

Town of Madison
8 Campus Drive
Madison, CT 06443
203-245-5632



TEMPORARY SIGN REGISTRATION – NO FEE

Sign Category (as defined in Section 10.1.3 – see attached):

- New Construction Renovation Activity/Informational
 Open House Special Event

Activity Commencement Date: _____ Activity Completion Date: _____

Sign Placement Date: _____ Sign Removal Date: _____

Sign Location(s): _____

Sign Type:

- A-Frame Stake Building Other _____

Sign Dimensions: Height: _____ Width: _____ Total Height from Ground: _____

Wording on sign: _____

Person responsible for sign placement and removal: _____

Address: _____ Daytime Phone: _____ Email: _____

Applicant: _____ Mailing Address: _____

I certify that:

1) *I have read the applicable sign regulations from Section 10.1.3a of the Madison Zoning Regulations and I agree to comply with the provisions stated therein (see attached for text of Regulations).*

2) *I have been authorized by the property owner of each location to place said sign at that location.*

Applicant Signature: _____ Date: _____

REGISTRATION EFFECTIVE: _____

REGISTRATION EXPIRES: _____

CONDITIONS: _____

Zoning Enforcement Officer / Asst. Zoning Enforcement Officer

Date

FROM ZONING REGULATIONS OF THE TOWN OF MADISON – SECTION 10

10.1.3 a) The following temporary signs must be registered with the Zoning Enforcement officer. The registration must be on the form provided by the Town. This registration may be for multiple locations. All registrations expire on May 1st of every year. No temporary sign may have lighting.

i) **New Construction Signs** - one sign not exceeding 16 s.f. for a commercial project and 6 s.f. for a residential building project, may be displayed in the applicable zone designating the owner, contractor, or other pertinent data relating to the construction project. Such sign shall be removed within 5 days after the issuance of a final Certificate of Occupancy.

ii) **Renovation Signs** - One 6 sq. ft. sign may be displayed on a residential lot designating the contractor and the service being provided. Such sign shall be removed within 5 days after the completion of the renovation work.

iii) **Activity/Informational signs** - Any signs of a civic, charitable, religious, educational, patriotic, political or similar non-profit organization when erected on its own property or on property of another with consent of the owner, provided said sign(s) shall not exceed 9 s.f. in size or 4 ft. in height and shall not be displayed at the same location for more than 20 consecutive days and be no closer than 50 feet to any other similar sign. Amended 1/22/99; effective 2/15/99.

iv) **Open House Signs** - Not more than four (4) signs per property or subdivision, each not to exceed four (4) sq. ft. posted not more than one hour before and removed not more than one hour after the event not to exceed four (4) hours per day, two days per week.

v) **Auction Signs & Special Events** - Not more than two (2) signs per event, each not exceeding six (6) sq. ft., posted not more than two (2) days before and removed not more than one hour after the event. This sign may only be used two (2) times per year for the same location.