

SUBJECT TO APPROVAL

MEETING DATE: MONDAY, NOVEMBER 7, 2022 AT 5:30P.M.

MEETING PLACE: ZOOM

NEW ELEMENTARY SCHOOL BUILDING COMMITTEE REGULAR MEETING
MINUTES

MEMBERS PRESENT: Chairman Graham Curtis, Sharon Shoemaker, Woodie Weiss, George Noewatne, Tina Szwejkowski, Amanda Mitchell

MEMBERS ABSENT: Diana Colcord, Bob Blundon

OTHERS PRESENT: Bill McMinn, Director of Facilities; Adam Levitus, Owner's Representative Project Manager (OPM) from Colliers Project Leader; Jeff Wyszynski and Antonia Ciaverella from Tecton Architect, Katie Stein – BOF, Seth Klaskin- BOE, Nick Conte from Gilbane.

1. Call to Order

Chairman Curtis called the meeting to order at 5:31pm.

2. Public Comments

None.

3. Approval of Minutes: October 17, 2022

Building Committee member Woodie Weiss made the motion to approve October 17, 2022 minutes as submitted. Seconded by Building Committee member Tina Szwejkowski and unanimously approved.

4. Architects Update

Jeff Wyszynski from Tecton Architects gave a PowerPoint presentation on project status and provided details on both current and upcoming workshops. He discussed / reviewed schematic concepts and plans – site design (both indoor and outdoor) building design and building / mechanical systems for an overview of the development. Lastly, Mr. Wyszynski mentioned estimators are working on their estimates and they are ensuring that the estimates are accurate and reconciling them.

5. OPM Update

A. Schematic design / estimate process

Mr. Levitus states they are proceeding with the design reviews for Eversource; he provided a brief schedule overview for the month of November and states design estimates are due November 15, 2022 from Gilbane and Tecton with an estimation reconciliation meeting on November 17th which will give an idea where the budget is trending and some potential opportunities for getting it back in line.

6. **Public Comments**

No comments from the public.

Nick Conte from Gilbane states estimates are currently being worked on and are currently on target for November 15th.

7. **Remarks**

Seth Klaskin states when showing the proposed new school to the public, be sure to also discuss how Brown will be uploaded.

Mr. Wyszynski states he will work with Staff to note the specifics and ensure that the public understands both projects.

Chairman Curtis provided an update on the previous Madison Land Trust acquisition board meeting and states the board might be interested in the buffer between the field. He further states they are interested in a trail and thoughts of adding a trail to their property.

8. **Adjournment**

Building Committee member George Noewatne made the motion to adjourn at 6:15pm; seconded by Building Committee member Woodie Weiss and unanimously approved.

Respectfully submitted,
Racquel Stubbs