discuss for the survey.
  - d. Lisa and Bev suggest November 21 as deadline for a functioning survey to take advantage of the huge Turkey Trot event on Town Green November 24.
  - e. Lisa encouraged Board members to continue to add to the list of community outreach.

## **ACTION ITEMS:**

- a. Review prior survey, review Smartsheet, bring suggested survey questions to next meeting.
- b. Continue to add input to community outreach list.

## **Public Comment**

- a. None

## **Adjournment**

Bill asked for a motion to adjourn the meeting. Joan made a motion. John seconded the

- a. Meeting was adjourned at 6:35 pm

Committee meetings will be held every Thursday 5:30-6:30 until the end of the 2022 calendar year. The next ACCAC meeting will be held October 27, 2022.

The Town of Madison does not discriminate on the basis of disability, and the meeting facilities are ADA accessible. Individuals who need assistance are invited to make their needs known by contacting the Town at 203.245.5602 or by email to [rhinesl@madisonct.org](mailto:rhinesl@madisonct.org) at least five (5) business days prior to the meeting.