

SUBJECT TO APPROVAL

MEETING DATE: MONDAY, NOVEMBER 21, 2022 AT 5:30P.M.

MEETING PLACE: ZOOM

NEW ELEMENTARY SCHOOL BUILDING COMMITTEE REGULAR MEETING MINUTES

MEMBERS PRESENT: Chairman Graham Curtis, Sharon Shoemaker, Woodie Weiss, George Noewatne, Amanda Mitchell, Bob Blundon

MEMBERS ABSENT: Diana Colcord, Tina Szwejkowski

OTHERS PRESENT: Bill McMinn, Director of Facilities; Adam Levitus, Owner's Representative Project Manager (OPM) from Colliers Project Leader; Jeff Wyszynski, Justin Hopkins and Antonia Ciaverella from Tecton Architect, Nick Conte from Gilbane.

1. Call to Order

Chairman Curtis called the meeting to order at 5:31pm.

2. Public Comments

None.

3. Approval of Minutes: November 7, 2022

Building Committee member Woodie Weiss made the motion to approve November 7, 2022 minutes as submitted. Seconded by Building Committee member Sharon Shoemaker.

During discussions, Building Committee member Woodie Weiss states under remarks change uploaded to upgraded.

Motion was unanimously approved.

4. Architects Update

Justin Hopkins from Tecton Architects gave a PowerPoint presentation where he reviewed site and floor conceptual plans. He states they are reviewing and establishing where they may have overflow parking as there were concerns both from staff level and participants during the last public forum. They are also reviewing the educational specifications to make sure classroom sizes and spaces are correct. Lastly, the next working group meeting has been rescheduled to November 30th and will focus on interior finishes, palette and colors.

5. OPM Update

Mr. Levitus states there are no cost estimates to provide to the commission at this time as the reconciling portion is not complete; the plan is to have the estimates complete for the December 5th meeting. The design review comments that were developed and collected should all be completed by mid-December towards the end of schematic design phase.

6. **Approval of Invoices**

Building Committee member George Noewatne made the motion to approve invoice packet dated 11/21/2022 including invoices from Anderson, BVH, Colliers Project Leaders and Tecton Architects for a total Approval of \$155,932.08. Seconded by Building Committee Member Woodie Weiss and unanimously approved.

7. **Public Comments**

None.

8. **Remarks**

Building Committee member Woodie Weiss hopes PV can be put on sooner than later as Eversource has announced their price increases which is due January.

9. **Adjournment**

Building Committee member Bob Blundon made the motion to adjourn at 5:57pm; seconded by Building Committee member Sharon Shoemaker and unanimously approved.

Respectfully submitted,
Racquel Stubbs